



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**OCTOBER 21, 2020**  
**BOARD MEETING ANNOUNCEMENT**

The regular meeting of the Cambria Community Healthcare District will be held online:

Time: Oct 21, 2020 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85705762264>

Meeting ID: 857 0576 2264

One tap mobile

+16699006833,,85705762264# US (San Jose)

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Meeting ID: 857 0576 2264

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Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda, packets and minutes are available at the following website: [www.cambria-healthcare.org](http://www.cambria-healthcare.org). Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

# AGENDA

## A) OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Establishment of a quorum

## B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Comments are limited to a maximum of three minutes per person, per topic. During the course of the meeting, members of the public may also request to speak about any specific agenda item. Presentations are limited to a maximum of three minutes per person.

## C) CONSENT AGENDA

- 1) Approve Minutes from the September 8, 2020 Special Board Meeting.
- 2) Approve Minutes from the September 17, 2020 Regular Board Meeting.

## D) REPORTS

- 1) Operations Report: Tim Benes
- 2) Administrator's Report and Financial Review: Mike McDonough
- 3) Committee Reports
  - a) President's Report: Iggy Fedoroff
  - b) Property & Facilities: Barbara Bronson Gray
  - c) Healthcare Advocacy & Outreach: Cecilia Montalvo
  - d) Finance: Bill Rice
  - e) Grants: Laurie Mileur
  - f) Strategic Planning: Cecilia Montalvo

## **E) REGULAR BUSINESS**

- 1) Safeguarding CCHD's unique identity and state mission, and defining the appropriate use of media and social media by full time and part time employees, for discussion and possible action. – Barbara Bronson Gray
- 2) Consideration of the formal adoption of the CCHD Strategic Plan and the review of a draft communications document for employees and the public concerning strategic plan priorities. – Cecilia Montalvo
- 3) Review primary care recruitment document and discuss plan for sending a Request for Proposal to health care operators while simultaneously evaluating the option of CCHD direct operation of a primary care clinic. – Cecilia Montalvo
- 4) AFG 2020 Grant application process recommending inclusion of requests for ambulance procurement; for Board discussion and approval of grant application initiative. – Laurie Mileur
- 5) Report on a proposal to move District bank accounts from Mechanics Bank to Pacific Premier Bank, for Board discussion and possible action. – Mike McDonough
- 6) Trust fundraising solicitation proposal, for Board discussion and possible action. – Iggy Fedoroff
- 7) Discussion of COVID-19 Response with related CCHD Activities. – Cecilia Montalvo

## **F) DECLARATION OF FUTURE AGENDA ITEMS**

## **G) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on Wednesday November 18, 2020 at 9:00 a.m., location TBD.



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

SEPTEMBER 8, 2020

## SPECIAL BOARD MEETING MINUTES

Due to Coronavirus-19 concerns, this meeting was held via teleconference.

### A) OPENING

1) Call to order

President Fedoroff called the meeting to order at 1:07 pm.

2) Pledge of Allegiance

Not performed due to the absence of an American flag at each virtual location.

3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray, and Laurie Mileur were in attendance. Director Cecilia Montalvo was absent from the meeting.

Administrator Mike McDonough, Administrative Assistant Simone Rathbun and District Labor Negotiator Bill Avery were also present.

One member of the public was present.

### B) PUBLIC COMMENT

No comments made by the public.

### C) OPEN SESSION

A Special Board Meeting was held to sign off on the final Memorandum of Understanding (MOU) negotiated by and between the Cambria Community Healthcare District and the Cambria Paramedic Association SEIU Local 620.

Bill Avery went over some of the details of the MOU which is in effect until 6/30/2023, stating that all of the major goals have been accomplished and this contract is within the parameters that the Board originally set.

Director Bronson Gray inquired as to whether a resolution will be needed in association with the change in the post retirement lifelong benefit. Bill Avery stated that he and Mike will be working on getting that put in place.

Director Rice then inquired specifically about page 12 of the MOU, in respect to time cards, wanting to know if this would also be applicable to electronic time cards. Bill Avery stated that yes, this is the existing language, but with technology changes we are free to modify.

A roll call vote was then obtained, MOU Board approved 4/0.

### G) ADJOURNMENT

The meeting was adjourned at 1:15pm



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

## SEPTEMBER 17, 2020

### BOARD MEETING MINUTES

#### **A) OPENING**

1) Call to order

President Fedoroff called the meeting to order at 9:02 am.

2) Pledge of Allegiance

Not done as there was no flag present.

3) Establishment of a quorum

Board of Directors Members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray, Laurie Mileur and Cecilia Montalvo were present.

Also present were Administrator Mike McDonough, Operations Manager Tim Benes and Administrative Assistant Simone Rathbun.

#### **B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

No comments made by the public.

#### **C) CONSENT AGENDA**

The Minutes from the August 27, 2020 Regular Board Meeting were reviewed. Director Bronson Gray made a motion to approve these Minutes, Director Rice seconded, Board approved 5/0.

#### **D) REPORTS**

- 1) The Operations Report was given by Tim Benes. We are still waiting to hear back from Zoll on cost of repairing the monitor. Project HeartBeat is moving forward and we should hear from them next week. President Fedoroff added that Mike has been in close contact with FEMA regarding our Grant application for the acquisition of four heart monitors. Mike sent in a pre-award letter. Once approved, we are good to go with leasing four new monitors.

Director Rice inquired as to the number of transports we have had so far in September. As of today, Manager Benes stated we have had 21. Per President Fedoroff, next month the Board will be receiving a new transport activity report, which will differentiate between night and daytime calls, as well as putting dry runs in the same report.

The paperwork has been sent to the County for the CalFire ambulance however with all of the fires currently going on it will take a little longer than normal for this to be processed.

- 2) The Administrator's Report and Financial review was presented by Administrator Mike McDonough. He gave the Board an update on the current Covid-19 numbers in the County.

President Fedoroff inquired as to the SEIU MOU Resolution that needed to be reissued. Mike stated this is currently in process but is not completed yet. This Resolution will be on next month's agenda for Board approval. The payroll changes have all been implemented.

The Community survey results are now posted on the website. The Healthcare Advocacy & Outreach Committee is to meet with the community forum leaders about healthcare options. Director Mileur asked that the results of the survey also be posted on social media sites; Mike stated he will do this.

The Administrator performance objectives for this year were reviewed. Director Bronson Gray suggested the Board does not need monthly reports on this, however President Fedoroff stated that monthly reports are desirable and Director Montalvo agreed.

Administrator McDonough reported that call volume is down 8%, transports are down 30%, however revenue is up 49% likely due to in-house billing. The audit is to begin soon and slated to be completed in December. President Fedoroff added that the District is currently \$54k positive cash flow over what the District had this time last year.

- 3) Committee Reports

- a) The President's report was presented by Iggy Fedoroff, who discussed the recent \$1500 Trust donation that was received from the California Community Foundation at the recommendation of Robert Reid of the Reid Fund of the Ernest Lieblich Foundation.

President Fedoroff stated that he has talked with eight of the fifteen voting members of the Cambria Community Council and he has not heard any negative response from anyone regarding our request for funding the CalFire ambulance; he warned them that it would be a substantial amount of money and the only thing voiced by the Council Chairman, is that they have never made an award for that large amount of money, to which President Fedoroff replied that any amount awarded would be good. When last he spoke with the Executive Committee, they weren't sure if they were going to be doing any additional fundraising this year. Once it is clear that they are not going to be having a fundraising campaign, President Fedoroff proposed that we send out mailers to basically the same addresses that we sent the community healthcare needs survey to, offering a way for citizens to donate to the CCHD Trust. Mike has suggested a service that will place a portal on our website that will allow people to make donations, for a small fee. This service will also send a confirmation of the donation to the donor for tax purposes. President Fedoroff stated we should not proceed with any of this until after November 1<sup>st</sup>, when the Council does their distribution of funds. Mike will have all the information about this website donation service available for review at the next Board meeting.

- b) The Property & Facilities Report was presented by Director Barbara Bronson Gray, who stated they have been meeting with Chief Hollingsworth and Dave Pierson of the CCSD Board updating the Local Hazard Mitigation Plan. There will be one more meeting where a document will be drafted establishing us with FEMA, according to what our needs are so that in the event of a disaster we are higher priority because we pre-stated we are working on mitigating potential hazards. A draft will be presented to the Board for review and approval.
- c) The Healthcare Advocacy & Outreach Report was presented by Director Cecilia Montalvo. She stated that the formal committee has two things they are working on: one being the continuation of the community leader forum; and second, after meeting with CHC next week the committee will meet to discuss the best way to move forward in regards to the survey results. Director Montalvo also suggested that the committee discuss options to prepare for possible flu clinics.
- d) Finance Report – per Director Rice there is nothing to report, but the committee will be meeting before the next Board meeting.
- e) The Grants Report was presented by Director Laurie Mileur. They met on Monday, she is putting together the project narrative for the FEMA AFG 2020 Grant cycle for submission during November. Still waiting to hear back on pending grants. President Fedoroff inquired as to what type of ambulance the Property & Facilities Committee has recommended. Director Mileur stated a Type III is being pursued.
- f) Strategic Planning Report – refer to Agenda Item E1.

## **E) REGULAR BUSINESS**

- 1) Strategic Plan update – Director Montalvo stated that to advance the strategic plan she has been working on the tracking document, specifically in terms of the goals underneath each item. Director Montalvo wanted to share her screen to show the specifics of what she was referring to and Mike was going to help her with this however at this point the internet connection was lost with the Administration office. Director Rice suggested that with the connection issues, Director Montalvo forward this information on to each Board member and this topic will be moved to the next Board meeting. The other Board members concurred. Director Montalvo will send this information out and the plan finalized at the October Regular Board meeting.
- 2) Workforce Diversity Resolution 16-20 presented and discussed – the purpose of which is to simply provide a philosophical basis for our Administrator and staff to have the license to look for ways to build staff diversity gradually. President Fedoroff added that between full and part time employees the District currently has 33 employees; 11 female, one male Hispanic, one female Hispanic. Director Rice made a motion to approve Resolution 16-20 as presented, Director Montalvo seconded, Board approved 5/0.

- 3) District Bylaw Change Proposal – President Fedoroff discussed changing the regular Board meetings from Wednesday to Thursday due to one Director not being able to attend on Wednesdays. President Fedoroff also added that by moving the meetings this would allow the Administrator to attend the monthly North Coast Advisory Council Meeting that occurs at 6:30 pm the third Wednesday of each month. Administrator McDonough added that he attended the meeting yesterday and he was able to share that there is currently a company seeking a permit from the County for cannabis distribution at a site right down the street in Cambria.

Director Rice asked if we are required in our Bylaws to put a specific date and time for meetings, for ongoing flexibility purposes. After much discussion it was decided that the Bylaws would be amended to read “held monthly”. Director Montalvo made a motion to approve, Director Rice seconded; Board approved 5/0.

The next meeting will be held on October 21, 2020 at 9 am.

#### **F) DECLARATION OF FUTURE AGENDA ITEMS**

- 1) Strategic plan detail. (Director Montalvo)
- 2) New ambulance procurement Grant application. (Director Mileur)
- 3) Healthcare Benefit Resolution. (Administrator McDonough)
- 4) Covid-19 response discussion. (Director Montalvo)
- 5) Trust outreach update. (Director Fedoroff and Administrator McDonough)
- 6) Primary care initiative discussion. (Director Montalvo)

#### **G) ADJOURNMENT**

The meeting was adjourned at 10:20 am.



## Minutes of Grants Committee

9/8/2020

1:01 pm

Present:

Laurie Miluer, Bill Rice, Mike McDonough, Tim Benes, Simone Rathbun

1. End of October for Cal Fire ambulance. To be funded potentially from local grant – Cambria Community Council.
2. Re: AFG funding NOFO won't be released until October/November.
  - a. AFG vehicle project narrative: Logical plan to replace vehicles in a reasonable manner. 29k average miles per year for front line vehicles. X 4 years that's 120k miles. Mike states most ambulances can go up to about 200k miles and retire at about 250k miles. We have longer transport times and more rugged roads. Tim states the CalFire ambulance would be used as backup unit, not to replace 18. But to replace 17 which has about 240k miles on it. A new ambulance would eventually replace unit 18 and the new AFG ambulance would replace it.
  - b. If successful with AFG we should be able to replace ambulance every 3-4 years.
  - c. Bill states in 6 years we should be able to save approximately 150k towards new ambulance.
  - d. Mike to receive narrative from successfully submitted Mesa AZ grant. He spoke with AFG on Friday, our Representative for this area told him that we should be getting awards in a couple of weeks.
  - e. Laurie says if denied she would like to resubmit and ask for powerlifts.
3. Bill inquires as to whether we can apply for other grants should be receive one grant. Mike states if they are separate grants for separate funds for different funding that is okay.
4. Laurie concerned if grant not received if current units could make it another couple of years. Tim gives description of how he could make it work, if we had to,
5. Grants writing services – pros and cons needs to be listed and then presented to Board for recommendation as to whether this is something we want to pursue.
6. Laurie Miluer inquired as to situation with Motorola grant. Tim states they have referred us to Lexapro who have not communicated with us.
7. Mike McDonough: Stop The Bleed training kit. He put in for grant, we did not get that one, but we can reapply once it reopens.
8. Will meet again in October.
9. Adjourned at 1:27

## Operations Report for the Month of September 2020

### Units

Currently, we have all unit at the station and ready for service. Units that required service/repairs will have a brief description of the service/ repair under the mileage totals.

- Unit 16 (back up #1)
  - Starting Miles = 220145
  - Ending Miles = 220618
  - Total of 468.0. miles on the unit and 33.9 gallons of fuel
  - Service/repairs
    - None
- Unit 17 (back up #2)
  - Starting miles = 221951
  - Ending miles = 221951
  - Total of 0 mile and 0 gallons fuel used
  - Service/repairs
    - None
- Unit 18 (Medic 11 24-hour car)
  - Starting miles = 115820
  - Ending miles = 118045
  - Total of 2225.0 miles and 228.3 gallons of fuel used
  - Service/ repairs
    - The unit is service
      - New rim covers where ordered and replaced as missing and damaged.
      - The district received a refund for rim covers that fell off and were lost.
- Unit 20 (Medic 12 12-hour car)
  - Starting miles = 20094
  - Ending miles = 21995
  - Total 1901.0 miles and 160.1 gallons of gas used.
  - Service/ repairs
    - The Units is service.
      - This is scheduled for 4 new tires on the 4<sup>th</sup> of Nov.

### **Medications/ Supplies**

- PPE/Masks
  - N-95 and P-100
    - Currently, we have about 200 of the N-95 masks in stock. A clean one of these masks are required to be worn by all staff members when responding to all calls in the county.
    - We are still waiting on P-100 masks.
- Medications.
  - We are managing to keep the current supplies stocked and are not short on any medication at this time.
- Equipment
  - Zoll monitors order status
    - I have talked with Bryan from Zoll. I was informed that the original ship date I was told was pushed back due to the CARES ACT order from the Government. Our order is listed as priority and at this time the estimated ship date has been pushed back to the 2<sup>nd</sup> week of November. The District will not start paying for the monitors until we take delivery.

### **Response times and delays**

This month we are at 90.7% on the report. The corrected present 98.0%. There are several calls that counted against the average that were either because of crew safety and or Med-Com not copying radio traffic. They are listed below.

- Call Number 20-0873 09/06/2020
  - This call there was new EMT training and they were learning the radio educate. With training they have improved.
- Call Number 20-0928 09/15/2020
  - This called required EMS and Fire to stage several blocks away from the call for safety reasons. A unit is not considered on scene while they are staging. Multiple law enforcement agencies responded to this incident.
- Call Number 20-0941 09/20/2020
  - This call Med-Com failed to time stamp correctly.
- Call Number 20-0946 09/22/2020
  - This call Med-Com failed to time stamp correctly

### **Transport activity Report**

This report shows a decrease in the number of calls in the District compared to last year.

## **Transport at night San Luis Ambulance Transported**

This month San Luis Ambulance responded to Cambria a total of 3 times with 2 of the 3 requiring a patient to be transported to the hospital.

- 09/09/2020 Med Com Dispatched the wrong unit (showed as a Sla response)
- 09/18/2020 Dispatched at 0700. On scene 15 minutes later
- 09/18/2020 Dispatched at 0734. On scene 12 minutes later
- 09/26/2020 Dispatched at 2030. On scene 13 minutes later

## **Monterey County Calls**

- We had 1 Monterey County Call that was a dry run. The paperwork and payment for the runs for last month are still being processed. San Luis Obispo County EMSA has experienced an unexpected exodus of employees over the last month causing a delay in all paperwork.
- We had to bill for a run in August that was listed in the log as not in Monterey County.
- We have a total of 4 Calls that we have out for billing from AMR.

## **Station**

- The Medic 12 station entry door is need of replacement. Request for bids have been sent. None have been returned.
- The light in the laundry room was replaced after the ballast (control unit failed)
- The WIFI routers have been upgraded to match the upgraded internet system.
  - There was cost to the district of about \$442.00

## **Employees**

- COVID-19 (Same as last month)
  - Currently all the CCHD employees are asymptomatic. We have not had any infected by the COVID-19 virus. We do have plans in place if that were to change. All the crews are in contact with me when they are in contact with a possible patient. I am in contact with the County and hospitals to follow up on the patients. At this time, the District has transported 1 confirmed positive patient from the Cambria area.
- Safety gear
  - The safety gear was approved by the Project Heartbeat Committee and has been ordered. It is on the way and should be in service by the end of the month of October. I was able to obtain the equipment below the original estimated cost.

- I have started working with Project Heartbeat and a Safety Supply company to get ballistic safety gear for the crews that will be stored in the ambulance. The justification for this is that it will be required shortly by the State of California and the fact that we have had 3 active shooters in San Luis Obispo County in the past 6 months. 2 of the events involved officer's being shot and all 3 events required EMS staff to make entry into the active shooter area for patient treatment. I believe with the cost saving on the jackets and helmets, we should be able to get the other equipment.

