



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JULY 26, 2022

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:02 am.
- 2) The Pledge of Allegiance was led by President Montalvo.
- 3) Board of Directors President Cecilia Montalvo was present, along with Directors Bill Rice, Laurie Mileur and Diane Kubat. Director Iggy Fedoroff was present via Zoom. Also in attendance were Director of Operations Tim Benes and Office Manager Simone Rathbun.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

One member of the public was present at this meeting but had no comment.

C) CONSENT AGENDA

The Minutes from the June 28, 2022 Regular Board meeting were submitted for review and approval. Director Rice motioned to approve the Minutes, Director Mileur seconded, Board approved 5/0.

D) REPORTS

1)Administrators/Operations Report & Financial Review: Tim asked if anyone had any questions; President Montalvo inquired about the new IT contract with Cambria Computing, as well as the delayed response time on two calls due to bad directions, which Tim stated was due to the directions given to the employee who used the map on their phone. The crews are now using physical maps. Tim went on to explain that the Lucas mechanical chest compression devices will now not be implemented, per the County EMSA. Tim explained the benefits of the Lucas device and is hopeful that it will be reinstated in the future. Director Fedoroff commented on the end of the small fiscal year deficit and the decision being made to take the \$40,000 from the Trust and set it aside for future vehicle payments. Director Rice explained the difference between cash basis accounting, accrual basis accounting and cash flow. He added that we did have a positive cash flow of the Trust funds into the operating account, however these funds have been earmarked for ambulance procurement.

2) Committee Reports

A) President's – President Montalvo stated she received communication from Beth Yudovin, who is interested in a project to raise funds for a pool at the high school. The District has been asked if we would take formal action to support this initiative. Directors Rice and Mileur agreed that any activity that promotes health and exercise is consistent with our mission. Bruce Mumford, member of the public, added that the only opposition to this project might be related to water usage and Director Fedoroff mentioned that the school has its own water source. Director Fedoroff and President Montalvo to write a letter of support for this project on behalf of the District.

B) Property & Facilities/Facility Project Ad-Hoc – Director Mileur stated the committee did not meet but that committee member Don Sather is working with the County to make any necessary

changes to the facility plan. The facility video editing is complete and the video has been shown to Rotary. The bond measure has been posted and we will be on the ballot as measure G-22.

C) Healthcare Advocacy & Outreach Committee -Director Kubat stated that the committee did meet and has put Farmers Market on the calendar twice for August. They also discussed having a booster clinic and mini health fair at the CCHD site as well as discussing the implementation of a fall prevention program and Stop the Bleed. The District will also be participating in the upcoming Pinedorado parade.

D) Finance – Director Rice stated that the committee did meet last month, the budget was reviewed and will be discussed as an agenda item. The Director of Finance position is currently still open with an interview scheduled for this Friday.

E) Grants – Director Mileur stated that the committee did meet and that Director Fedoroff agreed to submit a grant proposal to the Cambria Community Council for matching funds to those raised by the District’s Trust for the new ambulance we have on order. Director Fedoroff added that the grant proposal has been submitted. Tim is being put as the Administrator on the SAMS.gov account to be able to access a FEMA grant already approved.

E) REGULAR BUSINESS

1) CCHD logo change – The District currently has two logos, and we only need one. Director Mileur suggested we retire the three-triangle logo and go with the emblem which is more descriptive of our mission. There will be minimal cost for this change, as the old logo will be gradually phased out. The District letterhead is computer generated so no additional cost. Director Rice motioned to approve the logo change, Director Mileur seconded, Board approved 5/0.

2) Review and approval of the FY 2022/2023 budget – Director Rice presented the proposed budget. As of July 1, 2022, the District is converting to accrual-based accounting. Payroll expenses were discussed and are based on two 24-hour ambulances. Director Rice added that if the new facility bond is approved by the voters, there are some amounts in the budget that can be recouped, and if it does not pass there may be expenses which have not been budgeted. Director Mileur motioned to approve the fiscal year 2022-2023 budget, Director Rice seconded, Board approved 5/0.

3) Review and approval of the updated CCHD by-laws – Director Fedoroff presented the by law modifications reflecting the change in staff structure. The Director of Finance position has been designated as exempt. If approved, Director Fedoroff will incorporate the changes and offer the updated by laws for Board approval at next month’s Board meeting. Director Rice motioned to approve the by law changes, Director Mileur seconded, Board approved 5/0.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Updated By Laws;
- 2) Status report on legal counsel situation;
- 3) Website design;
- 4) Scheduling software presentation;
- 5) Audit;
- 6) Review contract and rates for Monterey County calls.

G) ADJOURNMENT

The meeting was adjourned at 10:43 am.