

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, May 16, 2018

1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION										
1. OPENING											
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.										
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.										
C. Establishment of a Quorum	<table border="0"> <tr> <td>President Wood</td> <td>Present</td> </tr> <tr> <td>Vice President Gray</td> <td>Present</td> </tr> <tr> <td>Secretary Bianchi</td> <td>Present</td> </tr> <tr> <td>Trustee Meyer</td> <td>Present</td> </tr> <tr> <td>Trustee Putney</td> <td>Present</td> </tr> </table> <p><u>Staff Present</u> Administrator Sayers Operations Director Melendy Administrative Services Manager Nagy Legal Counsel Chelsea Olson Murphy Administrative Clerk Harper</p>	President Wood	Present	Vice President Gray	Present	Secretary Bianchi	Present	Trustee Meyer	Present	Trustee Putney	Present
President Wood	Present										
Vice President Gray	Present										
Secretary Bianchi	Present										
Trustee Meyer	Present										
Trustee Putney	Present										
D. Report from April 18, 2018, Closed Session	Trustee Wood reported that there was no reportable action.										
2. PUBLIC COMMENT	PUBLIC COMMENT: None										
3. CONSENT AGENDA	<p>Trustee Meyer pulled Item 3C, for clarification on District Activity Report data.</p> <p>Trustee Gray pull Item 3A, for an update on the Project Heartbeat funds, and on meeting with San Luis Ambulance.</p> <p>Trustee Putney moved to approve Consent Agenda Items 3B, D, and E.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p> <p>3A - Trustee Gray requested an update on using Project Heartbeat funds to replace one of the ambulances. Administrator Sayers reported that Dr. Fratto had requested a new condition on which he is willing to provide the funds, which has caused a delay in finalizing this arrangement. Trustee Gray also requested an update on whether a meeting has been scheduled with San Luis Ambulance regarding the enhanced Move Up and Cover system negotiations. Administrator Sayers reported that the meeting will be held before the next Board Meeting, and he'll report back at that time.</p>										

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<p>3. Continued</p>	<p>Trustee Putney moved to approved Item 3A, with the Board in agreement to have Trustee Gray approach Dr. Fratto, to discuss whether he would retract his request.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p> <p>3C – Trustee Meyer requested clarification regarding a discrepancy in the amount of time San Luis Ambulance and CCHD covered each other’s areas. Operations Director Melendy stated that they are working to capture that data correctly, as a result of the change in nighttime ambulance coverage.</p> <p>Trustee Meyer moved to approve Item 3C.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed April revenues, fund balance, transports, and budget amounts.</p> <p>Trustee Bianchi had a question regarding LAFCo dues, which Administrator Sayers explained.</p>
<p>B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT</p>	<p>Trustee Putney reported that the Property & Facilities Ad Hoc Committee had met earlier in the month, and that all of the items they discussed were in today’s Administrator Report, or on today’s agenda.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>Trustee Meyer reported that the Outreach Committee did not meet.</p> <p>Trustee Gray gave the Healthcare Advocacy Committee report. She stated that construction is in full swing at the healthcare building. With regard to the children’s dental screening, she reported that all school levels have now been screened, and that there has been outreach from churches and other groups.</p> <p>Trustee Putney reported that the Finance Committee met last week. Almost everything they discussed</p>

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<p>4. Continued</p>	<p>was in today's Administrator Report, or on today's agenda.</p> <p>PUBLIC COMMENT: None</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. ADMINISTRATOR SAYERS PROVIDED A PRELIMINARY BUDGET FOR THE 2018-2019 FISCAL YEAR FOR BOARD DISCUSSION AND DIRECTION AND ACTION.</p> <p><u>TIME ON TAPE (21:49)</u></p>	<p>Administrator Sayers and Administrative Services Manager Nagy presented Item 5A, the preliminary budget for 2018-2019. The Board provided comments and suggestions regarding various line items on the budget.</p> <p>PUBLIC COMMENT: Bill Rice</p> <p>The Board agreed to having Administrator Sayers come back with the proposed budget next month, with the changes that have been recommended.</p>
<p>B. ADMINISTRATOR SAYERS PROVIDED AN UPDATE TO THE BOARD ON THE IMPLEMENTATION OF THE AUDIT RECOMMENDATIONS PROVIDED BY THE CLIFTON LARSON ALLEN CPA FIRM WHO PERFORMED OUR ANNUAL AUDIT FOR 2016-2017.</p> <p><u>TIME ON TAPE 1:08:16</u></p>	<p>Administrator Sayers presented Item 6B. He reported that our local accounting firm has been provided with the information recommended in the audit report discussed at last month's Board meeting.</p> <p>Board discussion followed regarding the work the accounting firm is doing for CCHD.</p> <p>PUBLIC COMMENT: None</p>
<p>C. TRUSTEES DISCUSSED THE OPINION OF GENERAL COUNSEL RAY BIERING, AS IT DISCUSSED THE BROWN ACT AS RELATES TO THE BOARD COMMITTEE STRUCTURE OF AN AD HOC COMMITTEE OR A STANDING COMMITTEE FOR POSSIBLE ACTION.</p> <p><u>TIME ON TAPE: 1:11:11</u></p>	<p>Administrator Sayers presented Item 5C, the opinion of General Counsel Ray Biering regarding the distinction between ad hoc and standing committees. Trustee Wood, as President of the Board of Trustees, stated his intention to research the status of CCHD's committees, and to present his findings at a future Board meeting.</p> <p>Board discussion followed regarding the status, structure, and purpose of the committees.</p> <p>PUBLIC COMMENT: None</p> <p>The Board agreed that Trustee Wood would conduct his research and prepare findings and recommendations to bring back to the Board by the July meeting.</p>