**DISTRICT ACTIVITY REPORT PAGE 1**

09/01/2020 through 09/30/2020

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2020</b>	<b>2019</b>	<b>Change</b>		<b>2020</b>	<b>2019</b>	<b>Change</b>
Dry Runs - w/Treatment	10	17	-7	Local Patients	31	35	-4
Dry Runs - CX Enroute	19	15	4	Non-Local Patients	9	12	-3
Total Dry Runs	30	32	-2	Total Patients	40	47	-7
Stand-bys	44	45	-1	Medical Transports	35	40	-5
Public Assists/Relations	1	0	1	Trauma Transports	5	7	-2
Walk-in Public Relations	0	1	-1	Traffic Accidents	1	3	-2
Total Incidents	114	125	-11	Total Transports	40	47	-7

**Hospital Destinations**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
French	11	11	0
Sierra Vista	20	32	-12
Twin Cities	6	4	2
Rendezvous w/Heli	1	0	1
Facility Not-Listed	0	0	0
Trauma Center (Sierra Vista)	1	2	-1
STEMI Center (French)	0	0	0

**Monterey County Responses**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
Medical Transports	1	0	1
Trauma Transports	0	1	-1
Dry Runs	0	0	0
Stand-bys	0	0	0
Total Incidents	1	1	0

**Year-to-Date Comparison  
Ambulance Response Statistics  
From January 2020 to September 30 2020**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
Total Responses	979	1062	-83
Patients Transported	392	443	-51
Total Dry Runs	254	278	-24
Dry Runs - w/Treatment	89	115	-26
Dry Runs - CX Enroute	164	163	1
Stand-bys	333	344	-11
Total Monterey County Incidents	15	20	-5

**DISTRICT ACTIVITY REPORT PAGE 2**  
**09/01/2020 through 09/30/2020**

**San Luis Ambulance Activity**

<b>Code 8</b>	=	15	
<b>Code 11</b>	=	0	
<b>Code 2 calls</b>	=	0	}
<b>Code 3 calls</b>	=	3	
<b>(calls into CCHD response area)</b>			
<b>Total time SLAS covered CCHD area =</b>		18 hrs	36 mins

**Cambria Community Healthcare District Activity**

<b>Total time CCHD committed to other incidents (Month) =</b>		75 hrs	57 mins
<b>Code 8</b>	=	32	
<b>Code 11</b>	=	12	
<b>Code 2 calls</b>	=	0	}
<b>Code 3 calls</b>	=	10	
<b>(calls into SLAS response area)</b>			
<b>Total time CCHD covered SLAS area =</b>		10 hrs	44 mins

**Vehicle Mileage**

16 Dodge Sprinter 2008	220,618.0
17 Dodge Sprinter 2008	221,951.0
18 Chevy 2016 Type 3	118,045.0
20 Ford 2019 Transit	21,995.0

**Definitions:**

**Code 8 :** Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call

**Time-On-Task :** TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.

**TRANSPORT ACTIVITY REPORT**

09/01/2020 through 09/30/2020

Total Transports = 40

Call #	Patient #	Date	Medic	Call Times						Response Area	Call Location	Time-On-Task (Hours)
				Dispatch	Enroute	On-Scene	Transporting	Available				
20-0866	0353	09/03/2020	12	1038	1042	1042	1056	1216		East Village	13.22	
20-0870	0354	09/04/2020	11	0115	0117	0126	0148	0235	0300	San Simeon	1.45	
20-0871	0355	09/05/2020	11	0008	0011	0017	0023	0111	0126	Lodge Hill East	1.18	
20-0872	0356	09/05/2020	12	1325	1327	1334	1343	1441	1500	Lodge Hill West	1.35	
20-0873	0357	09/06/2020	12	0952	0954	1004	1012	1106	1133	Lodge Hill West	1.41	
20-0877	0358	09/06/2020	11	0023	0027	0049	0153	0308	0323	North Highway 1	3.00	
20-0880	0359	09/06/2020	12	1348	1348	1348	1411	1506	1541	Lodge Hill West	1.53	
20-0884	0360	09/06/2020	11	1718	1718	1741	1749	1825	1857	Morro Bay	1.39	
20-0893	0361	09/08/2020	12	1651	1652	1655	1710	1754	1808	South Highway 1	1.17	
20-0896	0362	09/09/2020	11	2111	2114	2119	2133	2229	2245	Pine Knolls	1.34	
20-0899	0363	09/11/2020	12	0819	0820	0826	0839	0948	1025	Park Hill	2.06	
20-0903	0364	09/11/2020	12	0819	0820	0826	0841	0948	0930	Lodge Hill East	1.11	
20-0904	0365	09/11/2020	12	1351	1354	1400	1406	1500	1540	South Highway 1	1.49	
20-0905	0366	09/11/2020	11	2047	2048	2054	2113	2212	2230	Pine Knolls	1.43	
20-0908	0367	09/12/2020	12	1147	1148	1155	1219	1321	1344	Marine Terrace	1.57	
20-0912	0368	09/12/2020	11	1937	1938	1941	2006	2052	2111	North Highway 1	1.34	
20-0914	0369	09/13/2020	11	1018	1019	1021	1036	1132	1159	Lodge Hill East	1.41	
20-0915	0370	09/14/2020	11	2110	2111	2117	2144	2240	2305	Lodge Hill West	1.55	
20-0916	0371	09/14/2020	11	2326	2327	2331	2353	0043	0057	Lodge Hill East	1.31	
20-0922	0372	09/14/2020	11	1929	1930	1935	1951	2049	2117	Pine Knolls	1.48	
20-0925	0373	09/15/2020	12	1348	1348	1348	1403	1500	1534	East Village	1.46	
20-0929	0374	09/17/2020	12	1216	1218	1242	1259	1429	1510	North Highway 1	2.54	
20-0930	0375	09/18/2020	11	0606	0610	0617	0631	0722	0741	Lodge Hill West	1.35	
20-0932	0376	09/18/2020	11	0838	0838	0850	0905	0945	1013	Morro Bay	1.35	
20-0934	0377	09/18/2020	12	1233	1234	1238	1249	1400	1430	Pine Knolls	1.57	
20-0941	0378	09/20/2020	12	1139	1141	1150	1246	1334	1348	Marine Terrace	2.09	
20-0942	0379	09/20/2020	11	1401	1402	1405	1417	1520	1550	Moonstone Beach Drive	1.49	
20-0945	0380	09/22/2020	12	1015	1017	1024	1048	1137	1157	Happy Hill	1.42	
20-0946	0381	09/22/2020	12	1335	1337	1345	1419	1518	1541	Lodge Hill West	2.06	
20-0948	0382	09/21/2020	11	1104	1106	1110	1127	1220	1300	East Village	1.56	
20-0949	0383	09/22/2020	11	1817	1817	1819	1838	1933	2000	Lodge Hill West	1.43	
20-0963	0384	09/25/2020	11	1853	1854	1858	1928	2023	2111	Park Hill	2.18	
20-0966	0385	09/26/2020	11	2005	2005	2049	2135	2204	2251	Monterey County	2.46	
20-0968	0386	09/28/2020	11	1211	1211	1216	1220	1313	1350	Park Hill	1.39	
20-0969	0387	09/28/2020	12	1205	1206	1215	1225	1327	1405	Lodge Hill West	2.00	
20-0971	0388	09/30/2020	12	0855	0856	0902	0914	1010	1030	Lodge Hill West	1.35	
20-0973	0389	09/30/2020	11	1037	1037	1041	1053	1148	1205	Park Hill	1.28	
20-0977	0390	09/30/2020	12	1313	1313	1320	1336	1444	1510	Lodge Hill West	1.57	
20-0978	0391	09/30/2020	11	2237	2241	2244	2303	2346	2357	East Village	1.20	

= Night Call



Call #	Patient #	Date	Medic	Call Times						Call Location	Time-On-Task (Hours)
				Dispatch	Enroute	On-Scene	Transporting	Available	Response Area		
20-0980	0392	09/30/2020	12	1705	1706	1714	1732	1834	1900	Lodge Hill West	1.55

= Night Call

CCHD Response Times (Cambria)  
 (responses within Cambria city limits)

Response Time 10 mins or Less: 90.7%

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0866	09/03/2020	0353	Station 81	East Village	Medical Transport	1038	1042	1042	4
	Reason for Delay:		-						
20-0869	09/04/2020		Station 81	Lodge Hill East	Dry Run - No Patient Contact	0045	0046	0054	9
	Reason for Delay:		-						
20-0871	09/05/2020	0355	Station 81	Lodge Hill East	Medical Transport	0008	0011	0017	9
	Reason for Delay:		-						
20-0872	09/05/2020	0356	Station 81	Lodge Hill West	Medical Transport	1325	1327	1334	9
	Reason for Delay:		-						
20-0873	09/06/2020	0357	Station 81	Lodge Hill West	Medical Transport	0952	0954	1004	12 *
	Reason for Delay:		Staff Delay						
20-0879	09/06/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1326	1327	1332	6
	Reason for Delay:		-						
20-0880	09/06/2020	0359	Station 81	Lodge Hill West	Medical Transport	1348	1348	1348	0
	Reason for Delay:		-						
20-0892	09/08/2020		Station 81	Lodge Hill East	Dry Run - No Patient Contact	1019	1020	1023	4
	Reason for Delay:		-						
20-0893	09/08/2020	0361	Station 81	South Highway 1	Trauma Transport	1651	1652	1655	4
	Reason for Delay:		-						
20-0895	09/09/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	1710	1711	1718	8
	Reason for Delay:		-						
20-0896	09/09/2020	0362	Station 81	Pine Knolls	Medical Transport	2111	2114	2119	8
	Reason for Delay:		-						
20-0899	09/11/2020	0363	Station 81	Park Hill	Medical Transport	0819	0820	0826	7
	Reason for Delay:		-						
20-0903	09/11/2020	0364	Station 81	Lodge Hill East	Medical Transport	0819	0820	0826	7
	Reason for Delay:		-						

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0904	09/11/2020	0365	Station 81	South Highway 1	Medical Transport	1351	1354	1400	9
	Reason for Delay:	-							
20-0905	09/11/2020	0366	Station 81	Pine Knolls	Medical Transport	2047	2048	2054	7
	Reason for Delay:	-							
20-0908	09/12/2020	0367	Station 81	Marine Terrace	Trauma Transport	1147	1148	1155	8
	Reason for Delay:	-							
20-0909	09/11/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1715	1716	1723	8
	Reason for Delay:	-							
20-0912	09/12/2020	0368	Station 81	North Highway 1	Medical Transport	1937	1938	1941	4
	Reason for Delay:	-							
20-0914	09/13/2020	0369	Station 81	Lodge Hill East	Medical Transport	1018	1019	1021	3
	Reason for Delay:	-							
20-0915	09/14/2020	0370	Station 81	Lodge Hill West	Medical Transport	2110	2111	2117	7
	Reason for Delay:	-							
20-0916	09/14/2020	0371	Station 81	Lodge Hill East	Medical Transport	2326	2327	2331	5
	Reason for Delay:	-							
20-0922	09/14/2020	0372	Station 81	Pine Knolls	Medical Transport	1929	1930	1935	6
	Reason for Delay:	-							
20-0927	09/16/2020		Station 81	East Village	Dry Run - Patient Contact	1243	1246	1251	8
	Reason for Delay:	-							
20-0928	09/15/2020		Station 81	Park Hill	Dry Run - No Patient Contact	1910	1911	1935	25 *
	Reason for Delay:	Law Enforcement							
20-0930	09/18/2020	0375	Station 81	Lodge Hill West	Medical Transport	0606	0610	0617	11 *
	Reason for Delay:	Failed to Go Enroute							
20-0934	09/18/2020	0377	Station 81	Pine Knolls	Medical Transport	1233	1234	1238	5
	Reason for Delay:	-							
20-0940	09/20/2020		Station 81	Moonstone Beach Drive	Dry Run - No Patient Contact	0431	0432	0436	5
	Reason for Delay:	-							

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0941	09/20/2020	0378	Station 81	Marine Terrace	Medical Transport	1139	1141	1150	11 *
Reason for Delay: Dispatch Com. Failure									
20-0942	09/20/2020	0379	Station 81	Moonstone Beach Drive	Medical Transport	1401	1402	1405	4
Reason for Delay: -									
20-0945	09/22/2020	0380	Station 81	Happy Hill	Medical Transport	1015	1017	1024	9
Reason for Delay: -									
20-0946	09/22/2020	0381	Station 81	Lodge Hill West	Medical Transport	1335	1337	1345	10
Reason for Delay: Dispatch Com. Failure									
20-0948	09/21/2020	0382	Station 81	East Village	Medical Transport	1104	1106	1110	6
Reason for Delay: -									
20-0949	09/22/2020	0383	Cambria Fire Station	Lodge Hill West	Medical Transport	1817	1817	1819	2
Reason for Delay: -									
20-0954	09/24/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	0754	0754	0801	7
Reason for Delay: -									
20-0963	09/25/2020	0384	Station 81	Park Hill	Medical Transport	1853	1854	1858	5
Reason for Delay: -									
20-0964	09/26/2020		Station 81	Park Hill	Dry Run - No Patient Contact	0819	0819	0828	9
Reason for Delay: -									
20-0968	09/28/2020	0386	Station 81	Park Hill	Medical Transport	1211	1211	1216	5
Reason for Delay: -									
20-0969	09/28/2020	0387	Station 81	Lodge Hill West	Medical Transport	1205	1206	1215	10
Reason for Delay: Traffic									
20-0971	09/30/2020	0388	Station 81	Lodge Hill West	Medical Transport	0855	0856	0902	7
Reason for Delay: -									
20-0973	09/30/2020	0389	RA - Moving	Park Hill	Medical Transport	1037	1037	1041	4
Reason for Delay: -									
20-0977	09/30/2020	0390	Station 81	Lodge Hill West	Trauma Transport	1313	1313	1320	7
Reason for Delay: -									

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0978	09/30/2020	0391	Station 81	East Village	Medical Transport	2237	2241	2244	7
	Reason for Delay:	-							
20-0980	09/30/2020	0392	Station 81	Lodge Hill West	Medical Transport	1705	1706	1714	9
	Reason for Delay:	-							

CCHD Response Times (San Simeon)  
 (and communities just outside Cambria city limits)

Response Time 30 mins or Less: 100.0%

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0868	09/03/2020		South Highway 1	Dry Run - No Patient Contact	2106	2106	2110	4
20-0870	09/04/2020	0354	San Simeon	Medical Transport	0115	0117	0126	11
20-0939	09/19/2020		Hearst Castle	Dry Run - Patient Contact	1646	1647	1701	15
20-0955	09/23/2020		San Simeon	Dry Run - Patient Contact	1424	1425	1434	10
20-0956	09/24/2020		Santa Rosa Creek Road	Dry Run - Patient Contact	1752	1754	1819	27
20-0965	09/26/2020		San Simeon	Dry Run - No Patient Contact	1747	1748	1755	8

CCHD Response Times

(reponses far beyond Cambria city limits)

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0877	09/06/2020	0358	North Highway 1	Trauma Transport	0023	0027	0049	26
20-0882	09/06/2020		Morro Bay	Dry Run - Patient Contact	1723	1724	1736	13
20-0884	09/06/2020	0360	Morro Bay	Medical Transport	1718	1718	1741	23
20-0890	09/07/2020		Morro Bay	Dry Run - Patient Contact	1526	1526	1527	1
20-0929	09/17/2020	0374	North Highway 1	Trauma Transport	1216	1218	1242	26
20-0932	09/18/2020	0376	Morro Bay	Medical Transport	0838	0838	0850	12
20-0933	09/18/2020		San Luis Obispo	Dry Run - Patient Contact	1013	1013	1022	9
20-0966	09/26/2020	0385	Monterey County	Medical Transport	2005	2005	2049	44



Cambria Community  
Healthcare District

## **Administrators Report**

Board of Directors Meeting

October 21, 2020

### **1. COVID-19 Briefing –**

- We continue to maintain an adequate state of readiness with crews and supplies.
  - Testing – Currently there are no testing sites scheduled for Cambria.
  - District staff continues to be illness-free.
  - AFG-S FEMA grant application for PPE was not approved for this year.
  - Applications for the next round of CARES and Public Assistance Grant funding for PPE is in process.
  - Cambria has had a total of 36 people with positive test results, since March.
  - San Simeon has had a total of 6 people with positive test results, since March.
- As of 10/14/2020, SLO County has a total of 32 COVID-19 related deaths with 3933 cases; 3708 have recovered; 190 are currently recovering at home and 2 are currently hospitalized, with 1 in the ICU.

### **2. FEMA AFG Grant –**

- This application has been denied for 2019.
- The FEMA representative is willing to work with us to improve our next application process.
- The Notice of Funding Opportunity for the AFG 2020 grant is due out by November (approximate).
- The 2020 AFG application recommendation is on the Board agenda.

### **3. FEMA AFG-S (Supplemental) Grant –**

- This grant is for COVID-19 related PPE supplies.
- The application was denied for this funding opportunity.

### **4. CalFire Fuel MOU –**

- The draft MOU for fuel purchase services has been approved by our legal counsel.
- Sent to the local Battalion Chief for approval.
- Waiting for the MOU to come back from CalFire. Delayed due to the many fires in California.

### **5. CCHD Trust –**

- The IRS annual Form 990-EZ is due in November. Is in process to submit to the IRS.
- Recommendations for fundraising activities is included in the Board agenda.



- A deposit of \$1500 was made to the Trust account in September, due to a donation from the California Community Foundation.
- Current Trust fund balance is \$2590.

