

CAMBRIA COMMUNITY HEALTHCARE DISTRICT
Regular Board Meeting Minutes
October 30, 2019

1. OPENING

Call to Order

President Gray called the meeting to order at 1:04 PM.

Pledge of Allegiance

President Gray led the Pledge of Allegiance.

Establishment of a Quorum

All members of the Board of Directors were present.

Administrator McDonough and Administrative Assistant Simone Rathbun and Operations Lead Tim Benes were also present.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No member of the public spoke.

3. CONSENT AGENDA

a. The Minutes of the September 19, 2019 Regular Board Meeting, the October 2 and the October 8, 2019 Special Board Meetings were reviewed and approved after Director Fedoroff moved to accept as written and Director Rice seconded the motion. The Board approved the minutes.

b. The Ambulance Activity Report for September 2019 was reviewed and the one call not meeting time standards was discussed. Tim Benes explained that calls coming in on cell phones don't give an actual address and this can result in delays. The Board asked the Administrator to craft a letter to vacation rental agents and hotels to mitigate this issue.

c. The Financials and Budget Analysis for September 2019 were deferred to Item 4.c.

With the concurrence of all Board members, Item 5.a. was discussed next since the legal counsel was present.

5.a. The CCHD Trust document provided by O'Leary Wallace for consideration was reviewed and approved as modified 5/0 after Director Fedoroff's motion seconded by Director Mileur. Matt O'Leary described the next steps in implementing the trust. Suggested using Chris Delaney at CPA firm Glenn Burdette. Should wait until we file IRS Form 1023 and then we can announce that we can take tax-deductible donations. Initial bank account should be opened as a Trust account. Amanda Rice provided public comment. Her concerns were addressed to her satisfaction.

4. REPORTS

a. The Administrator's Report was presented by Mike McDonough. Mike announced the addition of Dianne Seevers as a part time bookkeeper and backup to Simone Rathbun who had agreed to the full-time administrative assistant position.

b. The Operations Report was presented by Tim Benes. Tim highlighted that new base stations are up and working assuring a more timely response to emergencies.

c. The Financial Report was presented by Mike McDonough and Bill Rice. A mid-year update to the 19/20 budget would be presented at the January Regular Board meeting.

d. The President's Report was presented by Barbara Bronson-Gray. Newsletter copy being prepared for mailing with the next CCSD bill.

e. Committee Reports:

i. Healthcare Advocacy: Laurie Mileur said the Committee met September 24th. The balance classes are scheduled to conclude in November. Wellness clinic to be conducted by the County on November 16th at St. Paul's Episcopal Church. Participating in Food Drive and Hospitality Night.

ii. Finance: Bill Rice. Finance Committee met and had a brief discussion about ambulance billing. Next meeting will be November 13th at 9 AM and will try and reach a recommendation on billing.

iii. Property and Facilities: Iggy Fedoroff. No meeting held.

iv. Grants: Laurie Mileur. Various grant opportunities are being pursued.

v. Communications: Miguel Hernandez said a briefing to Rotary was planned.

5. REGULAR BUSINESS

a. See Trust discussion above.

b. A modification to the Administrator's contract to require the Administrator to contribute to CalPERS as required by law was considered and approved 5/0 after a motion made by Director Rice and second by Director Fedoroff.

c. The current billing rate structure of the District was reviewed and proposed Resolution 10-19 modified with the ALS rate amended to \$2,900 per transport, mileage rate of \$60 per mile, non-resident charge of \$350, oxygen for \$98, Standby Rate changed to \$210, BLS Treat and Release set at \$275 and ALS Treat and Release set at \$625 and the differentiation between non-profit and for-profit organizations was removed (rates to be set based on District costs estimated for individual events). Motion for adoption by Director Rice and seconded by Director Mileur was approved 5/0.

d. Discussed having District staff manage and execute billing services for the District. Full decision presentation will be made at the November Regular Board meeting.

e. As part of an annual review of the District's contract with Monterey County, the Board requested Mike McDonough develop suggested modifications to the contract for consideration at the November regular meeting of the Board.

f. The Board discussed a proposal by Laurie Mileur for a strategic planning session focused on grants to be conducted at a future Board meeting. Director Rice moved to perform strategic planning at a special Board meeting January 29 after preliminary work by the Executive Committee to be presented at the November Regular meeting. The motion was adopted 5/0.

6. DECLARATION OF FUTURE AGENDA ITEMS

- a. Billing process discussion.
- b. Monterey Contract.
- c. Grants discussion.

7. ADJOURNED TO CLOSED SESSION at 3:55 PM

Pursuant to Government Code Section 54957.6 Conference with Labor Negotiator

Agency Representative: Mike McDonough
Employee Organization: SEIU 620

Pursuant to Government Code Section 54957(b)(1) Public employment and recruitment

Pursuant to Government Code Section 54956.9 Litigation; Number of cases: 1

8. OUT OF CLOSED SESSION AND ADJOURNMENT at 5:10 PM

No reportable action from Closed Session.