



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

FEBRUARY 16, 2021

BOARD MEETING MINUTES

Due to Coronavirus-19 concerns, this meeting was held via Zoom.

A) OPENING

- 1) Call to order

The meeting was called to order at 5:31 pm.

- 2) Pledge of Allegiance

President Fedoroff led the Pledge of Allegiance.

- 3) Establishment of a quorum

Board of Directors Members Iggy Fedoroff, Bill Rice, Laurie Mileur and Cecilia Montalvo were present. Director Cesilia Lomeli joined the meeting at 5:48 pm.

Also present were Administrator Mike McDonough, Operations Manager Tim Benes, Administrative Assistant Simone Rathbun, District Counsel Jeff Minnery and Labor Negotiator Bill Avery. Members of the public logged in were Harry Farmer and Kristi Jenkins.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No comments made by the public.

C) CONSENT AGENDA

- 1) Proclamation by San Luis Obispo County District 2 Supervisor, Bruce Gibson. Bruce unable to attend the meeting, so the Proclamation was displayed and read.

- 2) The Minutes from the January 19, 2021 Regular Board Meeting were presented for review and approval. Director Rice motioned to approve, seconded by Director Mileur. Board approved 4/0.

D) REPORTS

1) The Operations Report was given by Tim Benes. Unit 18 was in shop for the heater core, we had to pay for the part but not the labor. Unit 16 was in shop for repairs and is now back in service. Tim stated that there were 57 incidents and 16 transports so far for the month of February. Project Heartbeat is working on getting us a check for reimbursement of ballistic gear.

2) The Administrator's Report and Financial Review were presented by Administrator McDonough. The Public Assistance Grant Funding is still being worked on; getting close to turning in first phase of costs for reimbursement. The County Covid-19 stats were reviewed. The grant application for solar power was denied, however Mike will appeal. The Ambulance and Powercot Load System Grants were both submitted. The financials were discussed. We received payment from PG&E for a Diablo Canyon Drill. Call volume was up this month, however revenue was down 6.7% based on lower call volume in December. Monterey County payment was received. A measurement tool for employee satisfaction is being put together. President Fedoroff stated that the January cash on hand is about \$81K more than we had in 2020. The Trust account wrote check to the District for approximately \$15k to cover the cost of the Unit 21 painting.

COMMITTEE REPORTS:

A) President's Report: President Fedoroff has reached out to Cindy Steidel at CCSD and Steve Smith at the school district to discuss meeting over common issues. At present, additional fundraising for the Trust is being held in abeyance. Should any of the Grants we have applied for be denied, then we will have specific objectives for fundraising.

B) Property & Facilities: Did not meet per Director Mileur.

C) Healthcare Advocacy & Outreach: Director Montalvo stated that they did not meet this month. She added that she has spoken with Barbara Bronson Gray, who would like to remain on this committee as a community member.

D) Finance: The committee did meet with the goal of the midyear budget update, which will be discussed later in this meeting.

E) Grants: The committee has submitted two grants for this cycle. Hopefully by summer we will know if we will be awarded these grants.

F) Strategic Planning: Director Montalvo stated that this committee is effectively the entire Board. She stated that John Wiegold will contact Mike to let us know the cost of sending out the strategic plan communication piece.

E) REGULAR BUSINESS

1) Social media policy update –

Safeguarding CCHD's unique identity and stated mission, and defining the appropriate use of media and social media by full time and part time employees was discussed. Per Bill Avery, an agreement has been reached with the Union and a Statement of Policy was presented to the Board. The objective to assure patient care and privacy was met. District Counsel Jeff Minnery added that it was a good result and an agreeable solution. Director Montalvo expressed concern over patient privacy. Kristi Jenkins offered her views on the subject. The Board agreed to see how this agreement is implemented and review progress. Director Rice motioned to approve the policy as written, seconded by Director Lomeli, Board approved 3/2.

2) Primary Care Project –

Director Montalvo discussed the formation of an Ad Hoc committee to review proposals submitted in response to the primary care RFP. The RFP was issued in January and we know CHC will be responding while UCSF will not. Director Montalvo recommended we ask Dr. Gong to be on the committee since he is interested in the process. President Fedoroff recommended asking former CCHD Board Director Dr. Hernandez to help evaluate the proposals. Director Rice inquired if this committee is being formed to review and choose the applicants without the Board further Board involvement. Director Montalvo clarified that the final review and decision will be done by the Board, but community engagement and input is important. President Fedoroff stated that Director Rice and Barbara Bronson Gray should be on the committee as well. Director Lomeli added that she would like to help and find other people who may want to be on the committee. President Fedoroff stated that Director Montalvo is authorized and approval was given by the Board to form this committee with Directors Rice and Montalvo as committee members from the Board. Director Montalvo will give an update on the progress at next month's Board meeting. Kristi Jenkins offered to participate if asked.

3) Mid-year Budget Review –

Director Rice highlighted the budget changes. Director Rice pointed out that currently having the Board meetings in the evenings is adding extra cost for overtime and the sooner we can return to meetings between 8 AM and 5 PM the better in terms of budget impact. Director Montalvo moved to approve the mid-year budget revisions, Director Rice seconded, Board approved 5/0.

4) Comparison of CSDA and ACHD memberships –

Administrator McDonough presented a comparison of the memberships between the California Special Districts Association and the Association of California Healthcare Districts, for review by Board Members. President Fedoroff stated that during a recent CSDA local chapter meeting, State Senator John Laird and his Legislative Assistant attended and CCHD raised the issue of difficulty in obtaining grants. The Senator gave us his Assistant's email and said he would help us as needed. Administrator McDonough recommended staying with CSDA, because we get a discount on our SDRMA insurance, as well as Target Solutions for employee and Director training. No action to be taken at this time. Kristi Jenkins offered public comment.

5) SLO County Vaccination Contract –

Administrator McDonough presented for review and Board approval, a contract for CCHD services related to the declared Covid-19 disaster and the vaccination services provided by the District. It is a standard contract copied from FEMA. Director Rice motioned to approve, seconded by Director Lomeli, Board approved 5/0.

6) CalOES Designated Agent Resolution –

Administrator McDonough presented for review and Board approval, a resolution designating the CCHD Administrator as the District agent for the California Office of Emergency Services. The Board approved 5/0.

F) DECLARATION OF FUTURE AGENDA ITEMS

RFP responses/results. (Director Montalvo)

QA Report from County EMSA.(Administrator McDonough)

Part-time field staff wages review.(Administrator McDonough)

Status of Unit 17.(Operations Manager Benes and Administrator McDonough)

ADJOURN TO CLOSED SESSION. 7:00 pm

CLOSED SESSION:

Public Employee Performance Evaluation: Mid-year performance review of Administrator. Government Code Section 54957.

G) ADJOURNMENT

The meeting was adjourned at 8:08 pm with no reportable action from Closed Session.

The next Board Meeting will be held on March 16, 2021 at 5:30 pm via Zoom.