## 6. Financial Reports –

- Total call volume has decreased in August at 9% below normal and transports are down 15%, for the same month last year. Ambulance revenue is 31.36% above budget and 20.45% above last August, in spite of the decrease in transport volume over the last several months. This continues to reflect the new billing processes.
- Monterey Contract – CCHD had billed AMR for one responses in September but not yet received approval document from SLO EMSA due to staffing impacts.
- Miscellaneous revenue is over budget due to:
  - A SDRMA refund of \$11,832.43 as a result of their audit.
  - A \$15 medical records request fee.
- Outreach expenses were over budget \$382 due to a SurveyMonkey fee for the Community Survey 2020, as approved by Board action.
- Contract Services was below budget due to ProfitMax’s invoice is down to \$287.17 – Is ending services by end of September.
- General and Special Tax revenue is below budget as the County is behind due to staffing work from home issues. Catch up payments are arriving in October.
- Miscellaneous expenses on the 3 month YTD:
  - Nsure Research invoice (billing services related) of \$619.94
  - Paso Robles Ford for CalFire ambulance inspection of \$1269.09
  - Online cloud services for \$267.92
  - CUSD for rent of conference room for \$342

## 7. CCHD Administrator Performance Objectives for FY 20/21 -

- Complete the Corrective Action Plan to resolve issues and comments included in the District’s auditor’s report for FY ending 6/30/2019. Complete by September 30, 2020.  
*PROGRESS: CAP items completed except for the task of recording the accounts receivable in the general ledger, which has been referred to the accountant. A monthly finance closeout checklist has been implemented.*
- Complete District Policy updates for Board review by the November 2020 Board meeting.  
*PROGRESS: In process. Will report at the November, 2020 Board meeting.*
- Complete the Annual Audit of FY ending 6/30/2020 by December 31, 2020.  
*PROGRESS: Engagement letter signed and returned to auditor.*
- Prepare, by March 31, 2021, the first draft of the operating and capital budgets for fiscal year 2021 – 2022 for submission to the Finance Committee no later than April 30, 2021.  
*PROGRESS: Calendared for February, 2021.*

- Prepare a 5-year capital plan including only prioritized items by June 30, 2021  
*PROGRESS: Calendared for May, 2021.*
- Develop, deploy and implement a measurement tool for employee satisfaction and establish improvement goals to include the following:
  - Establishing and achieve a goal for staff vacancy rate.  
*PROGRESS: Calendared for December, 2020.*
  - Prudently managing finances (meeting budget, maintaining reserves).  
*PROGRESS: Calendared for December, 2020.*
  - Identify measurable standards for patient care quality on scene and in transit.  
*PROGRESS: Calendared for December, 2020.*
  - Work on these metrics and deploy the tools necessary to report results to the Board quarterly.  
*PROGRESS: Calendared for December, 2020.*
- In order to bring more healthcare to Cambria, work with the Healthcare Advocacy & Outreach Committee to develop a written plan to establish an additional resources plan.  
*PROGRESS: In process. Will report at the November, 2020 Board meeting.*

**Cambria Community Healthcare District  
Monthly Summary of Revenue and Expenses  
Month of September 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 40,000	\$ 52,543	\$ 12,543
General Tax	\$ 592	\$ 75	\$ (517)
Special Assessment	\$ 19,057	\$ -	\$ (19,057)
Monterey Contract	\$ -	\$ -	\$ -
Rent	\$ 4,642	\$ 4,624	\$ (18)
Miscellaneous	\$ -	\$ 11,847	\$ 11,847
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 250	\$ 1,185	\$ 935
Interest	\$ 164	\$ -	\$ (164)
<b>Total Revenue</b>	<b>\$ 64,705</b>	<b>\$ 70,274</b>	<b>\$ 5,569</b>
Administration	\$ 17,650	\$ 16,462	\$ (1,188)
Full-Time Para/EMT/Ops	\$ 45,525	\$ 46,328	\$ 803
Part-Time EMT Medics	\$ 6,650	\$ 9,852	\$ 3,202
IT Support	\$ 250	\$ -	\$ (250)
Uniform	\$ 500	\$ 641	\$ 141
PERS	\$ 16,800	\$ 17,987	\$ 1,187
Medical/Dental Ins.	\$ 19,460	\$ 18,303	\$ (1,157)
Medicare	\$ 977	\$ 1,362	\$ 385
Workers Comp.	\$ 7,082	\$ 7,153	\$ 71
Director Comp.	\$ -	\$ -	\$ -
	<b>\$ 114,894</b>	<b>\$ 118,088</b>	<b>\$ 3,194</b>
Educational/Travel	\$ 50	\$ -	\$ (50)
License/Permits	\$ 50	\$ 400	\$ 350
Training	\$ 50	\$ 158	\$ 108
Liability/Auto Ins.	\$ 7,312	\$ 7,386	\$ 74
Audit Fees	\$ -	\$ -	\$ -
Election	\$ -	\$ -	\$ -
Legal	\$ 2,500	\$ 1,405	\$ (1,095)
Utilities	\$ 1,300	\$ 1,400	\$ 100
Office Supplies	\$ 1,200	\$ 839	\$ (361)
Contract Services	\$ 8,500	\$ 6,086	\$ (2,414)
Facility Repair/Maint.	\$ 1,500	\$ 873	\$ (627)
	<b>\$ 22,462</b>	<b>\$ 18,547</b>	<b>\$ (3,915)</b>
Fleet Fuel/Oil	\$ -	\$ -	\$ -
Fleet Maintenance	\$ 1,000	\$ 53	\$ (947)
Medical Equip/Supplies	\$ 4,000	\$ 3,893	\$ (107)
Vehicle Pmts/ Comm Eq.	\$ -	\$ -	\$ -
	<b>\$ 5,000</b>	<b>\$ 3,946</b>	<b>\$ (1,054)</b>
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 150	\$ 532	\$ 382
Miscellaneous	\$ 100	\$ 1,889	\$ 1,789
	<b>\$ 250</b>	<b>\$ 2,421</b>	<b>\$ 2,171</b>
<b>Total Expenses</b>	<b>\$ 142,606</b>	<b>\$ 143,002</b>	<b>\$ 396</b>
<b>Increase/(Decrease)</b>	<b>\$ (77,901)</b>	<b>\$ (72,728)</b>	<b>\$ 5,173</b>

**Cambria Community Healthcare District**  
**Year - To - Date Summary of Revenue and Expenses**  
**For the Three Months Ended September 30, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 120,000	\$ 170,651	\$ 50,651
General Tax	\$ 14,206	\$ 18,158	\$ 3,952
Special Assessment	\$ 27,081	\$ 15,322	\$ (11,759)
Monterey Contract	\$ 3,000	\$ 6,000	\$ 3,000
Rent	\$ 13,326	\$ 13,272	\$ (54)
Miscellaneous	\$ -	\$ 18,535	\$ 18,535
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 500	\$ 2,183	\$ 1,683
Interest	\$ 328	\$ 264	\$ (64)
<b>Total Revenue</b>	<b>\$ 178,441</b>	<b>\$ 244,385</b>	<b>\$ 65,944</b>
Administration	\$ 51,950	\$ 45,698	\$ (6,252)
Full-Time Para/EMT/Ops	\$ 136,575	\$ 147,180	\$ 10,605
Part-Time EMT Medics	\$ 19,950	\$ 32,773	\$ 12,823
IT Support	\$ 750	\$ 500	\$ (250)
Uniform	\$ 1,500	\$ 1,744	\$ 244
PERS	\$ 50,400	\$ 70,923	\$ 20,523
Medical/Dental Ins.	\$ 58,380	\$ 53,579	\$ (4,801)
Medicare	\$ 2,931	\$ 4,086	\$ 1,155
Workers Comp.	\$ 21,450	\$ 21,113	\$ (337)
Director Comp.	\$ -	\$ -	\$ -
	<b>\$ 343,886</b>	<b>\$ 377,596</b>	<b>\$ 33,710</b>
Educational/Travel	\$ 150	\$ -	\$ (150)
License/Permits	\$ 7,326	\$ 5,873	\$ (1,453)
Training	\$ 150	\$ 327	\$ 177
Liability/Auto Ins.	\$ 22,147	\$ 21,799	\$ (348)
Audit Fees	\$ 3,000	\$ 103	\$ (2,897)
Election	\$ -	\$ -	\$ -
Legal	\$ 7,500	\$ 6,405	\$ (1,095)
Utilities	\$ 3,900	\$ 4,112	\$ 212
Office Supplies	\$ 3,600	\$ 2,574	\$ (1,026)
Contract Services	\$ 20,000	\$ 13,900	\$ (6,100)
Facility Repair/Maint.	\$ 4,500	\$ 2,614	\$ (1,886)
	<b>\$ 72,273</b>	<b>\$ 57,707</b>	<b>\$ (14,566)</b>
Fleet Fuel/Oil	\$ 5,000	\$ 2,906	\$ (2,094)
Fleet Maintenance	\$ 3,000	\$ 2,652	\$ (348)
Medical Equip/Supplies	\$ 12,000	\$ 10,532	\$ (1,468)
Vehicle Pmts/ Comm Eq.	\$ 13,018	\$ 13,018	\$ -
	<b>\$ 33,018</b>	<b>\$ 29,108</b>	<b>\$ (3,910)</b>
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 450	\$ 3,864	\$ 3,414
Miscellaneous	\$ 300	\$ 2,518	\$ 2,218
	<b>\$ 750</b>	<b>\$ 6,382</b>	<b>\$ 5,632</b>
<b>Total Expenses</b>	<b>\$ 449,927</b>	<b>\$ 470,793</b>	<b>\$ 20,866</b>
<b>Increase/(Decrease)</b>	<b>\$ (271,486)</b>	<b>\$ (226,408)</b>	<b>\$ 45,078</b>

**Cambria Community Healthcare District  
Projected Operating Budget FY 2020 - 2021**

	Actual			Oct.	Nov.	Dec	Jan	Feb	Mar	April	May	June	2020/2021	2020/2021	Increase
	July	Aug.	Sept.										Actual	Budget	(Decrease)
Ambulance	\$ 58,625	\$ 59,483	\$ 52,543	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 645,651	\$ 595,000	\$ 50,651
General Tax	\$ 14,907	\$ 3,176	\$ 75	\$ 88,789	\$ 66,296	\$ 125,488	\$ 81,686	\$ 33,739	\$ 17,165	\$ 143,248	\$ 10,063	\$ 11,247	\$ 595,879	\$ 591,927	\$ 3,952
Special Assessment	\$ 15,322	\$ -	\$ -	\$ -	\$ 92,778	\$ 103,811	\$ 76,730	\$ 42,126	\$ 18,054	\$ 121,866	\$ 9,027	\$ 10,031	\$ 489,745	\$ 501,504	\$ (11,759)
Monterey Contract	\$ 1,500	\$ 4,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500		\$ 1,500	\$ 15,000	\$ 12,000	\$ 3,000
Rent	\$ 4,324	\$ 4,324	\$ 4,624	\$ 4,342	\$ 4,342	\$ 4,642	\$ 4,342	\$ 4,342	\$ 4,642	\$ 4,342	\$ 4,342	\$ 4,642	\$ 53,250	\$ 53,304	\$ (54)
Miscellaneous	\$ 15	\$ 6,673	\$ 11,847	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,535	\$ -	\$ 18,535
GEMT Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 485	\$ 513	\$ 1,185	\$ 250	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ 3,683	\$ 2,000	\$ 1,683
Interest	\$ 264	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 705	\$ 769	\$ (64)
	<u>\$ 95,442</u>	<u>\$ 78,669</u>	<u>\$ 70,274</u>	<u>\$ 149,881</u>	<u>\$ 218,416</u>	<u>\$ 290,691</u>	<u>\$ 219,714</u>	<u>\$ 130,207</u>	<u>\$ 96,611</u>	<u>\$ 321,441</u>	<u>\$ 73,432</u>	<u>\$ 77,670</u>	<u>\$ 1,822,448</u>	<u>\$ 1,756,504</u>	<u>\$ 65,944</u>
Administration	\$ 14,530	\$ 14,706	\$ 16,462	\$ 17,150	\$ 17,150	\$ 17,650	\$ 17,150	\$ 17,150	\$ 17,650	\$ 17,150	\$ 17,150	\$ 17,650	\$ 201,548	\$ 207,800	\$ (6,252)
Full-Time Para/EMT/Ops	\$ 56,742	\$ 44,110	\$ 46,328	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 556,905	\$ 546,300	\$ 10,605
Part-Time EMT Medics	\$ 12,966	\$ 9,955	\$ 9,852	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 92,623	\$ 79,800	\$ 12,823
IT Support	\$ 250	\$ 250	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 2,750	\$ 3,000	
Uniform	\$ 232	\$ 871	\$ 641	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,244	\$ 6,000	\$ 244
PERS	\$ 32,383	\$ 20,553	\$ 17,987	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 222,123	\$ 201,600	\$ 20,523
Medical/Dental Ins.	\$ 16,973	\$ 18,303	\$ 18,303	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 228,719	\$ 233,520	\$ (4,801)
Medicare	\$ 1,362	\$ 1,362	\$ 1,362	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 12,879	\$ 11,724	\$ 1,155
Workers Comp.	\$ -	\$ 13,960	\$ 7,153	\$ 7,014	\$ 6,946	\$ 6,878	\$ 6,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,761	\$ 49,098	\$ (337)
Directors Comp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ 135,438</u>	<u>\$ 124,070</u>	<u>\$ 118,088</u>	<u>\$ 114,326</u>	<u>\$ 114,258</u>	<u>\$ 114,690</u>	<u>\$ 114,122</u>	<u>\$ 107,312</u>	<u>\$ 107,812</u>	<u>\$ 107,312</u>	<u>\$ 107,312</u>	<u>\$ 107,812</u>	<u>\$ 1,372,552</u>	<u>\$ 1,338,842</u>	<u>\$ 33,960</u>
Educational/Travel	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 450	\$ 600	\$ (150)
License/Permits	\$ 325	\$ 5,148	\$ 400	\$ 275	\$ 350	\$ 6,159	\$ 113	\$ 29	\$ 225	\$ 20	\$ 1,000	\$ 1,000	\$ 15,044	\$ 16,497	\$ (1,453)
Training	\$ -	\$ 169	\$ 158	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 777	\$ 600	\$ 177
Liability/Auto Ins.	\$ -	\$ 14,413	\$ 7,386	\$ 7,242	\$ 7,171	\$ 7,101	\$ 7,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,344	\$ 50,692	\$ (348)
Audit Fees	\$ -	\$ 103	\$ -	\$ 3,000	\$ 6,000	\$ -	\$ 3,000			\$ -		\$ -	\$ 12,103	\$ 15,000	\$ (2,897)
Election	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
Legal	\$ 2,500	\$ 2,500	\$ 1,405	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 28,905	\$ 30,000	\$ (1,095)
Utilities	\$ 1,380	\$ 1,332	\$ 1,400	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 15,812	\$ 15,600	\$ 212
Office Supplies	\$ 497	\$ 1,238	\$ 839	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 13,374	\$ 14,400	\$ (1,026)
Contract Services	\$ 5,615	\$ 2,199	\$ 6,086	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 43,900	\$ 50,000	\$ (6,100)
Facility Repair/Maint.	\$ 1,442	\$ 299	\$ 873	\$ 1,500	\$ 19,500	\$ 19,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 52,114	\$ 54,000	\$ (1,886)
	<u>\$ 11,759</u>	<u>\$ 27,401</u>	<u>\$ 18,547</u>	<u>\$ 22,117</u>	<u>\$ 41,621</u>	<u>\$ 41,360</u>	<u>\$ 19,744</u>	<u>\$ 19,629</u>	<u>\$ 9,825</u>	<u>\$ 9,620</u>	<u>\$ 10,600</u>	<u>\$ 10,600</u>	<u>\$ 242,823</u>	<u>\$ 257,389</u>	<u>\$ (14,566)</u>
Fleet Fuel/Oil	\$ 2,906	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 17,906	\$ 20,000	\$ (2,094)
Fleet Maintenance	\$ 19	\$ 2,580	\$ 53	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 11,652	\$ 12,000	\$ (348)
Medical Equip/Supplies	\$ 4,875	\$ 1,764	\$ 3,893	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 46,532	\$ 48,000	\$ (1,468)
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 52,072	\$ 52,072	\$ -
	<u>\$ 15,783</u>	<u>\$ 9,379</u>	<u>\$ 3,946</u>	<u>\$ 17,983</u>	<u>\$ 10,035</u>	<u>\$ 5,000</u>	<u>\$ 17,983</u>	<u>\$ 10,035</u>	<u>\$ 5,000</u>	<u>\$ 17,983</u>	<u>\$ 10,035</u>	<u>\$ 5,000</u>	<u>\$ 128,162</u>	<u>\$ 132,072</u>	<u>\$ (3,910)</u>
Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	\$ -
Proj. Outreach	\$ 1,565	\$ 1,767	\$ 532	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 5,214	\$ 1,800	\$ 3,414
Miscellaneous	\$ 181	\$ 448	\$ 1,889	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 3,418	\$ 1,200	\$ 2,218
	<u>\$ 1,746</u>	<u>\$ 2,215</u>	<u>\$ 2,421</u>	<u>\$ 250</u>	<u>\$ 21,250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ 29,632</u>	<u>\$ 24,000</u>	<u>\$ 5,632</u>
<b>Total</b>	<u>\$ 164,726</u>	<u>\$ 163,065</u>	<u>\$ 143,002</u>	<u>\$ 154,676</u>	<u>\$ 187,164</u>	<u>\$ 161,300</u>	<u>\$ 152,099</u>	<u>\$ 137,226</u>	<u>\$ 122,887</u>	<u>\$ 135,165</u>	<u>\$ 128,197</u>	<u>\$ 123,662</u>	<u>\$ 1,773,169</u>	<u>\$ 1,752,303</u>	<u>\$ 21,116</u>
<b>Increase/(Decrease)</b>	<u>\$ (69,284)</u>	<u>\$ (84,396)</u>	<u>\$ (72,728)</u>	<u>\$ (4,795)</u>	<u>\$ 31,252</u>	<u>\$ 129,391</u>	<u>\$ 67,615</u>	<u>\$ (7,019)</u>	<u>\$ (26,276)</u>	<u>\$ 186,276</u>	<u>\$ (54,765)</u>	<u>\$ (45,992)</u>	<u>\$ 49,279</u>	<u>\$ 4,201</u>	<u>\$ 44,828</u>
Cash Balance						\$ (70,560)						\$ 119,839	\$ 49,279		
	\$ (69,284)	\$ (153,680)	\$ (226,408)	\$ (231,203)	\$ (199,951)	\$ (70,560)	\$ (2,945)	\$ (9,964)	\$ (36,240)	\$ 150,036	\$ 95,271	\$ 49,279			

