

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

OPERATING BUDGET

2023-2024



Mission Statement

Our mission is to improve the health of district residents by providing emergency services, enhancing access to care, and promoting wellness.

About Us

The Cambria Community Healthcare District is a public, tax and fee-supported Special District located in San Luis Obispo County, California. The District operates an Advanced Life Support ambulance (ALS) service and provides community health education.

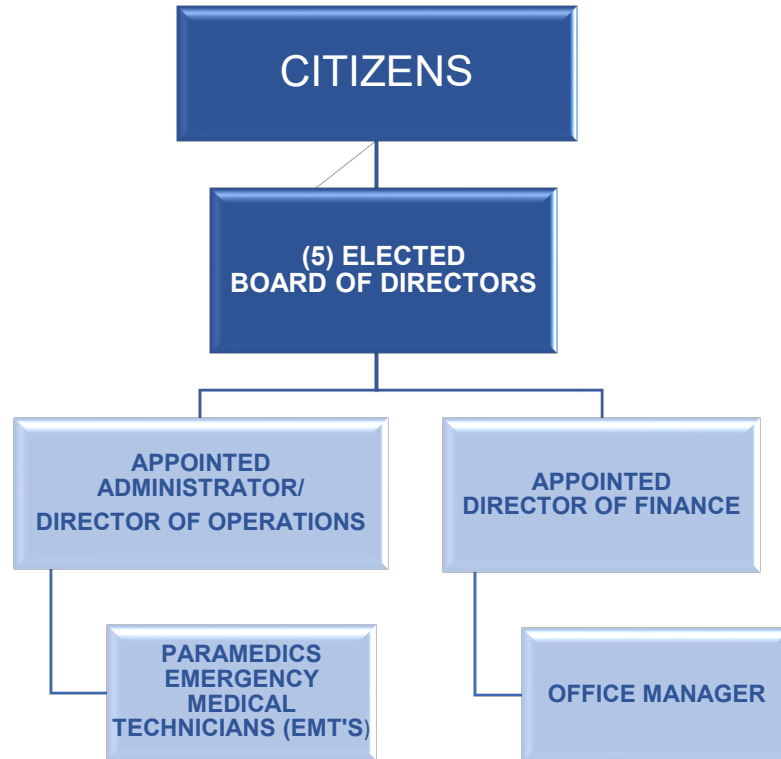
We are a highly trained team of Paramedics/EMTs and Staff dedicated to providing the highest level of pre-hospital care with sensitivity, compassion, integrity, and quality.

The Cambria Community Healthcare District (CCHD) provides emergency 911 ambulance transportation for the community of Cambria, San Simeon, and the surrounding area of the North Coast of San Luis Obispo County.





Organizational Chart



Board Members:

Our district is governed by a 5-member board of directors who are elected to serve by the people. Board members serve a 4-year term.

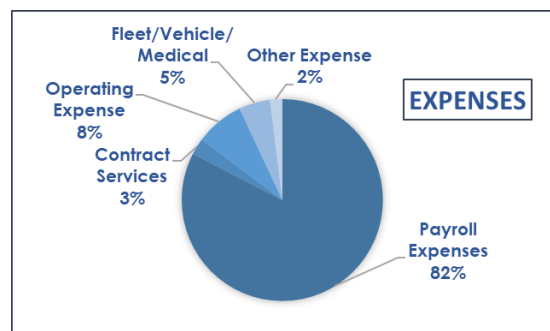
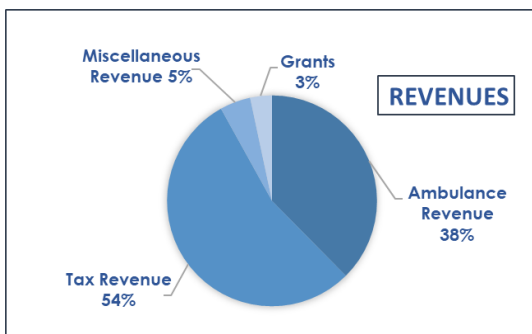
Staff Members:

Our district employs an Administrator/Director of Operations, Director of Finance, Office Manager, (6) full time Paramedics (6) EMT's and has (12) part-time Reserves.