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D. TRUSTEE PUTNEY AND THE FINANCE COMMITTEE OF THE BOARD DISCUSSED THE POSSIBILITY OF A TAX MEASURE ASSESSMENT BEING PLACED ON OTHE NOVEMBER BALLOT TO HELP SUPPORT THE DISTRICT FINANCIALLY FOR ACTION.

TIME ON TAPE 1:28:59

Trustee Putney presented Item 5D, reporting on the research of the Finance Committee, with regard to revenues and expenses.

Trustee Bianchi made a motion that the Board waive the confidentiality of a timeline document provided by legal counsel, which would allow them to review the document in public.

Trustee Gray seconded the motion.

Board discussion followed, with input from legal counsel, regarding waiving the confidentiality of this document. Trustee Wood asked for a vote on the motion.

Trustee Putney-No
Trustee Meyer-No
Trustee Bianchi-Aye
Trustee Gray-Aye
Trustee Wood-No

Motion failed 2/3.

Further Board discussion regarding this topic followed, with input from legal counsel.

Trustee Putney presented further information regarding the research of the Finance Committee, and stated that their proposal is to have Administrator Sayers work on a tax measure assessment proposal for Board consideration.

Board discussion followed regarding the possibility of placing a tax measure assessment on the November ballot, other means of funding, ways to increase revenues, and ways to cut expenses.

PUBLIC COMMENT:
Bill Rice

Trustee Putney made a motion to direct Administrator Sayers to work on a proposal to bring back before the Board, including some of the numbers that the public and the Board members are worried are missing, and that it complies with the timeline so that, if it's possible to make the November ballot, we can do that.

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<p>D. Continued</p>	<p>Trustee Meyer seconded the motion.</p> <p>Trustee Gray asked for a repeat of the motion. Putney repeated it as follows: To direct the Administrator to come up with a proposal for a special tax measure on the November ballot, with financial information and potential language, and bring it back to the Board within the timeline to make the November ballot.</p> <p>Board discussion followed, with legal counsel, to clarify some specifics of the proposal.</p> <p><u>Roll Call Vote:</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-No Trustee Gray-No Trustee Wood-Aye</p> <p>Motion carried 3/2.</p>
<p>E. ADMINISTRATOR SAYERS DISCUSSED WITH THE BOARD THE STATUS OF THE CHC BUILDING AND LEASE ARRANGEMENTS FOR ACTION.</p> <p><u>TIME ON TAPE: 2:16:17</u></p>	<p>Administrator Sayers presented Item 5E, providing an update on CHC's tenancy at the Main Street property, and the status of their lease. He stated the Property and Facilities Committee had met with CHC Facilities Director Aristan Julian, at his request, along with CHC North County Operations Manager Jim Sweredoski.</p> <p>Board discussion followed regarding issues with the Main Street building, and whether or not to give CHC a rent payment reduction for April 2018.</p> <p>Trustee Bianchi made a motion that we table this item until the next regularly scheduled meeting, when the Administrator can come back with information we need to make a valid decision.</p> <p>Trustee Gray seconded the motion.</p> <p><u>Roll Call Vote:</u> Trustee Putney-No Trustee Meyer-No Trustee Bianchi-Aye Trustee Gray-Aye Trustee Wood-No</p> <p>Motion failed 3/2.</p>

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<p>E. Continued</p>	<p>Trustee Putney made a motion that we don't charge for the ten days that CHC couldn't occupy our building because of our own construction and needs, so remove that ten days of rent from their April rent payment.</p> <p>Trustee Meyer seconded the motion.</p> <p><u>Roll Call Vote:</u> <u>Roll Call Vote:</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-No Trustee Gray-No Trustee Wood-Aye</p> <p>Motion passed 3/2.</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS.</p>	<p>The Board did not address Future Agenda Items at the meeting.</p>
<p>7. ADJOURN TO CLOSED SESSION</p>	<p>Trustee Wood adjourned to Closed Session at 3:41 pm.</p>
<p>8. ADJOURNMENT</p>	<p>Trustees came out of Closed Session at 4:45 pm. At that time, Trustee Wood adjourned the meeting.</p>