<b>Cambria Community Healthcare District</b> <b>Monthly Financial Report</b>
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SEPTEMBER 2020

**Mechanics Bank General Account - New**

Beginning Balance	\$	100.00	
Rent Income			
Transfer from old General Account	\$	90,352.54	
Reimbursement Check from retiree for COBRA Dental			
Miscellaneous Income	\$	13,347.43	
CalPers Health Premiums	\$	(16,967.55)	
General Tax			
Less Checking Expenses	\$	(70,966.52)	
Ending Balance			\$20,490.31

**Mechanics Bank General Account - Old**

Beginning Balance	\$	91,038.39	
Rent Income	\$	-	
Transfer to New General Account	\$	(90,352.54)	
Transfer from Ambulance Procurement Account	\$	5,035.12	
Miscellaneous Income			
CalPers Health Premiums	\$	-	
General Tax	\$	74.81	
Less Checking Expenses	\$	(2,288.74)	
Ending Balance			\$3,507.04

**Mechanics Bank Ambulance Income Account**

Beginning Balance	\$	16,076.88	
Credit Card Processing Fee	\$	(263.05)	
Bad Debt Income	\$	1,185.23	
Transfer to Payroll Account	\$	(70,000.00)	
Monterey Income	\$	-	
Ambulance Income	\$	64,872.40	
Ending Balance			\$11,871.46

**Mechanics Bank Payroll Account**

Beginning Balance	\$	13,092.99	
Transfer from Ambulance Account	\$	70,000.00	
Transfer from Operating Account	\$	-	
Expenses	\$	(68,214.67)	
Ending Balance			\$ 14,878.32

**Mechanics Bank Ambulance Procurement Account**

Beginning Balance	\$	23,607.47	
Transfer from Operating Account	\$	-	
Transfer to Operating Account	\$	(5,035.12)	
Bank Fee	\$	-	
Ending Balance			\$ 18,568.35

**Local Agency Investment Fund Account**

**Operating Reserves**

Beginning Balance	\$	96,598.07	
Transfer from Operating Account	\$	-	
Interest	\$	-	
Ending Balance			\$ 96,598.07

**ALL ACCOUNTS TOTAL**

**\$ 145,423.24**

**CCHD Trust Account**

Beginning Balance	\$	1,090.00	
Deposit	\$	1,500.00	
Ending Balance			<u>\$2,590.00</u>

**Cambria Community Healthcare District  
Monthly Financial Report - Page Two**

**Accounts Prior Year Total Comparison**

SEPTEMBER	2020	\$ 145,423.24
SEPTEMBER	2019	<u>\$124,283.57</u>
Difference		\$ 21,139.67

# Cambria Community Healthcare District

## CHECK DETAIL

September 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10000 OLD (8216) Mechanics						
09/04/2020	Expense			Telephone Transfer Debit	C	-90,352.54 90,352.54
09/08/2020	Expense		Sherrington Financial Fitness	SHERRINGTON FINA SALE	C	-1,000.00 1,000.00
09/10/2020	Expense		Mechanics Bank	Analysis Charges August 2020	C	-29.18 29.18
09/22/2020	Bill Payment (Check)		Cambria Business Center	<i>Shipment of Air compressor</i>	C	-78.90 -78.90
10050 Operating (2440) Mechanic's						
09/04/2020	Bill Payment (Check)	1	Adamski Moroski Madden Cumberland & Green	Invoice 51218	C	-1,404.68 -1,404.68
09/04/2020	Bill Payment (Check)	5001	BoundTree Medical	Acct# 106918	C	-800.88 -800.88
09/04/2020	Bill Payment (Check)	5002	Cambria Business Center	<i>laminated maps</i>	C	-23.68 -23.68
09/04/2020	Bill Payment (Check)	5003	Cambria Hardware Center	Acct# 205	C	-198.32 -198.32
09/04/2020	Bill Payment (Check)	5004	Helping Hand Health Education	<i>BLS cards x 3</i>	C	-33.00 -33.00
09/04/2020	Bill Payment (Check)	5005	Life Assist	Cust.# 93428AMB	C	-800.43 -800.43
09/04/2020	Bill Payment (Check)	5006	MP Cloud Technologies	Invoice 3513	C	-599.00 -599.00
09/04/2020	Bill Payment (Check)	5007	PG&E - #A ending 348-9	Acct# 9976402348-9	C	-162.54 -162.54
09/04/2020	Bill Payment (Check)	5008	PG&E - No Suite	Acct# 5179258810-8	C	-174.81 -174.81
09/04/2020	Bill Payment (Check)	5009	PG&E - St. Lt.	Acct# 4378486135-3	C	-12.11 -12.11
09/04/2020	Bill Payment (Check)	5010	PG&E - # C ending 198-9	Acct# 3557298198-9	C	-157.46 -157.46
09/04/2020	Bill Payment (Check)	5011	SDRMA PL	Property Liability Member #7576 Invoice #67879	C	-7,385.78 -7,385.78
09/04/2020	Bill Payment (Check)	5012	SDRMA WC	Worker's Compensation Member #7576 Invoice #68355	C	-7,153.40 -7,153.40
09/04/2020	Bill Payment (Check)	5013	US Bank Card	#4246 0445 5565 3652	C	-2,697.90 -2,697.90
09/04/2020	Bill Payment (Check)	5014	Wells Fargo Vendor Financial Services	Cust# 1051980762	C	-107.25 -107.25



# Cambria Community Healthcare District

## CHECK DETAIL

September 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/08/2020	Bill Payment (Check)	5015	<i>employee</i>	Medical reimbursement	C	-1,210.40 -1,210.40
09/10/2020	Bill Payment (Check)	5016	Airgas West	Acct# 1669170	C	-344.12 -344.12
09/10/2020	Bill Payment (Check)	5017	Avery Associates, Inc.	Invoice #3055	C	-1,000.00 -1,000.00
09/10/2020	Bill Payment (Check)	5018	BoundTree Medical	Acct# 106918	C	-678.47 -678.47
09/10/2020	Bill Payment (Check)	5019	Kitzman Water (Culligan)	Acct# 190231	C	-59.00 -59.00
09/10/2020	Bill Payment (Check)	5020	McKesson Medical Surgical	Account #63505923	C	-382.26 -382.26
09/10/2020	Bill Payment (Check)	5021	Mission Country Disposal	Acct# 4130-8101951	C	-128.67 -128.67
09/10/2020	Bill Payment (Check)	5022	BoundTree Medical	Acct# 106918	C	-191.76 -191.76
09/10/2020	Bill Payment (Check)	5023	Principal Financial Grp	Acct# 1088517-10001	C	-1,335.60 -1,335.60
09/10/2020	Bill Payment (Check)	5024	ProfitMax MD	Invoice# 202009-0002	C	-328.24 -328.24
09/10/2020	Bill Payment (Check)	5025	Robert W Sayers	SEPT 2020 INVOICES	C	-1,362.07 -1,362.07
09/10/2020	Bill Payment (Check)	5026	Templeton Uniforms, LLC	<i>pants x 3</i>	C	-173.71 -173.71
09/10/2020	Bill Payment (Check)	5027	Thread Head, Inc.	Invoice #12696	C	-229.55 -229.55
09/10/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016149399	C	-1,750.00 1,750.00
09/10/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016103699	C	-1,710.81 1,710.81
09/10/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016103740	C	-1,066.83 1,066.83
09/10/2020	Expense		CalPERS Fiscal Services Division	1800 CALPERS 100000016144026	C	-16,967.55 16,967.55
09/10/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016103625	C	-404.93 404.93
09/10/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016103664	C	-2,362.66 2,362.66
09/11/2020	Bill Payment (Check)	5028	<i>employee</i>	Medical reimbursement	C	-200.00

# Cambria Community Healthcare District

## CHECK DETAIL

September 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-200.00
09/11/2020	Expense		CalPERS Fiscal Services Division		C	-50.00
				1900 CALPERS 100000016141159		50.00
09/11/2020	Expense		CalPERS Fiscal Services Division		C	-50.00
				1900 CALPERS 100000016153206		50.00
09/14/2020	Bill Payment (Check)	5029	Aflac	Acct# XG624	C	-139.40
						-139.40
09/14/2020	Bill Payment (Check)	5030	Templeton Uniforms, LLC	<i>Nametags x 3</i>	C	-64.20
						-64.20
09/14/2020	Bill Payment (Check)	5031	Danny McBride	Invoice #167290 <i>Water backflow testing</i>	C	-75.00
						-75.00
09/14/2020	Bill Payment (Check)	5032	Rogelio Salas	<i>Weed abatement</i>	C	-600.00
						-600.00
09/15/2020	Bill Payment (Check)	5033	Image Trend, Inc.	Cust# 2196 Invoice# 124074	C	-2,731.82
						-2,731.82
09/15/2020	Bill Payment (Check)	5034	SEIU Local 620	Union dues, Check date 9/15/2020	C	-219.87
						-219.87
09/16/2020	Expense		Nsure Inc		C	-619.94
				Nsure Inc PURCHASE 66863353		619.94
09/17/2020	Bill Payment (Check)	5035	Denise Codding	DMV PE reimbursement	C	-150.00
						-150.00
09/17/2020	Bill Payment (Check)	5036	Napa Auto Parts	Acct# 7299	C	-15.54
						-15.54
09/17/2020	Bill Payment (Check)	5037	Templeton Uniforms, LLC	Receipt# 132045	C	-173.71
						-173.71
09/17/2020	Bill Payment (Check)	5038	Christian Evers	TB test reimbursement		-25.00
						-25.00
09/21/2020	Bill Payment (Check)	5039	BoundTree Medical	Acct# 106918	C	-57.75
						-57.75
09/21/2020	Bill Payment (Check)	5040	Coastal Copy	Acct# CC45	C	-184.06
						-184.06
09/21/2020	Bill Payment (Check)	5041	Life Assist	Cust.# 93428AMB	C	-386.96
						-386.96
09/21/2020	Bill Payment (Check)	5042	So. Calif. Gas Co.	Acct# 12177614307	C	-19.15
						-19.15
09/21/2020	Bill Payment (Check)	5043	Verizon Wireless	Acct# 271000184-00002	C	-273.69
						-273.69
09/22/2020	Bill Payment (Check)	5044	Coastal Communities Physician Network	CLM# 20190304921340700022 OVERPYMT REFUND		-2,325.29
						-2,325.29

# Cambria Community Healthcare District

## CHECK DETAIL

September 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/22/2020	Bill Payment (Check)	5045	Charter Communications	Acct# 824510113 0094588	C	-412.28 -412.28
09/23/2020	Bill Payment (Check)	5046	Mr. Timothy Benes	<i>CPR renewal</i>	C	-125.00 -125.00
09/24/2020	Bill Payment (Check)	5047	Justin Martin	Paramedic License Renewal	C	-225.00 -225.00
09/29/2020	Bill Payment (Check)	5048	SEIU Local 620	Union dues, Check date 9/30/2020	C	-219.87 -219.87
09/29/2020	Bill Payment (Check)	5049	Simone A. Rathbun	<i>Mileage</i>	C	-31.09 -31.09
09/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016158876	C	-194.66 194.66
09/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016158866	C	-254.73 254.73
09/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016158860	C	-377.82 377.82
09/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016158842	C	-1,006.64 1,006.64
09/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016158853	C	-8,757.88 8,757.88
09/30/2020	Bill Payment (Check)	5050	Michael Bryant	<i>Payroll correction</i>	C	-154.63 -154.63
10100 Payroll (5685) Mechanics						
09/04/2020	Expense		Brandon Todd	CHECK 3593	C	-153.46 153.46
09/10/2020	Expense		Mechanics Bank	Analysis Charges August 2020	C	-21.30 21.30
09/14/2020	Expense		Payroll People	PAYROLL PEOPLE B FUND ACH E2776	C	-138.48 138.48
09/14/2020	Expense		Payroll People	PAYROLL PEOPLE B FUND ACH E2776	C	-5,904.56 5,904.56
09/14/2020	Expense		Payroll People	PAYROLL PEOPLE B FUND ACH E2776	C	-28,168.65 28,168.65
09/15/2020	Expense		Brandon Todd	CHECK 3592	C	-208.27 208.27
09/17/2020	Expense		Barry L. Ramos	CHECK 3596	C	-338.00 338.00
09/29/2020	Expense		Payroll People	PAYROLL PEOPLE B FUND ACH E2776	C	-27,147.78 27,147.78

# Cambria Community Healthcare District

## CHECK DETAIL

September 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/29/2020	Expense		Payroll People		C	-6,031.01
				PAYROLL PEOPLE B FUND ACH E2776		6,031.01
09/29/2020	Expense		Payroll People		C	-124.46
				PAYROLL PEOPLE B FUND ACH E2776		124.46
10200 Ambulance (4571) Income Mechanics						
09/09/2020	Expense		WORLDPAY CC		C	-263.05
				WORLDPAY CCDMTHCHGS 0L731Q		263.05
09/10/2020	Expense		Mechanics Bank		C	-58.27
				Analysis Charges August 2020		58.27
10300 Procurement (6111) Ambulance						
09/03/2020	Expense				C	-5,035.12
				For 8.28.20 Unit #20 pymt		5,035.12
09/10/2020	Expense		Mechanics Bank		C	-35.53
				Analysis Charges August 2020		35.53

**Cambria Community Healthcare District**  
**Summary of Credit Card Charges**  
**Month of September 2020**

Statement Date: 08/24/2020					
Check No.	Date	Vendor	Description	Cardholder	Amount
	08.20.2020	USPS	SHIP BACK FLIGHT SUIT	TIM BENES	\$20.00
	07.31.2020	QUILL CORP	STAPLER, DATE STAMP	SIMONE RATHBUN	\$20.89
	08.01.2020	QUILL CORP	PRIMARY EOB ATTCHD STCKRS	SIMONE RATHBUN	\$8.89
	07.31.2020	COOKIE CROCK	PAPER TOWELS, 2 PKS	SIMONE RATHBUN	\$17.25
	08.03.2020	EMSISOFT	RENEWAL	SIMONE RATHBUN	\$263.90
	08.04.2020	SRFAX	EMAIL/FAX SERVICES	SIMONE RATHBUN	\$10.95
	08.10.2020	USPS	ROLL OF STAMPS	SIMONE RATHBUN	\$55.00
	08.11.2020	USPS	CERTIFIED LTR SENT	SIMONE RATHBUN	\$6.95
	08.15.2020	QUILL CORP	QUILL YEARLY MEMBERSHIP	SIMONE RATHBUN	\$21.44
	08.18.2020	VISTAPRINT	BUSINESS CARDS, T. BENES	SIMONE RATHBUN	\$20.26
				<b>Office Supplies Total</b>	<b>\$ 445.53</b>
	08.04.2020	MORRO BAY DRUG	MEDICAL SUPPLIES	TIM BENES	\$ 250.00
				<b>Medical Supplies Total</b>	<b>\$ 250.00</b>
	08.10.2020	KAREO	BILLING SERVICE/PROFITMAX	SIMONE RATHBUN	\$ 164.06
				<b>Contract Services Total</b>	<b>\$ 164.06</b>
	07.30.2020	SURVEYMONKEY	PUBLIC SURVEY ONLINE	MIKE MCDONOUGH	\$531.78
				<b>Outreach Total</b>	<b>\$ 531.78</b>
				<b>Facility Maintenance Total</b>	<b>\$ -</b>
	08.04.2020	AMAZON	MAGNETIC CAR MOUNT	TIM BENES	\$ 75.00

08.20.2020	AMAZON	MAGNETIC MIC	TIM BENES	\$	42.85
			<b>Fleet Maintenance Total</b>	<b>\$</b>	<b>117.85</b>
07.22.2020	DROPBOX	INTERNET CLOUD STORAGE	MIKE MCDONOUGH	\$	60.00
07.28.2020	CA DMV	DUP DMV TITLE	MIKE MCDONOUGH	\$	22.00
07.28.2020	CA DMV	DMV SERVICE FEE	MIKE MCDONOUGH	\$	0.51
07.28.2020	SAM RENEWAL	ANNUAL RENEWAL FEE	MIKE MCDONOUGH	\$	399.00
08.07.2020	LOGMEIN	INTERNET VIRTUAL MEETING	MIKE MCDONOUGH	\$	48.00
08.18.2020	ZOOM	INTERNET VIRTUAL MEETING	MIKE MCDONOUGH	\$	40.00
08.11.2020	PASO ROBLES FORD	INSPECTION OF CALFIRE AMB	TIM BENES	\$	247.50
08.19.2020	SLO COUNTY ASSESSOR	TAX ROLL COSTS	MIKE MCDONOUGH	\$	<b>464.85</b>
08.22.2020	DROPBOX	INTERNET CLOUD STORAGE	MIKE MCDONOUGH	\$	<b>60.00</b>
			<b>Misc. Expense Total</b>	<b>\$</b>	<b>1,341.86</b>
07.30.2020	CSDA	CREDIT	MIKE MCDONOUGH	\$	(50.00)
08.07.2020	LOGMEIN	CREDIT	MIKE MCDONOUGH	\$	(22.77)
07.29.2020	AMAZON	CREDIT	TIM BENES	\$	(80.41)
<b>5013</b>	<b>9/4/2020</b>		<b>Total</b>	<b>\$</b>	<b><u>2,697.90</u></b>