BUDGET SUMMARY

Budget Summary 2023/24		Comparison to 2022/23 Projections			
Ambulance Revenue	\$894,796	X	Increase	Decrease	10%
Tax Revenue	\$1,293,469	X	Increase	Decrease	3%
Miscellaneous Revenue	\$112,550	X	Increase	Decrease	7%
Payroll Expenses	(\$1,921,289)	X	Increase	Decrease	6%
Contract Services	(\$60,800)		Increase	X Decrease	-28%
Operating Expenses	(\$182,299)	X	Increase	Decrease	20%
Fleet/Vehicle/Medical Expense	(\$116,614)		Increase	X Decrease	-5%
Other Expense	(\$46,000)		Increase	X Decrease	-128%
Other/Grant Income	\$55,800		Increase	X Decrease	-201%

- Ambulance revenue is budgeted to increase by 10% compared to 2022/23 projections. Revenue sources contributing to the increase are a reimbursement rate increase through Medicare and CCHD 10.34% fee increase implemented in January 2023. Tax revenue is budgeted to increase, San Luis Obispo County is projecting a 3-4% increase in tax revenue in 2023/24.
- Miscellaneous revenues are projected to increase by 7%, revenues included in this category are AMR Monterey subcontractor fees, the District has proposed a fee increase to \$2,000 per dispatch to AMR. Additionally, the District is expecting to receive two prior year reimbursements from the GEMT program.
- Payroll expense is proposed to increase by 6%, the percentage increase includes an estimated workers compensation insurance premium increase of 33%, wages, benefits, pension and healthcare expense increases. In order to provide 24-hour services, 365 days a year the District employs six Paramedics and six EMT's. In 2022/23 part-time reserve staff were utilized to fill open shifts until a full roster of full-time employees was in place the later part of the year.
- Contract services have decreased by 28%. The District has allocated accounting duties to Director of Finance. Expense for legal services were moved from other category expense to legal expense.
- Operating expense is proposed to increase by 20%. In order to streamline expenses items such as membership dues (LAFCO, SDRMA, Streamline) have been reallocated to dues and subscriptions, additionally ongoing required training will reallocate from education/travel/mileage to training/education.
- Fleet/Vehicle/Medical expense is proposed to decrease by -5%. The District is projecting the new ambulance to be in service this fiscal year and in turn will reduce the need for maintenance expense.
- Other expense reflects a 128% decrease, this is due to reallocating expense items out of Miscellaneous to appropriate budget expense accounts.
- The District has secured grant funding for the 2023/24 Ambulance purchase and Community donations for ambulance and facility repairs.





**CAMBRIA COMMUNITY HEALTHCARE DISTRICT
PRELIMINARY BUDGET 2023-2024**


	Last Year 2021/2022		Current Year 2022/2023		2023/2024		% Change From 2022/2023
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
REVENUES							
Ambulance Revenue							
Ambulance Income	3,194,935	2,333,333	3,515,662	3,357,762	3,884,181	3,884,181	9%
Adjustment to Ambulance - CONTRA	(2,294,805)	(1,633,333)	(2,637,956)	(2,493,138)	(2,909,386)	(2,909,386)	9%
Adjustments - Sent to Collections	(64,755)	-	(50,867)	(16,000)	(56,000)	(56,000)	9%
Adjustments - to Bad Debt	(50,137)	-	(22,170)	(12,000)	(24,000)	(24,000)	8%
Ambulance Revenue Totals:	785,237	700,000	804,669	836,624	894,796	894,796	10%
Tax Revenue							
SLO County - General Tax	592,222	602,820	626,024	600,453	643,309	643,309	3%
SLO County - Special Tax	582,854	573,723	629,100	631,555	650,160	650,160	3%
Tax Revenue Totals:	1,175,076	1,176,543	1,255,124	1,232,008	1,293,469	1,293,469	3%
Miscellaneous Revenue							
Monterey Contract	33,000	30,000	43,500	36,000	46,000	46,000	5%
Rental Income	30,144	34,968	1,200	1,200	1,200	1,200	0%
Misc. Income/Standby Event	2,021	4,800	5,871	1,200	6,000	6,000	2%
GEMT Reimbursement	-	-	46,886	-	50,000	50,000	6%
Bad Debt Recovery	10,803	6,000	6,126	10,800	8,000	8,000	23%
Interest Income	1,566	780	1,289	632	1,350	1,350	5%
Donations/Grant Income	64,888	-	100	30,000	-	-	-
Misc. Revenue Totals:	142,422	76,548	104,972	79,832	112,550	112,550	7%
REVENUE TOTALS	2,102,735	1,953,091	2,164,765	2,148,464	2,300,815	2,300,815	6%
EXPENSES							
Payroll Expenses							
Administration	210,094	204,155	259,185	240,000	286,582	286,582	10%
Full Time Paramedic/EMT	591,170	580,682	596,036	648,018	781,624	781,624	24%
Part Time Paramedic/EMT	220,117	157,603	304,003	274,901	136,715	136,715	-122%
Payroll Tax Expense	28,415	-	51,181	34,884	69,460	69,460	26%
Employee Medical/Dental	159,980	146,490	172,515	160,200	204,000	204,000	15%
CalPERS Pension Expense	93,538	266,400	127,102	130,780	130,000	130,000	2%
Unfunded Accrued Liability	148,326	-	165,515	148,320	155,076	155,076	-7%
Uniform	9,711	12,000	7,761	6,000	9,000	9,000	14%
Workers Comp Insurance	51,150	51,804	35,961	37,797	53,432	53,432	33%
Retiree Health	85,198	64,396	94,516	87,780	95,400	95,400	1%
Payroll Expense Total:	1,597,697	1,483,529	1,813,775	1,768,680	1,921,289	1,921,289	6%
Contract Services							
Accounting	35,595	31,873	13,240	30,000	-	-	-100%
Audit Fees	9,038	10,000	31,480	18,000	30,500	30,500	-3%
Billing Services	10,797	10,000	8,400	7,200	8,400	8,400	0%
Other	19,780	20,000	17,848	13,650	14,500	14,500	-23%
Payroll Services	5,226	6,000	7,000	6,000	7,400	7,400	5%
Contract Services Total:	80,434	77,873	77,968	74,850	60,800	60,800	-28%