SEP 30 2020

Activity Summary

AgencyName	PrimaryPayerClass	PrimaryPayerNam	# of Trips	Gross Charges	Contract Allow	Net Charges	Payments	Write Offs	Recoupments	Refunds	Balance	
Cambria Community Healthcare District	MEDICAL/CENCAL	CENCAL HEALTH	3	\$10,435.00	(\$14,978.40)	(\$4,543.40)	(\$2,223.60)	\$0.00	\$0.00	\$0.00	(\$6,767.00)	
		California Medicaid - Medi-Cal	2	\$8,842.00	\$0.00	\$8,842.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,842.00
		KERN HEALTHY FAMILIES	0	\$0.00	\$220.80	\$220.80	(\$220.80)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>Totals</b>	<b>5</b>	<b>\$19,277.00</b>	<b>(\$14,757.60)</b>	<b>\$4,519.40</b>	<b>(\$2,444.40)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,075.00</b>
		CA Medicare Part B South (J1 - PGBA)	19	\$86,613.00	(\$70,765.00)	\$15,848.00	(\$13,650.37)	(\$1,271.00)	\$0.00	\$0.00	\$0.00	\$926.63
		Railroad Medicare	0	\$0.00	(\$4,136.69)	(\$4,136.69)	(\$971.18)	(\$25.00)	\$0.00	\$0.00	\$0.00	(\$5,132.87)
		<b>Totals</b>	<b>19</b>	<b>\$86,613.00</b>	<b>(\$74,901.69)</b>	<b>\$11,711.31</b>	<b>(\$14,621.55)</b>	<b>(\$1,296.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,206.24</b>
		OTHER	1	\$5,303.00	\$0.00	\$5,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,303.00
		ARIZONA COMPLETE HEALTH	2	\$5,506.00	(\$4,701.57)	\$804.43	(\$804.43)	(\$625.00)	\$0.00	\$0.00	\$0.00	(\$625.00)
		Aetna	0	\$0.00	\$0.00	\$0.00	(\$13,259.97)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,259.97)
Blue Shield of California	0	\$0.00	\$0.00	\$0.00	(\$13,648.00)	(\$173.00)	\$0.00	\$0.00	\$0.00	(\$13,821.00)		
COMMUNITY MEDICAL CENTERS	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Coastal Communities Physician Network	6	\$29,422.00	(\$4,113.14)	\$25,308.86	(\$547.86)	\$0.00	\$0.00	\$0.00	\$0.00	\$24,761.00		
Kaiser Foundation Health Plan of Northern CA Region	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Kaiser Foundation Health Plan of Southern CA Region	1	\$5,443.00	\$0.00	\$5,443.00	(\$835.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$4,608.00		
SCAN HEALTHPLAN	1	\$5,317.00	\$0.00	\$5,317.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,317.00		
TRICARE WEST	2	\$11,764.00	\$0.00	\$11,764.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,764.00		
UnitedHealthcare	2	\$10,424.00	\$0.00	\$10,424.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,424.00		
<b>Totals</b>	<b>15</b>	<b>\$73,179.00</b>	<b>(\$8,814.71)</b>	<b>\$64,364.29</b>	<b>(\$29,095.26)</b>	<b>(\$798.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,471.03</b>		
SELF PAY	6	\$9,754.00	\$0.00	\$9,754.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,754.00		
<b>Totals</b>	<b>6</b>	<b>\$9,754.00</b>	<b>\$0.00</b>	<b>\$9,754.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,754.00</b>		
<b>Totals</b>	<b>45</b>	<b>\$188,823.00</b>	<b>(\$98,474.00)</b>	<b>\$90,349.00</b>	<b>(\$46,161.21)</b>	<b>(\$2,094.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42,093.79</b>		

SEP 30 2020

Aging By DOS Detail with Summary

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
Cambria Community Healthcare District						
ALAMEDA ALLIANCE Totals	\$0.00	\$0.00	\$0.00	\$0.00	214.98	\$214.98
Anthem Blue Cross Totals	\$596.63	\$5,333.00	\$9,987.48	\$0.00	0.00	\$15,917.11
ARIZONA COMPLETE HEALTH Totals	\$5,303.00	\$0.00	\$0.00	\$0.00	0.00	\$5,303.00
BERKSHIRE HATHAWAY Totals	\$0.00	\$0.00	\$5,261.00	\$0.00	0.00	\$5,261.00
Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP) Totals	\$0.00	\$0.00	\$0.00	\$0.00	161.71	\$161.71
Blue Shield of California Totals	\$0.00	\$4,965.00	\$5,225.00	\$2,472.00	-4,078.60	\$8,583.40
California Medicaid - Medi-Cal Totals	\$8,842.00	\$796.56	\$4,205.00	\$625.00	5,265.00	\$19,733.56
CA Medicare Part B South (JI - PGBA) Totals	\$52,939.00	\$0.00	\$0.00	\$0.00	-12.92	\$52,926.08
CENCAL HEALTH Totals	\$10,738.74	\$0.00	\$5,137.00	\$200.00	1,027.80	\$17,103.54
Central California Alliance for Health Totals	\$0.00	\$0.00	\$4,995.00	\$0.00	0.00	\$4,995.00
CIGNA Totals	\$0.00	\$5,159.00	\$0.00	\$0.00	0.00	\$5,159.00
Coastal Communities Physician Network Totals	\$24,455.00	\$10,218.00	\$0.00	\$0.00	0.00	\$34,673.00
COMMUNITY MEDICAL CENTERS Totals	\$0.00	\$0.00	\$625.00	\$0.00	0.00	\$625.00
CORRECT CARE INTEGRATED HEALTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	3,469.00	\$3,469.00
DHPR QUALCARE, INC. Totals	\$0.00	\$5,231.00	\$0.00	\$0.00	0.00	\$5,231.00
GOLDEN STATE MEDICARE HEALTH PLAN Totals	\$0.00	\$5,105.00	\$5,183.00	\$0.00	0.00	\$10,288.00
Health Net Medi-Cal Totals	\$0.00	\$5,284.00	\$0.00	\$0.00	0.00	\$5,284.00
HEALTHSUN HEALTH PLANS Totals	\$0.00	\$0.00	\$6,629.00	\$0.00	0.00	\$6,629.00
INLAND EMPIRE HEALTH Totals	\$0.00	\$0.00	\$5,369.00	\$0.00	0.00	\$5,369.00
Kaiser Foundation Health Plan of Northern CA Region Totals	\$0.00	\$0.00	\$9,322.00	\$0.00	0.00	\$9,322.00
Kaiser Foundation Health Plan of Southern CA Region Totals	\$5,443.00	\$625.00	\$0.00	\$0.00	0.00	\$6,068.00
LA CARE HEALTH PLAN Totals	\$0.00	\$0.00	\$0.00	\$7,319.00	0.00	\$7,319.00
PARTNERSHIP HEALTH MEDICAL Totals	\$0.00	\$0.00	\$6,083.00	\$0.00	0.00	\$6,083.00
SCAN HEALTHPLAN Totals	\$5,317.00	\$0.00	\$0.00	\$0.00	0.00	\$5,317.00
SELF PAY Totals	\$9,754.00	\$150.00	\$17,651.10	\$7,580.24	28,220.00	\$63,355.34



	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
Tricare for Life Totals	\$162.17	\$0.00	\$0.00	\$0.00	0.00	\$162.17
TRICARE WEST Totals	\$11,764.00	\$0.00	\$0.00	\$0.00	0.00	\$11,764.00
UnitedHealthcare Totals	\$10,424.00	\$0.00	\$0.00	\$0.00	-123.00	\$10,301.00
VETERANS ADM - COMMUNITY CARE Totals	\$0.00	\$0.00	\$5,183.00	\$0.00	0.00	\$5,183.00
WELLPATH C/O SHERIFF'S OFFICE Totals	\$0.00	\$0.00	\$0.00	\$625.00	4,677.00	\$5,302.00
Cambria Community Healthcare District Totals	\$145,738.54	\$42,866.56	\$90,855.58	\$18,821.24	38,820.97	\$337,102.89
Totals	\$145,738.54	\$42,866.56	\$90,855.58	\$18,821.24	38,820.97	\$337,102.89

Payor Aging by posting date - Posted as of September 30th 2020

Name	CurrentBalance	Age31_60	Age61_90	Age91_120	AgeOver120	TotalBalance	Credit	Unapplied
AARP - AARP / 36273	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$155.03)	\$0.00
AARP MCR COMP SEC HORZ / 87726	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	\$2,200.00	\$0.00	\$0.00
Blue Cross - Blue Cross Indemnity / BC001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,357.00)	\$0.00
CCPN - CCPN / CCPN1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$741.03)	(\$428.08)
Health Net PPO / 95567	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$251.23)
Medi-Cal - Medi-Cal / MC051	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	\$2,200.00	(\$143.77)	(\$205.42)
STATE COMP INS FUND / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
United Healthcare / 87726	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$149.96)	(\$847.06)
WELLPATH / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$4,817.00	\$4,817.00	\$0.00	\$0.00
WPS MVH -VAPCC	\$0.00	\$0.00	\$0.00	\$0.00	\$10,182.00	\$10,182.00	\$0.00	\$0.00
<b>Insurance AR Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,399.00</b>	<b>\$20,399.00</b>	<b>(\$4,546.79)</b>	<b>(\$1,731.79)</b>
Bill Patient	\$0.00	\$0.00	\$0.00	\$0.00	\$58,698.39	\$58,698.39	(\$644.90)	(\$1,228.52)
<b>Grand AR Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$79,097.39</b>	<b>\$79,097.39</b>	<b>(\$5,191.69)</b>	<b>(\$2,960.31)</b>

CAMBRIA'S YEAR TO DATE AMBULANCE INCOME REPORT

	REVENUE	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET REVENUE	RECEIPTS	- REFUNDS	NET RECEIPTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW AIR BALANCE
October-19	\$ 156,560.00	\$ 126,364.73	\$ 17,903.88	\$ 1,666.35	\$ 10,625.04	\$ 67,613.25	\$ -	\$ 67,613.25	\$ (4,103.20)	\$ 250.00	\$ 435,159.52
November-19	\$ 142,066.00	\$ 74,440.35	\$ 15,433.79	\$ 13,574.32	\$ 38,617.54	\$ 36,266.12	\$ -	\$ 36,266.12	\$ (273.77)	\$ (250.00)	\$ 437,534.71
December-19	\$ 245,784.00	\$ 81,392.48	\$ (4,175.24)	\$ 13,887.41	\$ 154,679.35	\$ 70,736.49	\$ -	\$ 70,736.49	\$ 13,961.11	\$ -	\$ 507,516.46
January-20	\$ 360,739.00	\$ 191,317.29	\$ 75,876.91	\$ 6,361.43	\$ 87,183.37	\$ 63,282.53	\$ -	\$ 63,282.53	\$ 2,332.37	\$ (3,822.80)	\$ 525,262.33
February-20	\$ 224,460.20	\$ 180,028.48	\$ 50,142.82	\$ 9,309.33	\$ (15,020.43)	\$ 66,141.90	\$ -	\$ 66,141.90	\$ (731.78)	\$ -	\$ 444,831.78
March-20	\$ 215,141.00	\$ 108,985.03	\$ 43,311.82	\$ 5,424.71	\$ 57,419.44	\$ 50,056.76	\$ -	\$ 50,056.76	\$ (60.00)	\$ 633.89	\$ 452,888.35
April-20	\$ -	\$ 116,827.93	\$ 23,960.00	\$ 4,268.22	\$ (145,056.15)	\$ 45,087.36	\$ -	\$ 45,087.36	\$ (186.00)	\$ (4,947.59)	\$ 257,983.25
May-20	\$ -	\$ 5,692.99	\$ 40,050.59	\$ 3,267.60	\$ (49,011.18)	\$ 18,240.05	\$ -	\$ 18,240.05	\$ (1,030.59)	\$ -	\$ 191,762.61
June-20	\$ -	\$ (974.37)	\$ 16,169.00	\$ 3,533.84	\$ (18,728.47)	\$ 5,897.92	\$ -	\$ 5,897.92	\$ 54,413.86	\$ -	\$ 112,722.36
July-20	\$ -	\$ 4,989.60	\$ -	\$ 519.96	\$ (5,509.56)	\$ 4,035.54	\$ -	\$ 4,035.54	\$ (982.29)	\$ -	\$ 104,159.55
August-20	\$ -	\$ 5,674.84	\$ 700.00	\$ -	\$ (6,374.84)	\$ 7,294.16	\$ -	\$ 7,294.16	\$ (513.00)	\$ -	\$ 91,003.55
September-20	\$ -	\$ -	\$ -	\$ 6,709.84	\$ (6,709.84)	\$ 6,381.55	\$ -	\$ 6,381.55	\$ (1,185.23)	\$ -	\$ 79,097.39
<b>YEAR TO DATE TOTALS</b>	<b>\$ 1,344,750.20</b>	<b>\$ 894,739.35</b>	<b>\$ 279,373.57</b>	<b>\$ 68,523.01</b>	<b>\$ 102,114.27</b>	<b>\$ 441,033.63</b>	<b>\$ -</b>	<b>\$ 441,033.63</b>	<b>\$ 61,641.48</b>	<b>\$ (8,136.30)</b>	
YTD PERCENTAGE OF REVENUE		66.54%	20.78%	5.10%	7.59%	32.80%	0.00%	32.80%	4.58%	-0.61%	
YTD PERCENTAGE OF NET REVENUE								431.90%			

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** BOARD OF DIRECTORS AGENDA ITEM E.1

**FROM:** Barbara Bronson Gray, Director

**BOARD MEETING DATE:** October 21, 2020

**DESCRIPTION:** Safeguarding CCHD’s unique identity and stated mission, and defining the appropriate use of media and social media by full time and part time employees

**RECOMMENDATION:** Discuss for action

**FISCAL IMPACT:** No immediate fiscal impact

**DISCUSSION:**

Use of the term “Cambria Ambulance” and/or clearly identifiable photos of our equipment, building and staff on social media without direction from and approval of the CCHD administrator has created confusion among community members about the CCHD’s philosophy, goals and values. It has also created the risk of HIPPA violations, revealing details of identity and property.

We need to make it clear that the public use of the term “Cambria Ambulance” or Cambria “Community Healthcare District” is to be used only with the approval of the administrator and/or Board of Directors.

Furthermore, photos of patients, their vehicles, cars, planes, boats or other potentially identifiable assets should not be given to the media or posted by anyone employed full time or part time by the CCHD.

Ideally, that attestation will be discussed and voted upon at this meeting, followed up by a review and approval of a written media and social media policy that fully represents this.

**ATTACHMENT:**

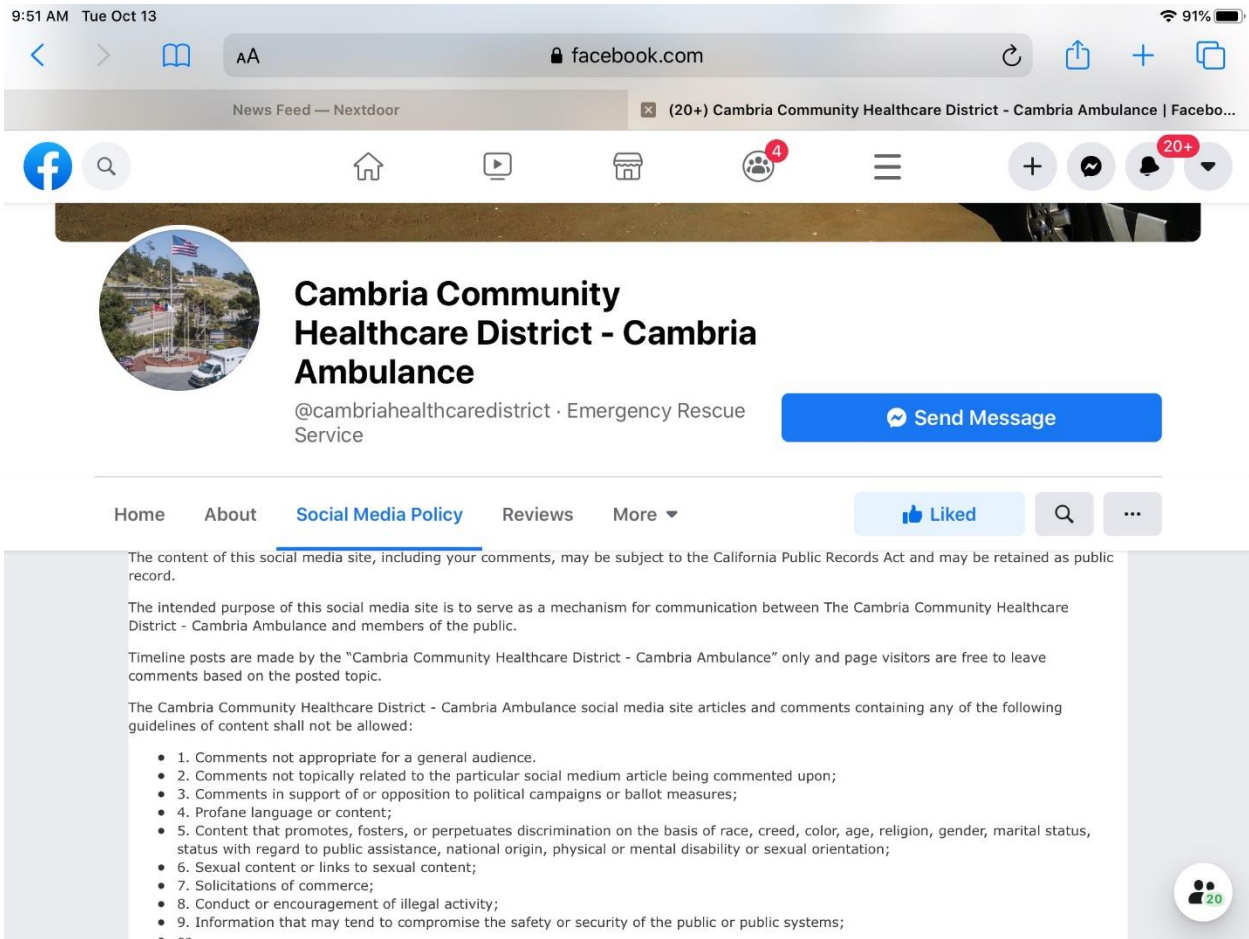
- 1. CCHD Facebook page clip.
- 2. Draft Social Media Policy.

**BOARD ACTION:**

Date of Vote:

Unanimous: \_\_\_\_\_

FEDOROFF \_\_\_ RICE \_\_\_ GRAY \_\_\_ MILEUR \_\_\_ MONTALVO \_\_\_



## 10.08 Internet, Social Media and E-mail

### 10.08.010 Purpose

The Cambria Community Healthcare District's ("District") computer systems, including all hardware and software, are the exclusive property of the District and are provided for creating and transmitting business-related information. The District treats all computer files, including electronic mail (e-mail), whether sent or received, as business information. The purpose of this policy is to:

- (1) Ensure that the computer systems are used for appropriate District business;
- (2) Notify employees that they have no right to privacy in the use of the computer systems, including e-mail or Internet; and
- (3) Notify employees that the District reserves the right, with or without notice, to access, monitor, review, copy and/or delete any computer files, including e-mail sent or received, and all website communications or transactions.

#### 10.08.050 E-Mail Use

- (1) All e-mail business communications to non-District employees should use an appropriate professional tone, correct spelling, and proper grammar.
- (2) The District reserves the right to access, monitor, copy and/or delete any e-mail communications made on District computer systems.
- (3) There should be no expectation of privacy in the use of e-mail. Employees should not use District e-mail facilities to create or transmit information they wish to keep private.
- (4) When transmitting messages via e-mail, employees should be aware that e-mail messages can be read by persons other than the addressee, and that messages may be later disclosed to outside parties. E-mail messages, including but not limited to, information relative to public projects or policy decisions may be subject to disclosure under the California Public Records Act (Government Code Section 6250 *et seq.*). E-mail messages may also be subject to disclosure in litigation or administrative proceedings in the same manner as other District records.
- (5) E-mail messages sent to and received from attorneys representing the District are privileged communications. Such e-mail communications shall not be distributed or copied to unauthorized individuals.

#### 10.08.075 Social Media Use

The purpose of this policy is to protect public data, private personnel (employee) data, ambulance patients, the public, the operations of the District, and public confidence in the District and its employees and the Board of Directors. This policy is not intended to limit the right to freedom of speech or expression, but is intended to protect the rights of the District, its members, and the public the District is committed to protect. Employees and Board Directors are advised that their speech, directly or by means of instant technology either on or off duty and in the course of their official duties that has a connection to their professional duties and responsibilities, may not be protected speech under the First Amendment. Speech that impairs or impedes the performance of the District, undermines discipline and harmony among coworkers, or negatively affects the public perception of the District may be sanctioned.

##### 1. Ownership of Work-Related Images.

All photos, videos, digital images, or recordings taken by any employee or agent of the Cambria Community Healthcare District while responding to any call for service or other emergency or while engaged in any training are “work related images” and are the property of the District. Work-related images include, but are not limited to, any written, auditory, or visual messages communicated via or on District resources or via or on personal

devices or social media, and videos or pictures gathered while on District business.

## 2. Permission to Take Work-Related Images.

Work-related images shall not be taken of any emergency response or training exercise except as permitted by policy or as directed by the Operations Manager or Administrator. All work-related images shall be taken using District-issued equipment, unless otherwise directed by the person in charge of the scene. Work-related images taken by District employees using privately owned equipment are also governed by this policy.

## 3. Reasons for Taking Work-Related Images.

Photos or other recordings may be taken to assist in the diagnosis or treatment of patients, if allowed by protocol or law. Such images should be forwarded to the appropriate medical care provider and then be deleted from District files. Work-related images, including recordings showing possible evidence of a crime, must be forwarded to law enforcement. Other work-related images used for internal, departmental purposes such as training or publicity shall be taken in a manner that removes the possibility of identifying patients.

## 4. Control and Dissemination of Work-Related Images.

All work-related images shall be stored in the District's computer system and be governed by the District's records management policies and procedures. Work-related images shall not be stored, retained, or disseminated in any manner by anyone other than the persons appointed to review all images and approve retention, release, or dissemination and cannot be used for personal profit or business interests or to participate in personal political activity.

## 5. Professionalism and Public Confidence.

The appearance of professionalism is important to public safety and the public's confidence and trust. Accordingly, an employee or Director's personal use of social media shall not use any work-related images, department logos, or any images which depict an employee in any uniform or in which the employee uses his or her job title or is otherwise identified as an employee of the department, without prior approval from the Administrator. Similarly, in order to maintain the appearance of professionalism and public confidence, no employee or Director shall post any material on any social media that is detrimental to the District's effective operation. Employees and Directors shall not disseminate

protected, private, nonpublic, or confidential information including, but not limited to, the following:

- (a) Matters that are under investigation
- (b) Patient and employee information protected by HIPAA/medical confidentiality laws
- (c) Personnel matters/data that are protected from disclosure by law.

#### 6. Definition of Social Media.

“Social media” shall be defined for purposes of this policy as any publicly shared medium where users post content or share files. Examples of social media include, but are not limited to, Facebook, Twitter, Snapchat, and Instagram.

#### 7. Reporting Violations.

Any employee becoming aware of or having knowledge of a posting or of any web site or web page in violation of this policy may anonymously report possible violations to the Administrator.

#### 8. Penalties for Violation of Policy.

Violation of this policy may be considered an extraordinary breach of the public’s expectation of privacy and of the District’s policies and regulations regarding the use of social media and may subject the offender to discipline up to and including termination of employment.

### 10.08.100 Internet Use

- (1) Employees may access the Internet so long as it does not adversely affect the ability to perform work duties.
- (2) Employees have no right to privacy in the use of the Internet on District computer systems.
- (3) The District reserves the right, with or without notice, to access, monitor, review, copy and/or delete any computer files, including any and all website communications and/or transactions by District employees. The District further reserves the right to monitor any employee’s Internet use for the purposes of determining whether such use is appropriate or acceptable.

### 10.08.150 Prohibited Uses of E-mail and the Internet

Prohibited uses of e-mail and/or the Internet on District computer systems include, but are not limited to, the following:



- (1) To access any materials that are obscene, pornographic, or in poor taste;
- (2) To transmit sexually explicit images, messages, and/or cartoons; ethnic or racial slurs, or anything that may be construed as harassment or disparaging of others based on their race, national origin, ethnic group identification, religion, age, sex, sexual orientation, marital status, color or physical or mental disability;
- (3) To play games;
- (4) To conduct illegal activities, such as, but not limited to, gambling, commit a crime or fraud, or violate any federal, state or local law;
- (5) To use the user-name or password of another person to gain access to his/her e-mail or any other computer file or account without that person's permission;
- (6) To transmit sensitive or privileged information to unauthorized persons or organizations;
- (7) To download or otherwise acquire software without prior consent of the District Administrator, or his/her designee; and
- (8) To use the Internet in any manner that causes confidential or sensitive information to be subject to eavesdropping or interception by unauthorized individuals.

#### 10.08.200 Computer Systems - Hardware and Software

Prohibited activities with regard to employee use of District computer systems - hardware and software - include, but are not limited to, the following:

- (1) Installing programs on District computer systems without prior consent of the District Administrator, or his/her designee;
- (2) Copying any District computer program for the purpose of using it on any other computer without the prior consent of the District Administrator, or his/her designee;
- (3) Connecting computers, including laptops and personal computers not owned by the District, to the District's information systems network without prior consent of the District Administrator, or his/her designee;
- (4) Disclosing an employee's account or e-mail password, or otherwise making such account available to others;
- (5) Infringing on other employee's access and use of District computer systems, including, but not limited to:
  - a. Sending excessive messages, either locally or offsite;
  - b. Unauthorized modification of system facilities, operating systems, or disk partitions;
  - c. Attempting to crash or tie up a computer or network;
  - d. Damaging or vandalizing District computing facilities, equipment, software, or computer files;

- e. Intentionally using or developing programs that disrupt other computer users or which access private or restricted portions of the system and/or damage the software or hardware components of the system; or
- f. Introducing or allowing the spread of any virus or destructive information, file, or other item.

10.08.250 Connection of Personal Computer and Internet Capable Devices to District Internet/network Connections

Personnel may, with written consent of the Administrator, connect personal computers to the District's Internet connection under the following conditions:

- (1) Connection may be made by either cable or "WIFI".
- (2) Personnel may not access District computer systems to access or download files or programs through the network system
- (3) The provisions of policy 10.08 shall apply to use of personal computers while on District premises.

10.08.300 Violation of Policy

Any violation of this policy, or other inappropriate use of the District's computer systems, including e-mail and Internet activities, is considered a serious violation of District policies and may result in disciplinary action as outlined in Section 10.05 of this manual.

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors Agenda No. E.2

**FROM:** Cecilia Montalvo

**BOARD MEETING DATE:** October 21, 2020

**AGENDA DESCRIPTION:**

Consideration of the formal adoption of the CCHD Strategic Plan and the review of a draft communications document for employees and the public concerning strategic plan priorities.

**RECOMMENDATION(S):**

Recommend the formal adoption of the CCHD Strategic Plan, developed over the past eight months through a series of meetings with the Board of Directors and management.

**FISCAL IMPACT:**

Adoption of the plan does not have a fiscal impact. As individual measures in the plan are proposed for implementation, these may be costs associated with those measures. These measures and costs would be brought to the board separately.

**DISCUSSION:**

One of the cornerstones of a well-run organization is to have a clear and well-understood strategic plan. The strategic plan should consider the mission of the organization and should identify priorities and objectives for a finite period and should guide decision-making regarding where we spend our time and capital resources.

Since the beginning of the year, the Board has met on successive occasions to discuss the strategic plan. The attached documents reflect the input of the Board and management.

It is important that the strategic plan be a “living document” that is communicated to employees and the public. It is also important that progress in achieving the goals established in the plan be monitored on a regular basis – perhaps quarterly.

**Attachments:**

- 1. Strategic plan communications tool.
- 2. Strategic plan PPT slides.

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_ RICE\_\_\_ GRAY\_\_\_ MILEUR\_\_\_ MONTALVO\_\_\_

# Cambria Community Healthcare District Strategic Plan 2020 – 2023



## KEY PRIORITIES AND OBJECTIVES

### • EMERGENCY SERVICES

Deliver the highest possible quality of service as measured by (1) achieving response time < 10 minutes; (2) having robust capabilities (personnel and equipment); (3) delivering high quality care onsite and in-transit

### • ACCESS TO CARE

Enhance choice and access for basic medical services, including primary care, after hours/urgent care, ancillary services, and mental health.

### • WELLNESS PROMOTION

In partnership with the SLO Public Health Department and local community organizations, organize and facilitate educational opportunities including virtual or in-person group classes, workshops and guest speakers to address (1) chronic disease and health behaviors, (2) injury prevention, (3) infectious disease, (4) social and emotional health



## A MESSAGE FROM THE BOARD *To our employees and the community...*

2020 has been an incredibly difficult year in Cambria and San Simeon – and throughout the nation – as we have struggled to maintain good health and safety in the wake of the COVID-19 pandemic. While the number of cases within the District remains low, the impact on our residents has been profound. Throughout it all, our dedicated staff of well-trained paramedics and EMTs have served the community without hesitation. For that we owe these health heroes a debt of gratitude.

The Board of Directors of the Cambria Community Healthcare District (CCHD) has been hard at work as well. Since 2018, the District has been able to achieve positive cash flow, enabling the acquisition of a new ambulance in 2019 and a refurbished ambulance in 2020. The CCHD also acquired new patient monitors, and protective equipment for our employees.

The Board of Directors collaborated with the management team to approve a three year strategic plan. The priorities and objectives are highlighted in the green box to the left and can be viewed in greater detail on the District's website. The strategic plan is anchored in three key priorities in providing the highest possible quality of ambulance service, enhancing access to care, and promoting the wellness of our residents and visitors. A new priority has been added for 2020-21 related to the District's continued role in partnering with the County and other agencies in meeting the health-related needs of our residents as it relates to COVID-19 (e.g., mask distribution, local testing and vaccination, communication with community leaders).

The Board welcomes your feedback. On behalf of the entire board I wish you all good health and a safe 2021.

*Iggy Fedoroff*  
Chairman of the Board



# Cambria Community Healthcare District Strategic Planning

Discussion Draft

May 15, 2020

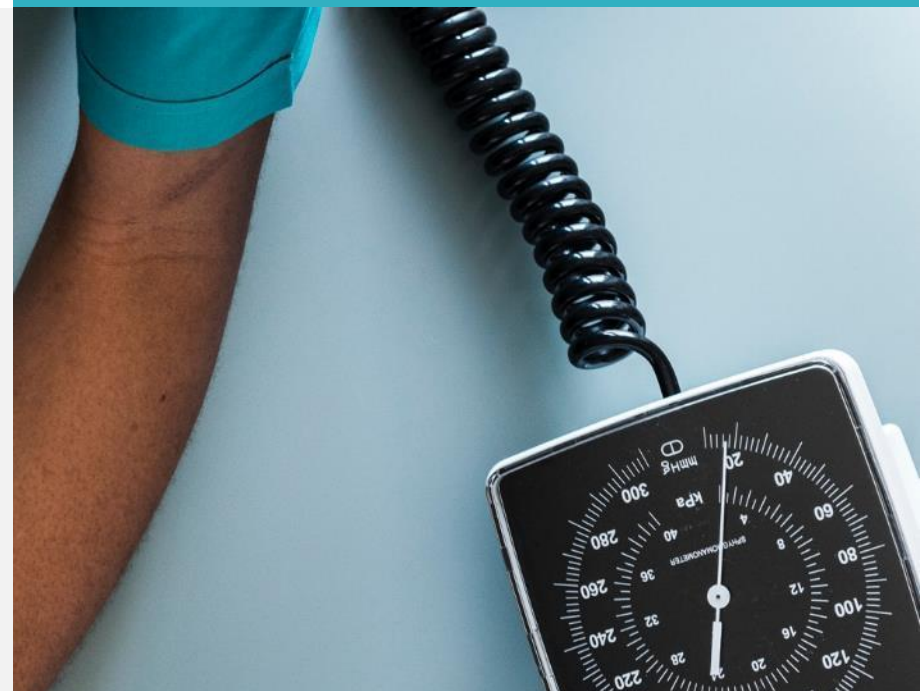


# Our Community

- A combined population of over 7,000 residents.
- An economy dominated by tourism -- 1.5 – 2 million visitors per year
- Median resident age of 61.7 years\*
- 50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles
- Cambria has one 65-year-old family physician, as well as a Federally Qualified Health Clinic (FQHC) staffed by a nurse practitioner serving low income individuals. The nearest hospitals are in Templeton and San Luis Obispo.

\*American Community Survey 2018

To improve the health of District residents and visitors by providing emergency services, enhancing access to care and promoting wellness



# What does success look like?

“What” are we trying to do?

## Emergency Services

- Delivering the highest possible level of service as measured by:
  - Response times
  - Robust capabilities
  - Quality of care onsite and in-transit



## Access to Care

- Ensuring choice and access for basic medical needs can be met locally, if possible
  - Primary care
  - After hours/urgent care
  - Ancillary services (e.g., lab testing)
  - Mental health



## Wellness Promotion

- Organize and facilitate educational opportunities to address four key components of the SLO County Public Health Department plan:
  - Chronic disease
  - Injury prevention
  - Infectious disease
  - Social and emotional health



# What strategies will we need to deploy?

“How” are we going to succeed? (SMART – Specific, Measurable, Achievable, Realistic and Time Based)

## Emergency Services

- Maintain response time at or less than 10 minutes
- Maintain to bust capabilities (personnel and equipment) by (1) identifying and filling gaps in personnel training, and (2) developing a prioritized capital plan
- Deliver high quality care onsite and in transit by adhering to established protocols, measuring performance against quality standards, and soliciting feedback from local hospitals

## Access to Care

- Evaluate various strategies (e.g., direct operation, partnership, etc) for bringing additional primary care, ancillary care, and/or after hours care and determine the optimal path for proceeding
- Update community needs assessment in partnership with SLO County to identify other needs including wellness and mental health

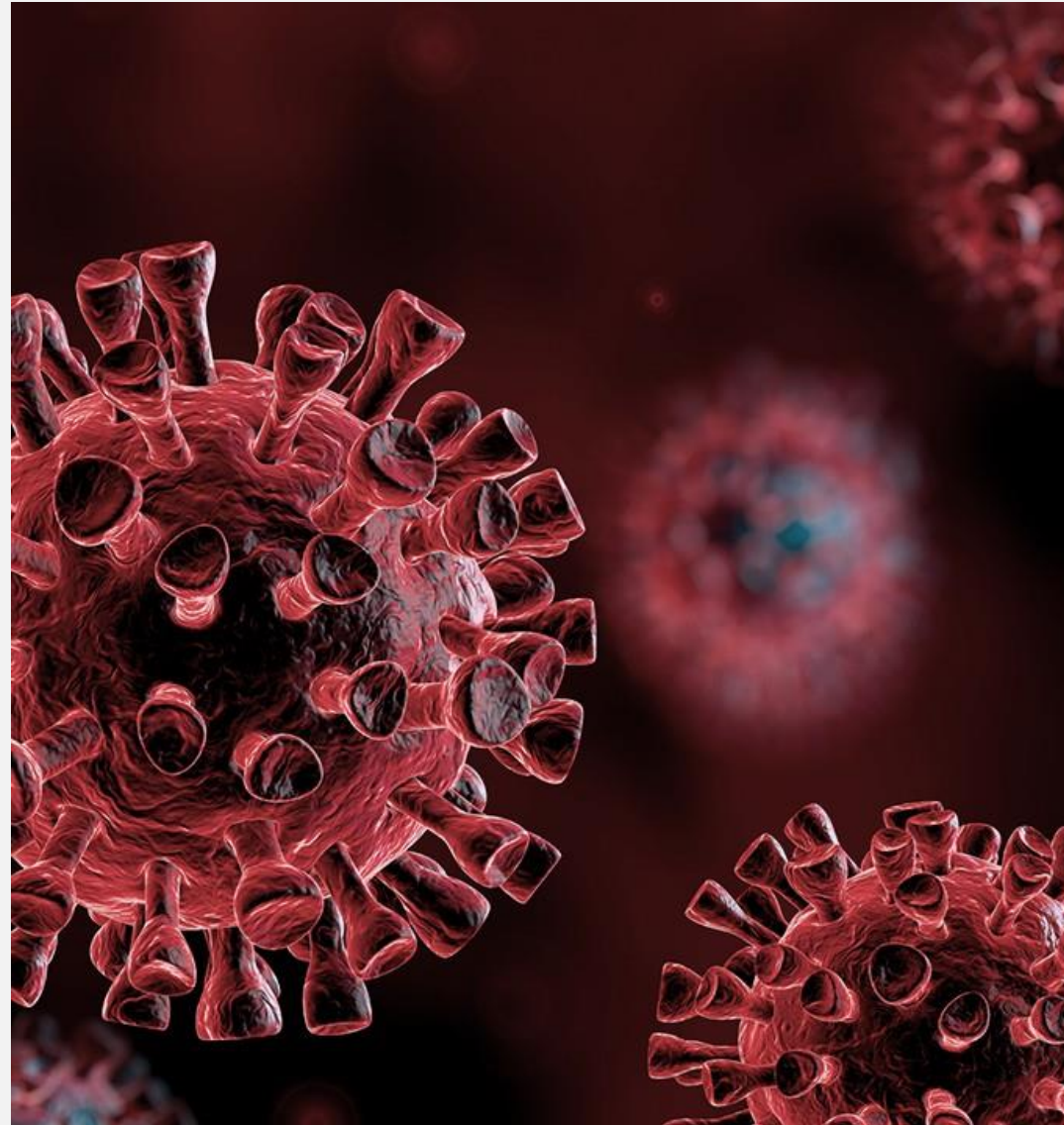
## Wellness Promotion

- In partnership with the SLO County Department of Public Health and local community organizations, organize and facilitate educational opportunities including virtual or in-person group classes, workshops and guest speakers to address four key components of the SLO County Public Health Department plan:
  - Chronic disease and health behaviors
  - Injury prevention
  - Infectious disease
  - Social and emotional health