**CAMBRIA COMMUNITY HEALTHCARE DISTRICT
PRELIMINARY BUDGET 2023-2024**


	Last Year 2021/2022		Current Year 2022/2023		2023/2024		% Change From 2022/2023
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
Operating Expense							
Dues and Subscriptions	-	529	402	-	19,500	19,500	98%
Education/Travel/Mileage	5,783	2,100	5,958	6,000	4,000	4,000	-49%
Facility Repair Maintenance	23,587	103,000	14,834	18,000	50,000	50,000	70%
Legal Expense	20,473	24,000	12,626	18,000	12,000	12,000	-5%
Liability/Auto/D&O Insurance	39,221	43,777	42,420	42,420	46,839	46,839	9%
License/Permit	8,162	13,320	17,071	6,000	6,000	6,000	-185%
Office/Computer Supply & Parts	15,554	12,000	23,283	14,400	15,000	15,000	-55%
Storage Expense	1,200	-	960	960	960	960	0%
Training/Education	296	1,200	762	600	3,000	3,000	75%
Utilities	18,343	19,200	28,197	19,200	25,000	25,000	-13%
Operating Expense Total:	132,618	219,126	146,513	125,580	182,299	182,299	20%
Fleet/Vehicle/Medical Expenses							
Ambulance New Unit #22	-	-	-	-	40,550	40,550	100%
Communication Equipment	122		841	-	1,000	1,000	16%
Fleet Fuel	35,221	20,000	39,592	36,000	42,000	42,000	6%
Fleet Maintenance	-	17,400	-	-	-	-	
Unit #16	8,348	-	-	-	-	-	
Unit #18	6,568	-	10,730	6,000	6,000	6,000	-79%
Unit #20	1,839	-	5,161	2,400	4,000	4,000	-29%
Unit #21	7,636	-	6,721	6,000	2,000	2,000	-236%
Fleet Interest Expense	4,257	4,715	1,064	1,543	1,064	1,064	0%
Medical Equipment & Supplies	59,761	28,500	58,219	60,000	60,000	60,000	3%
<i>Less: Prior reserve use</i>					(40,000)	(40,000)	100%
Fleet/Vehicle Expense Total:	123,752	70,615	122,328	111,943	116,614	116,614	-5%
Other Expense							
Bank Charges & Credit Card Fees	3,714	-	3,160	2,400	3,500	3,500	10%
Bond Expense	60,172	-	47,216	-	17,500	17,500	-170%
Contingency/Outreach/Public Ed	11,366	12,000	13,853	1,200	5,000	5,000	-177%
Miscellaneous	32,649	1,200	17,995	13,200	3,600	3,600	-400%
QAF Fee	17,713	11,111	21,331	-	15,000	15,000	-42%
Sales Tax Paid	1,286	-	1,393	1,286	1,400	1,400	1%
Other Expense Total:	126,899	24,311	104,947	18,086	46,000	46,000	-128%
EXPENSE TOTALS	2,061,401	1,875,455	2,265,532	2,099,139	2,327,002	2,327,002	3%
NET OPERATING INCOME	41,334	77,636	(100,767)	49,325	(26,187)	(26,187)	-285%
Other Income							
Covid Relief	204,620	-	91,920	-	-	-	
Grant Income	16,415	-	76,190	-	55,800	55,800	-37%
Other Income Total	221,036	-	168,110	-	55,800	55,800	-201%
NET INCOME	262,370	77,636	67,343	49,325	29,613	29,613	