# Additional Objectives Related to COVID-19

As a result of the emergence of the COVID 19 pandemic, the CCHD has established additional priorities and objectives related to its role in assisting the community during this challenging time

- Facilitate communications with the County and local community leaders (through the “COVID 19 Community Leader Forum”), disseminating important information and identifying needs of residents related to the virus
- Define and implement measures to protect residents as advised by SLO County Public Health (e.g., mask distribution, facilitating testing, planning for vaccine distribution, supporting “wellness checks”





## People

Employee Satisfaction

Recruiting and Retention

Continuous Education

Competitive Compensation and Benefits



## Financial

Achieving budgeted cash flow

Developing a draft operating budget for the new fiscal year and submit to Finance Committee by April 30 each year

Completing 5-year prioritized capital plan



## Data/ Information

Employee Satisfaction

Community Needs Assessment

Patient care quality onsite and in transit

Feedback from local hospitals



# Enabling Strategies

# Conclusions and next steps

- Review and approve detailed plan (see excel document)
- Implement communications plan for employees and the public
- Monitor progress against the plan at least quarterly
- The strategic planning process is continuous



Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
<b>Emergency Services</b>	Delivering the highest possible quality of service as measured by:		Mike McDonough	Tim, Iggy Fedoroff		Ongoing
	Maintaining a response time of not more than 10 minutes	Monitor monthly and implement corrective action where appropriate	Mike McDonough	Tim		Ongoing
	Having robust capabilities (personnel and equipment)	Identify and fill gaps in personnel training	Mike McDonough	Tim		
		Prepare 5 year capital plan including only prioritized items	Tim	Mike McDonough, Bill Rice	n/a	May, 2021
	Delivering high quality care onsite and in transit	Monitor adherence to established protocols	Mike McDonough	Tim	Data	
	Identify measurable standards for quality				Quality metrics to be developed by December 2020	
		Solicit feedback from local hospitals and government agencies 2x per year to identify areas for improvement	Mike McDonough			
<b>Access to Care</b>	Enhance choice for basic medical needs, including primary care, after hours/urgent care, ancillary services and mental health)	Evaluate various strategies (e.g. partnering with third party, versus building and operating directly, etc) for bringing primary care, ancillary care and/or after hours to Cambria and determine the optimal plan for proceeding	Cecilia Montalvo	Barbara Bronson Gray, Laurie Mileur	"Gap" between projected revenue and expenses for stand-alone primary care model with 1.5 provider FTE is \$600k/year 1 and ~\$150k/yr ongoing	New Provider in 2022
		Update community needs assessment in partnership with the County to identify other needs including wellness and mental health	Cecilia Montalvo	Barbara Bronson Gray, Laurie Mileur		
<b>Wellness Promotion</b>	In coordination with the County, advocating for and facilitating availability of wellness- enhancing services, including (1) First aid training, hand-only CPR, etc and (2) Wellness education (e.g., fitness, nutrition, stress reduction) with a sensitivity to cultural differences and special needs populations (e.g., the disabled)	In partnership with San Luis Obispo (SLO) County Public Health and local community organizations, CCHD will organize and facilitate educational opportunities including virtual or in-person group classes, workshops, and guest speakers to address four key components of the SLO County Health Department plan (2013-2023)	Laurie Mileur	Tim, Mike McDonough	SLO County Public Health; local healthcare, fitness and wellness providers; and community organizations & clubs	

Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
		1. Chronic Disease and Health Behaviors 2 .Injury Prevention 3.Infectious Disease 4. Social and Emotional Health				
	Coordinate with SLO County and local community leaders and agencies to maintain communications, and to develop strategies for meeting the health-related needs of district residents as it relates to COVID 19, including mask distribution, vaccine deployment, etc.	TBD	Cecilia Montalvo, MikeMcDonnough	All		

Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
People	Maintain high levels of employee satisfaction, successfully recruit and retain employees, offer competitive compensation and benefits and continuing education	Identify tool for measuring employee satisfaction (enabling improvement goals)	Mike McDonough		TBD	Calendared for December, 2020
		Establish an objective for staff vacancy rate	Mike McDonough			
Finance	Manage finances in a prudent manner	Achieve budgeted level of cash flow for 2020	Bill Rice	Mike McDonough	n/a	
		Prepare draft operating budget for new fiscal year and submit to Finance Committee by April 30 each year	Mike McDonough	Bill Rice	n/a	
		Complete 5 year prioritized capital plan and identify sources of funding		Tim, Mike McDonough		
	Bolster philanthropic capabilities	Establish fundraising goal for Trust	Barbara Bronson Gray	Iggy Fedoroff, Mike McDonough		
		Develop philanthropy plan	tbd	Board of Directors		
Data	Acquire data that is not currently available in support of strategic objectives	Employee satisfaction	Mike McDonough			
		Community needs assessment	Cecilia Montalvo	Laurie Mileur, Barbara Bronson Gray		
		Patient care quality onsite and in-transit Feedback 2 times per year from local hospitals and government agencies about areas for improvement	Mike McDonough Mike McDonough			

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors Agenda No. E.3

**FROM:** Cecilia Montalvo

**BOARD MEETING DATE:** October 21, 2020

**AGENDA DESCRIPTION:** Review primary care recruitment document and discuss plan for sending a Request for Proposal to health care operators while simultaneously evaluating the option of CCHD direct operation of a primary care clinic

**RECOMMENDATION(S):** The Board of Directors will be asked to approve a conceptual process for soliciting proposals from health care operators and assessing the feasibility of direct operation to bring additional primary care services to Cambria. This will require outside consulting and legal resources. It is recommended that the Board approve initial spending for the creation of the RFP and a business plan for direct operation of a clinic by the CCHD

**FISCAL IMPACT:** Up to \$10,000 for legal and consulting assistance

**DISCUSSION:** A recent survey of District residents suggested that respondents want more primary medical care to be available in Cambria. The attached document reviews the background on this issue and provides details on a proposed process for identifying options for meeting this need.

**Attachments:** PowerPoint "Primary Care for Cambria 10.21.2020"

**BOARD ACTION:** Date of Vote:

**UNANIMOUS:** \_\_\_\_

**FEDOROFF**\_\_\_\_ **RICE**\_\_\_\_ **GRAY**\_\_\_\_ **MILEUR**\_\_\_\_ **MONTALVO**\_\_\_\_





# Primary Care and After- Hours Medical Care for Cambria Community Healthcare District Residents and Visitors

Creating a Sustainable Model for Access  
to Basic Services



# Our Community

- A combined population of over 7,000 residents.
- An economy dominated by tourism -- 1.5 – 2 million visitors per year
- Median resident age of 61.7 years\*
- 50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles
- Cambria Community Healthcare District, a tax-supported governmental entity, operates an ambulance service for area residents
- Cambria currently has limited options for residents seeking a PCP
- A recent survey of residents suggested that the community wants more medical services in town

\*American Community Survey 2018

# Recent Events

Cambria recently lost a newly recruited physician

## Community Planning 2014-2018

- CCHD and other community leaders assessed demand for services
- John Linn, local business owner, remodeled facility on Main Street for new medical practice
- Various partners engaged to bring physician to town



## Primary Care Practice 2018-April 2020

- First California Physician Partners (FCPP), affiliated with Tenet Health, relocated Dr. Allison Lewis from another location to work in Cambria
- PCPP executed long term lease of John Linn's space, installed X Ray
- Dr. Lewis starts building her practice



## Physician Relocated May 2020

- FCPP sent letters to Dr. Lewis' patients notifying them that Dr. Lewis was moving her office to Paso Robles May 1
- Dr. Lewis subsequently went on a disability leave of absence
- FCPP has continued to pay rent on the Main Street Office.

# Why has it been difficult to attract and keep primary care physicians in our area?

- There is a national shortage of primary care
- Larger systems in Los Angeles and the Bay Area are recruiting primary care physicians by offering high wages, limited on-call hours, comprehensive support services, and substantial benefits (e.g., housing loans, etc.) We are competing for the same physicians
- Our community is designated as “rural” for purposes of federal Medicare reimbursement. “Rural” providers are paid less under the Medicare program than any other geography
- Many young physicians coming out of residency are seeking employment that is compatible with a better work-life balance. The majority of primary care graduates are women. Many seek part time work or job sharing
- Young primary care physicians also do not generally expect to be in solo practice
- Narrowing the financial gap in operating a primary care office generally means increasing productivity (i.e., seeing more patients). Our community may not have the volume to make that happen

# Issues to Consider

The unique needs and complexities of bringing medical care to Cambria and San Simeon



## Geographic Isolation

50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles

Nearest Urgent Care is in Morro Bay – 25 minutes away

In 2016, 66% of survey respondents stated they travel outside the area for primary care



## Aged Population

Median age of 61.7 years

With local jobs limited to service sector and agriculture, significant portion of resident population is retired



## Payor Mix

While the local FQHC serves low income and uninsured population, the payor mix for a community population has a higher than average % of Medicare, making the economics of a primary care practice difficult



## Industry Trends

New physicians in practice are no longer “hanging up shingles” to start a practice – most being hired by large systems

Complexities of managing a practice are significant -- infrastructure includes major IT investment



## Care Model

Cambria and San Simeon have diverse needs, but the population may not fully support required services (e.g., full time MD, basic x-ray, after hours, basic lab) – requires creative care model

# Existing Primary Care in Cambria



Community  
Health Center of  
Cambria

- Federally Qualified Health Center
- Offers Full Time Family Nurse Practitioner and other services
- Free or sliding scale for those without coverage



Dr. Robert Gong,  
MD

- Family physician
- Closed to new patients
- Nearing retirement



Dr. R David  
Griffith

- “Concierge” practice (limited panel with monthly fee)

80% of those leaving the area for primary care would prefer to receive care locally



### Partnership with an existing health care operator

Enter into a relationship with an existing health care operator to recruit a physician and provide administrative services (e.g., quality, IT, billing)



### CCHD as Operator

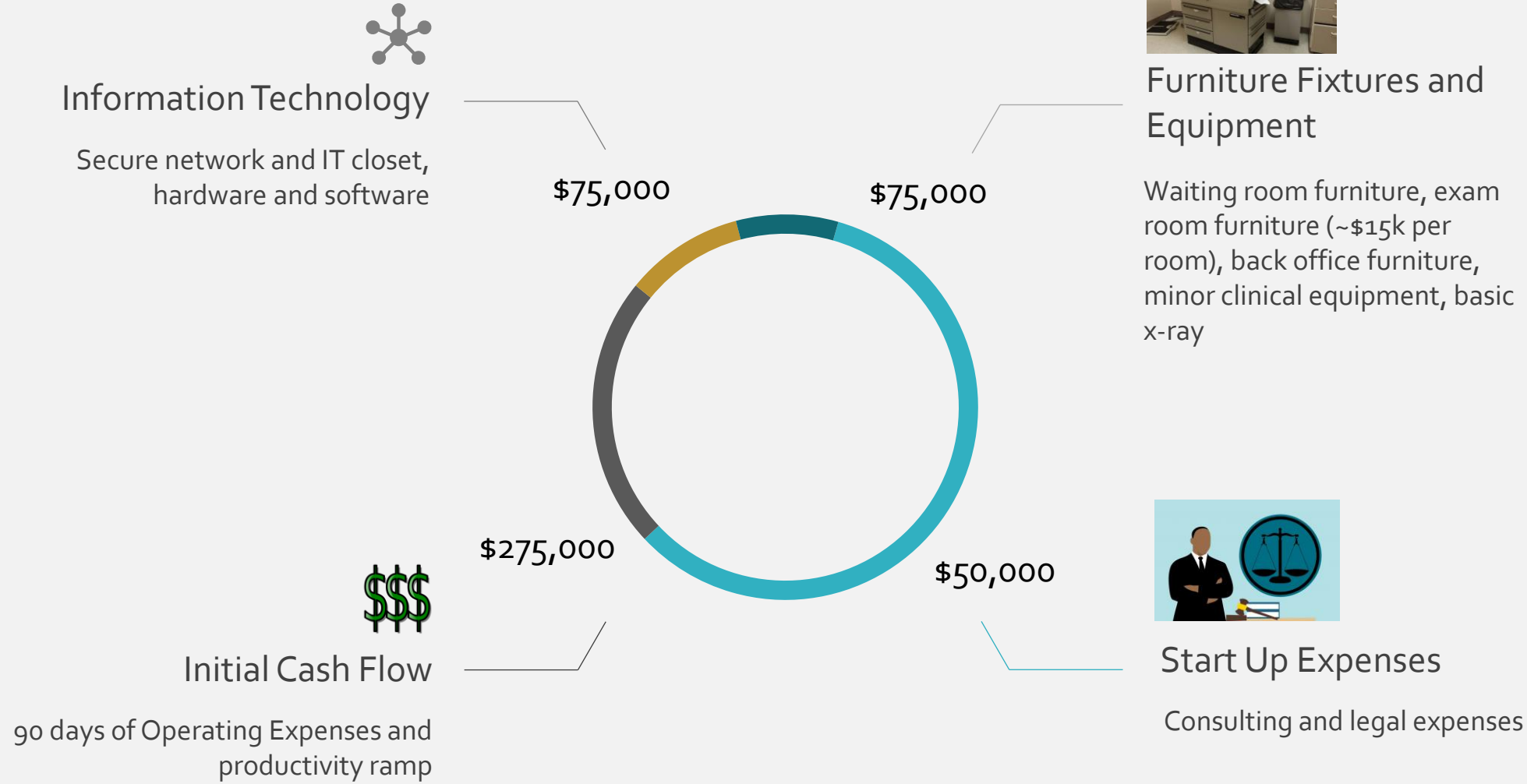
Evaluate feasibility of CCHD operating a primary care office directly, offering staff support, etc.



# Building a Sustainable Model

# Capital

The structural annual deficit could be ~\$150,000/yr  
The initial start up could cost ~\$450,000



## Furniture Fixtures and Equipment


Waiting room furniture, exam room furniture (~\$15k per room), back office furniture, minor clinical equipment, basic x-ray



## Start Up Expenses

Consulting and legal expenses



A photograph of a sandy beach. In the foreground, a series of footprints leads from the bottom center towards the upper right. The sand is light-colored and textured. In the background, there is a small pool of water and some green vegetation. A smooth, light-colored rock is visible on the right side of the sand.

[ next steps ]

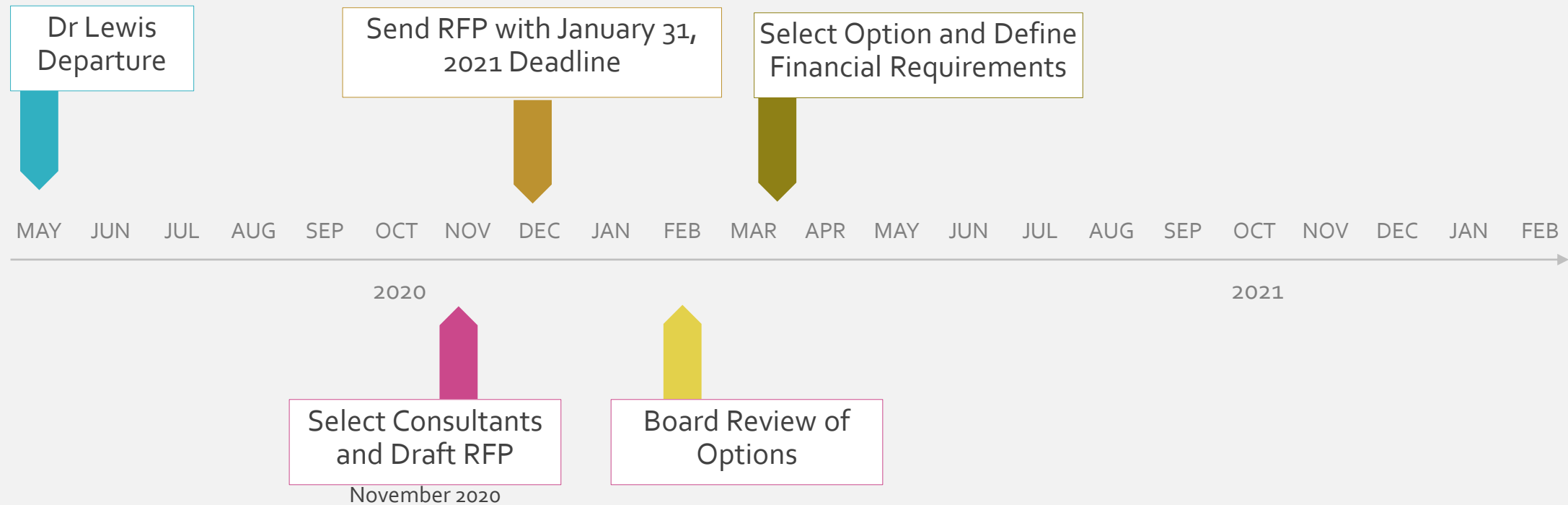
# Proposed Process for Seeking PCP Options

- Simultaneously evaluate options to work with a partner to bring primary care to Cambria while also evaluating the feasibility of direct recruitment by the CCHD
  - Operating assessment (structure, licensing, staffing, etc)
  - Financial assessment
- Solicit partner proposals through a “Request for Proposals”
  - Cast a wide net (although options may be limited)
- Evaluate proposals and financial feasibility with sufficient detail to make a decision about a path forward



# Timeline

RFP and Business Plan could be completed, and an option selected by March 2021. Recruitment and financing timetable TBD



# Summary and Recommendation

- The CCHD survey has indicated that our residents want additional choices for primary care and after hour care in Cambria and San Simeon
- Fulfilling this need could be accomplished by the CCHD or through a relationship with an existing health care operator
- Recruiting a new PCP will likely require financial support
- Time is of the essence –because of community need, and the time required for licensing and recruitment



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors Agenda No. E.4

**FROM:** Laurie Mileur

**BOARD MEETING DATE:** October 21, 2020

**AGENDA DESCRIPTION:** AFG 2020 Grant Application process recommending inclusion of requests for ambulance procurement; for Board discussion and approval of grant application initiative.