Cambria Community Healthcare District
Final Budget 2023-2024
Project/Purchase

	Project Title: Unit #22 Ambulance		
	Description: Purchase of 2022 Ford E350 CCL 150 Type III Ambulance		
	Amount: \$250,000		
	Funding Source:	<input checked="" type="checkbox"/> Reserve Use \$40,000	<input checked="" type="checkbox"/> Grant Revenue \$20,800 Cambria Community Council and Community Donations.
<p>Cost Considerations: The District placed an order for a CCL 150 Ambulance in July of 2021, which will include a Stryker Power Load System with gurney. Due to supply chain issues the unit has experienced multiple delays and was not received in the 2022/23 fiscal year as anticipated and therefore is included in the 2023/2024 budget. Grant funds have been awarded by Cambria Community Council and will be received upon delivery of unit. Community donations have been received and placed in reserve account until delivery of unit.</p>			
Timeline for Project or Purchase: Estimated delivery July to September 2023			
Expense Category: Fleet/Vehicle Expense			

	Project Title: Vector Scheduling		
	Description: Vector employee shift scheduling for web and mobile use		
	Amount: \$3,508		
	Funding Source:	<input checked="" type="checkbox"/> Operating Revenue - \$3,508	<input type="checkbox"/> Grant Revenue
<p>Cost Considerations: For shift scheduling the District currently utilizes a custom excel version with limited access to program problem-solving, no access by employees and manual entry by Director of Operations to set schedule and make ongoing updates. Vector Scheduling capabilities include simplified scheduling, employee notification for shift openings, employee self-entry for request for time off and to fill shifts. Customer Support available for training and ongoing system support. Vector scheduling would eliminate the Director of Operations time allocated to send emails, text or call to fill open shifts and will keep accurate track of used accrued time for individual employees.</p>			
Timeline for Project or Purchase: July 2023			
Expense Category: Operating Dues and Subscriptions			

Cambria Community Healthcare District
Final Budget 2023-2024
Project/Purchase

	Project Title: Facility Repairs		
	Description: Ductless Heating and Cooling System, Crew Shower, Window Replacement.		
	Amount: \$50,000		
	Funding Source:	<input checked="" type="checkbox"/> Operating Revenue - \$15,000	<input checked="" type="checkbox"/> Grant Revenue \$35,000
<p>Cost Considerations: In January 2023 the District received a facility fire inspection report with notable code violations and is in the process of repairing, removing or replacing noted items.</p> <p>The District received a proposal from a local vendor with price estimates of \$31,000 for a ductless system. Both the heating and cooling system can be removed and reused at a different site. Cost estimates were also received for required window replacement and crew shower installation.</p>			
Timeline for Project or Purchase: Install can begin by early fall of 2023.			
Expense Category: Operating Facility Repair Maintenance			

	Project Title: IT Computer Support		
	Description: Comprehensive IT Support Services		
	Amount: \$7,500		
	Funding Source:	<input checked="" type="checkbox"/> Operating Revenue - \$7,500 Amount paid in monthly payments	<input type="checkbox"/> Grant Revenue
<p>Cost Considerations: The District computer system consists of administrative laptops, desktop, printers and tablets for EMS crews. Staff is recommending outsourcing IT support services to improve overall productivity, by managing, monitoring and repairing systems, providing data storage for working files and granting access to cloud based working files/records. The proposed Vendor will provide a 3-year technology plan, updated yearly, offsite server backup, manage computer and software patching, manage antivirus and security of network and workstations, provide a dedicated system technician for quick repairs and problem solving. Available Mon-Fri onsite and remote. Emergency after hours available support.</p>			
Timeline for Project or Purchase: Propose August 2023 start date			
Expense Category: Operating Office/Computer Supply & Parts			

Cambria Community Healthcare District
Final Budget 2023-2024
Project/Purchase



Project Title: Facility Bond Measure

Description: Facility Replacement Project – Bond Funding

Amount: \$17,500

Funding Source:	<input checked="" type="checkbox"/> Operating Revenue - \$17,500	<input type="checkbox"/> Grant Revenue	<input type="checkbox"/> Reserves Use
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Cost Considerations: In 2023 the District placed an \$8.5 million general obligation bond before the voters of Cambria, unfortunately the bond was narrowly defeated, the District needed 66.6% voter approval and received 61.4%. The current facility is still in need of major repairs and replacement. In order to place a new ballot measure in the November 2024 election, the District would begin by creating marketing pieces for public education, create an updated survey to go out to the community and contract with Isom Advisors for preplanning.

Timeline for Project or Purchase: July 2023 – November 2024

Expense Category: Other Expense - Bond

Relation to District Objectives: Objective #1 –Deliver the highest possible quality of service as measured by (1) achieving response time of 10 minutes or less; (2) having robust capabilities (personnel and equipment); (3) delivering high quality care onsite and in-transit.

COMMUNITY GRANT & DONATION FUNDING

	Grant/Donations	Prior Year Reserve (Donations)
New Ambulance Unit 22	\$20,800	\$40,000
Facilities – Ductless Heating and Cooling System and building repairs.	\$35,000	
Total Grant & Donations	\$55,800	\$40,000