**RECOMMENDATION(S):** To proceed with the Federal Assistance to Firefighter's Grant (AFG) 2020 application process when the Notice of Funds Opportunity (NOFO) is released this fall.

**FISCAL IMPACT:** No appreciable expenses at this time. Potential for capital expense cost, savings if grant awarded. Approximate potential = \$450,000 positive funding to the District.

**DISCUSSION:** The recommendation is inclusive in meeting two needs for capital equipment acquisition:

1. 2 new ambulances to replace aging fleet
2. Power gurneys and loading systems not acquired in the 2019 AFG grant process.

**Attachments:** Ambulance quote

**BOARD ACTION:** Date of Vote:

**UNANIMOUS:** \_\_\_\_

**FEDOROFF**\_\_\_\_ **RICE**\_\_\_\_ **GRAY**\_\_\_\_ **MILEUR**\_\_\_\_ **MONTALVO**\_\_\_\_



2525 West State Road 114  
 Rochester, IN 46975  
 (800) 700-7878  
 Fax: (800) 865-8517

[www.republicfirstnational.com](http://www.republicfirstnational.com)

August 7, 2020

To: Tim Benes  
 Vendor: RedSky Emergency Vehicles  
 From: Stephanie Perez  
 Customer: Cambria Community Healthcare District

Thanks for the opportunity to give you a quote on your latest project!

Equipment: 2020 Ford E-350 Ambulance, Styker Power Load System and Motorola Radios  
 (Ambulance \$150,000, Radios \$56,000)

**OPTION 1** Monthly Payments with Zero Down - First Payment Due in 90 Days

Unit Cost:	\$ 206,000.00	Term (Years):	<u>5</u>
Down Payment:	\$ 0.00	Payments:	\$ 3,744.93 (\$44939.16 per annum)
Net Financed:	<u><b>\$ 206,000.00</b></u>	Factor:	0.01818
Payment Frequency:	Monthly	APR:	3.25%
First Payment Date:	November, 2020		

**OPTION 2** Annual Payments with Zero Down - First Payment Due in Six Months

Unit Cost:	\$ 206,000.00	Term (Years):	<u>5</u>
Down Payment:	\$ 0.00	Payments:	\$ 44,584.63
Net Financed:	<u><b>\$ 206,000.00</b></u>	Factor:	0.21643
Payment Frequency:	Annual	APR:	3.25%
First Payment Date:	February, 2021		

**OPTION 3** Annual Payments with 10% Down - First Payment Due in One Year

Unit Cost:	\$ 206,000.00	Term (Years):	<u>5</u>
Down Payment:	\$ 20,600.00	Payments:	\$ 40,771.09
Net Financed:	<u><b>\$ 185,400.00</b></u>	Factor:	0.19792
Payment Frequency:	Annual	APR:	3.25%
First Payment Date:	August, 2021		

Delivery Date: To be determined

- \* A document fee of \$299 is due upon signing.
- \* This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- \* Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- \* Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,  
 Republic First National Corporation

Stephanie Perez  
[stephanie@rfnonline.com](mailto:stephanie@rfnonline.com)

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors Agenda No. E.5

**FROM:** Mike McDonough

**BOARD MEETING DATE:** October 21, 2020

**AGENDA DESCRIPTION:** Report on a proposal to move District bank accounts from Mechanics Bank to Pacific Premier Bank, for Board discussion and possible action.

**RECOMMENDATION(S):** Transition all of the District's accounts from Mechanics Bank to Pacific Premier Bank.

**FISCAL IMPACT:** Cost savings of approximately \$200/month in "Analysis Fees".

**DISCUSSION:** Staff has noted changes in the service quality, procedural challenges and costs associated with the District banking accounts, since the transition from RaboBank to Mechanics Bank. The services offered at the Pacific Premier Bank appear to be very adequate to meet the banking needs of the District, at a reasonable cost and without "Analysis Fees" which are charged each month by Mechanics Bank on all of the District's accounts.

**ATTACHMENTS:** Pacific Premier Bank Fee Schedule

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ MONTALVO\_\_\_\_

# Business Banking Fee Schedule

Effective September 1, 2020

## ACCOUNT/BRANCH SERVICES

Account Research/Reconciliation (Per Hour)	\$40.00
<b>ATM/Debit Card:</b>	
In-Network ATM Transaction <sup>1</sup>	No Charge
Out-of-Network ATM Transaction <sup>1</sup> :	
ATM Owner	Fee Determined by ATM Owner
Pacific Premier	No Charge
<b>Merchant Debit Card Transaction:</b>	
Merchant	Fee Determined by Merchant
Pacific Premier	No Surcharge
Card Replacement	\$15.00
Expedited Delivery	\$35.00
Cashier's Check	\$7.00
Chargeback/Return Deposit Item (Per Check)	\$15.00
Check Printing	Price Varies by Type & Quantity
<b>Coin Handling:</b>	
Loose (Coin Counting Machine):	
Analyzed Checking (Per \$100)	\$0.10
Other Accounts	5%
Sealed/Bagged (Per Bag)	\$5.00
Purchase (Per Roll)	\$0.14
<b>Collection Items:</b>	
Foreign Deposit (Per Check)	\$5.00
Domestic Item Collection (Incoming or Outgoing)	\$35.00
Foreign Item Collection	\$50.00
<b>Contractor Retention Escrow Fee:</b>	
\$100,000 or Less (Per Year)	\$3,000.00
\$100,001 to \$500,000 (Per Year)	\$2,000.00
\$500,001 to \$1,000,000 (Per Year)	\$1,000.00
\$1,000,001 or More (Per Year)	Waived
<b>Copies:</b>	
On-Us Check:	
First Three Per Cycle	No Charge
Each Copy After First Three Per Cycle	\$5.00
Deposited Check	\$5.00
Cashier's Check	\$5.00
<b>Currency Furnished or Received:</b>	
Analyzed Checking (Per \$100)	\$0.14
Other Accounts (Per \$100)	\$0.14
Dormant Account Notice Fee	\$2.00
Duplicate Statements (Per Statement)	\$5.00
Excess Withdrawals and/or Transfers for MMA/SAV	\$10.00
Foreign Currency Exchange	\$10.00
Additional Fee for Exchanges Less Than \$300.00 U.S.	\$10.00
Foreign Currency Purchase	\$10.00
Additional Fee for Purchases Less Than \$300.00 U.S.	\$10.00
<b>Invoice Processing Services:</b>	
Deposit Courier/Armored Courier/3 <sup>rd</sup> Party	Cost+20%
Supplies/Check Printing/Bags	Cost+10%
<b>Legal Process:</b>	
Hourly Rate	\$75.00
Minimum Fee	\$75.00
Letters of Account Certification (Each)	\$15.00
Medallion Guarantee Stamp (Per Signature)	No Charge
Night Drop Annual Fee	\$40.00

## Non-Sufficient Funds (NSF) and Overdraft Fees:<sup>2</sup>

Non-Sufficient Funds (NSF) (Each)	\$35.00
Fee applies to any check or electronic transaction (e.g., ACH or online bill payment) that is rejected due to non-sufficient funds. Fee does not apply to ATM or one-time debit card transactions.	
Overdraft (Each)	\$35.00
Fee applies to any overdraft created by a check or electronic transaction (e.g., ACH or online bill payment). Fee does not apply to ATM or one-time debit card transactions.	
Notary Service	Varies by State
Overdraft Protection (ODP) Transfer	\$5.00
Statement on CD/DVD Monthly	\$30.00
Stop Payments	\$30.00
Cashier's Check	\$30.00
Verification of Deposit	\$10.00

## ACCOUNT RECONCILIATION

Setup Fee	No Charge
Full Recon Monthly Service Fee (Per Account)	\$40.00
Partial Recon Monthly Service Fee (Per Account)	\$20.00
Deposit Recon Monthly Service Fee (Per Account)	\$25.00

## ACH POSITIVE PAY

Monthly Service Fee (Per Account)	\$12.00
Exception Item Fee (Per Exception)	\$0.50

## ACH RECEIVE/ORIGINATION

Setup Fee	No Charge
Monthly Service Fee	\$20.00
<b>Originated Batch Fee (Per Batch):</b>	
1-10	\$3.00
11 or More	No Charge
Originated Debits & Credits (Per Item)	\$0.20
Same-Day Originated Debits & Credits (Per Item)	\$1.00
Origination Return (Per Item)	\$10.00
Received Debits & Credits (Per Item)	\$0.20
ACH Reversal (Per Item)	\$20.00
ACH Delete (Per Item)	\$20.00

## CASH VAULT SERVICES

Cash Vault Service Fees <sup>3,4,5,6</sup>	Quotes Available
Cash Vault Deposit Adjustment (Each)	\$6.50
CVS Standard Change Order <sup>4,5</sup>	\$6.00
CVS Non Standard Change Order <sup>4,5</sup>	\$8.00
CVS Late Change Order <sup>4,5</sup>	\$30.00
CVS Coin Bag Deposited (Per Bag) <sup>4,5</sup>	\$3.50
CVS Coin Non Standard Bag Deposited (Per Bag) <sup>4,5</sup>	\$3.50
Coin Boxes Ordered <sup>4,5</sup>	\$7.00
Smart Safe <sup>3</sup>	Quotes Available

## CHECK FRAUD SERVICES

<b>Check Positive Pay:</b>	
Setup Fee	\$25.00
Monthly Service Fee (Up to 5 Accounts)	\$15.00
Additional Account (Per Account)	\$6.00
Issues (Per Issue)	\$0.05
Exception Item Fee (Each)	\$0.50
<b>Payee Positive Pay (In addition to Check Positive Pay Fees):</b>	
Monthly Service Fee (Per Account)	\$2.00
Issue File Direct Send	See Secure File Transmission
<b>Reverse Positive Pay:</b>	
Monthly Service Fee (Per Account)	No Charge
Exception Item Fee (Each)	No Charge

## LOCKBOX SERVICES

Lockbox Services	Quotes Available
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## MERCHANT SERVICES

Merchant Services	Quotes Available
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## MOBILE BANKING

Monthly Service Fee	No Charge
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## ONLINE BANKING SERVICES

Monthly Service Fee	No Charge
Account Transfers	No Charge
Bill Pay	No Charge
<b>Information Reporting:</b>	
Current Day Activity	No Charge
Prior Day Reporting	No Charge
Quicken®/QuickBooks® (Direct/Web Connect)	No Charge
Stop Payments	\$30.00
<b>Enhanced Reporting:</b>	
Premium Reporting Monthly Service Fee	\$20.00

## INTEGRATED PAYABLES

Setup Fee (First Time Setup)	\$2,000.00
Setup Change Fee	\$100.00
Monthly Maintenance Fee (Per Payment Type)	\$100.00
Monthly Minimum Base Fee	\$350.00
<b>Check Printing Fee:</b>	
1-9,999	\$1.00
10k-49,999	\$0.65
50k+	\$0.55
<b>Check Printing – Overflow/Rollover Pages:</b>	
1-9,999	\$0.22
10k-49,999	\$0.18
50k+	\$0.16
Postage	At Cost
Manual Check Pull	\$2.75
Check Reprint	\$4.00
Virtual Card Transaction	\$0.35
File Transmission Fee (Per File)	\$5.00

## PAYROLL SERVICES

Payroll Services	Quotes Available
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## PREMIER API BANKING

API Call Fee (Per Call) <sup>4</sup>	\$0.01
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## REMOTE DEPOSIT SERVICES

Monthly Service Fee <sup>5</sup>	\$50.00
Monthly Equipment Rental Fee	Quotes Available

## SECURE FILE TRANSMISSION

Monthly Maintenance Fee (Per Co.ID)	\$100.00
Monthly Account Service Fee (Per Account)	\$5.00
File Sent (Per File)	\$5.00
File Received (Per File)	\$5.00
Image File Sent (Per File)	\$10.00

## SWEEP SERVICES

Monthly Service Fee	\$25.00
Transaction Fee (Per Transfer)	\$1.00

## WIRE TRANSFER SERVICES

Incoming (Domestic & USD International)	\$15.00
Incoming (Foreign Currency)	\$15.00
Reverse Wire	\$35.00
<b>Initiated in Person:</b>	
Outgoing (Domestic)	\$40.00
Outgoing (USD International and FX) <sup>6</sup>	\$50.00
<b>Online Banking Wires:</b>	
Monthly Service Fee	\$25.00
Outgoing (Domestic)	\$15.00
Outgoing (USD International and FX) <sup>6</sup>	\$20.00
Authentication Token Replacement	\$30.00

<sup>1</sup> An In-Network ATM Transaction is a transaction performed at an ATM that is owned by Pacific Premier Bank or part of the MoneyPass Network. All other ATM Transactions are Out-of-Network.

<sup>2</sup> There is a maximum of ten Non-Sufficient Funds (NSF) and/or Overdraft Fees that will be charged to an account on any business day. Also, an Overdraft Fee will not be charged if the available balance on an account is overdrawn by \$10 or less.

<sup>3</sup> Invoice processing service fees apply.

<sup>4</sup> Additional service fees may apply.

<sup>5</sup> Account deposit fees apply.

<sup>6</sup> Additional intermediary bank fees may apply.

All fees and charges are effective as of September 1, 2020, and are subject to change. If you have questions, please call us at 855.343.4070.

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**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.6

**FROM:** Iggy Fedoroff

**Regular Board Meeting Date:** October 21, 2020

**AGENDA DESCRIPTION:** Trust fundraising solicitation proposal, for Board discussion and possible action.

**RECOMMENDATION:**

Recommend soliciting contributions to the CCHD charitable trust through the issuance of a letter in November 2020 to all residents within the District, all businesses in the District and all known charitable organizations within the District to fund the startup costs associated with bringing a primary care clinic to Cambria to include initial operating subsidies prior to the anticipated special tax revenue availability in FY 23/24 and beyond. Additionally, to facilitate contributions via credit card, recommend the Board approve implementing [qgiv.com](http://qgiv.com) as described on the enclosed brochure at a tariff of 3.95% for all credit cards excepting American Express which would cost 4.95%.

**FISCAL IMPACT:** None to the District. Mailing and brochure cost to be borne by the Trust estimated at less than \$2,500.

**DISCUSSION:** The CCHD Trust has attracted less than \$3,000 in donations since inception. Advertising has been done via newsletter inserts in CCSD's water bill and on the CCHD website. A project that would interest a wide segment of the District population would likely stimulate more and larger donations. The goal of attracting a primary care clinic that would be partially funded by the District's residents would seem to be a worthy objective. Implementing a method for charitable contributions via credit card would likely result in more donations and be worth the nominal fee.

**ATTACHMENTS:** Qgiv flyer.

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

GRAY\_\_\_\_ MILEUR\_\_\_\_ FEDOROFF\_\_\_\_ RICE\_\_\_\_ MONTALVO\_\_\_\_

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- + Interactive dashboard & reports
- + Campaign thermometers
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- + Facebook donation forms
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- + Campaign thermometers
- + Embeddable form widgets

No contracts,  
No hidden fees

**Start**

**\$0/mo (no, really!)**

Processing Cost:  
**3.95% + \$0.30**

Includes merchant processing and transaction cost. +1% for American Express.



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**1** Unlimited Forms, Restrictions, & More

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**3** Freedom to Change Plans



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**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors Agenda No. E.7

**FROM:** Cecilia Montalvo

**BOARD MEETING DATE:** October 21,2020

**AGENDA DESCRIPTION:** COVID-19 Response – CCHD Activities

**RECOMMENDATION(S):** Continue the COVID 19 Community Leader Forum on an ad hoc or as needed basis. Seek support from the SLO County Department of Public Health and Board of Supervisors (i.e., Bruce Gibson) for a Zoom Town Hall. Establish a work group to begin to plan for future needs, including vaccine deployment

**FISCAL IMPACT:** None at this time

**DISCUSSION:** Since the inception of the COVID 19 outbreak, the CCHD has served as a facilitator for communication and problem solving with the County and local community leaders through the regular meeting of the CCHD COVID 19 Community Leader Forum. This group has had the regular participatrn of Bruce Gibson, SLO County Board of Supervisors, leaders of other agencies, local clergy, volunteer/service organizations and others and has addressed or discussed issues of food insecurity, mask distribution, homelessness and unemployment, and care for the homebound or chronically ill. The group is currently meeting less frequently but there was a general consensus that the community would value the opportunity to participate in a virtual town hall so that District residents could hear directly from County and local leaders on issues pertaining to the virus. Additionally, as the approval of a vaccine could come soon, the CCHD should be prepared to facilitate distribution of the vaccine and should begin to plan now for how we might collaborate with local providers for access.

**Attachments:** n/a

**BOARD ACTION:** Date of Vote:

**UNANIMOUS:** \_\_\_\_

**FEDOROFF**\_\_\_\_ **RICE**\_\_\_\_ **GRAY**\_\_\_\_ **MILEUR**\_\_\_\_ **MONTALVO**\_\_\_\_