

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

<b>AGENDA ITEM</b>	<b>DISCUSSION OR ACTION</b>
<b>1. OPENING</b>	
<b>A. Call To Order</b>	<b>President Jenkins called the meeting to order at 6:00 p.m.</b>
<b>B. Pledge of Allegiance</b>	<b>Trustee Meyer led the pledge of allegiance.</b>
<b>C. Establishment of a Quorum</b>	<b>President Jenkins Present Vice President Putney Present Secretary Meyer Present Trustee Gray Present Trustee McLaughlin /Excused Absence <u>Staff Present</u> Administrator Sayers Admin. Assistant Holmes-Nagy Operations Director McCrain</b>
<b>D. Report from Closed Session</b>	<b>Trustee Jenkins stated that there was no report from the April closed session as the session was at the beginning of the meeting and a report was given at the beginning of the open session.</b>
<b>2. PUBLIC COMMENT</b>	<b>PUBLIC COMMENT:</b>  <b>None</b>

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

**3. CONSENT AGENDA**

**Trustee Gray pulled Items 3 C, D and E.**

**Trustee Putney pulled Item 3 B.**

**Trustee Meyer pulled Item 3 A.**

**3 A-Trustee Meyer asked about the amount of hours that Administrator Sayers spent presenting the health survey to the newcomers club and wanted to know if the newcomers club had specifically requested that Trustee Gray present the survey results at their meeting.**

**Administrator Sayers stated that he spent about 2 1/2 hours setting up the equipment and attending the meeting.**

**Trustee Gray stated that she was asked by the newcomers club to make the presentation.**

**3 B-Trustee Putney asked for clarification regarding the warranty and coverage on the new unit were we to have an accident or issue when the new unit is being driven to Cambria.**

**Operations Director McCrain stated that he will investigate this issue.**

**3 C & D-Trustee Gray asked that graphs be created for the activity and the financial reports that would identify trends so the board can respond to those trends, and asked that a graph be added with the number of calls per day and the time of the calls.**

**3 E-Trustee Gray asked that although we received the audit presentation at the April meeting, that we put it on the June agenda for approval.**

**Trustee Jenkins stated that the final audit has not yet been received and that it will be on the June agenda for approval**

**Trustee Putney made a motion to approve consent agenda items 3A through 3E.**

**Trustee Meyer seconded the motion.**

**Motion passed. Ayes-4, Noes-0, Absent-1.**

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

<b>4. VERBAL REPORTS</b>	
<b>A. MONTHLY FINANCIAL REVIEW</b>	<b>Administrator Sayers reviewed April revenues, fund balance, transports, and budget amounts.</b>
<b>B. OTHER COMMITTEE REPORTS</b>	<p><b>Trustee Jenkins stated that the finance committee met this month in conjunction with the presentation of the 16/17 proposed budget.</b></p> <p><b>Trustee Jenkins stated that the property and facilities committee also met this month and later in the meeting Trustee Putney will be presenting a report under Item C.</b></p> <p><b>Trustee Gray stated that the health professionals committee did not meet but she did attend the newcomers meeting and there will be a meeting with representatives from Dignity Health later this month. Trustee Gray also thanked the staff for participating in the Fire Safe Fair.</b></p>
<b>5. REGULAR BUSINESS</b>	
<b>A. PRESIDENT JENKINS REVIEWED FOR POSSIBLE ACTION CHANGING OUR THE REGULAR BOARD MEETING TIME AND LOCATION</b>	<p><b>Trustee Jenkins presented this item.</b></p> <p><b>PUBLIC COMMENT:</b> None</p> <p><b>Trustee Meyer made a motion to change the time of the regular monthly board meetings to 1 p.m. on the 4th Tuesday of the month at the Old Cambria Grammar School.</b></p> <p><b>Trustee Jenkins seconded the motion.</b></p> <p><b>Roll Call Vote:</b> <b>Trustee Gray-No</b> <b>Trustee Putney-Yes</b> <b>Trustee McLaughlin-Absent</b> <b>Trustee Meyer-Yes</b> <b>Trustee Jenkins-Yes</b></p> <p><b><u>Motion passed- Ayes-3, Noes-1, Absent-1.</u></b></p>

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

<p><b>B. ADMINISTRATOR SAYERS PRESENTED THE DRAFT BUDGET FOR THE 2016/2017 FISCAL YEAR FOR DISCUSSION AND REVIEW</b></p>	<p><b>Administrator Sayers introduced the item and gave a presentation of the draft 2016/2017 budget.</b></p> <p><b>PUBLIC COMMENT:</b> <b>William Hollingsworth</b> <b>Jeremy Kantner</b></p> <p><b>After trustee discussion there was no action taken on this item.</b> <b>The final budget will come before the board at the June meeting for final approval.</b></p>
<p><b>C. TRUSTEE PUTNEY PRESENTED A SUMMARY REPORT FROM THE PROPERTY AND FACILITY COMMITTEE ABOUT GENERALIZED CONCEPTS</b></p>	<p><b>Trustee Putney gave a report and summarized the information that the facility and property committee has compiled over 10 months and would like to present to the community at a special meeting. The following items will be part of a compiled power point presentation: Response statistics, regulations, facility location, general design features, existing building and other property investigation, EMS safety, design, operational efficiencies, limitations, estimated costs, projected and ongoing costs and other issues.</b></p> <p><b>PUBLIC COMMENT:</b> <b>None</b></p> <p><b>After trustee discussion President Jenkins stated that it was within her purview to schedule a special meeting. She stated that the property and facilities committee are ready to present the information to the public, and because this is a very important issue for the district, she is scheduling a special meeting to be held on June 14th @ 1 p.m. at the Old Cambria Grammar School.</b></p>

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

<p><b>D. TRUSTEE JENKINS REVIEWED THE CURRENT CCHD MISSION STATEMENT FOR DISCUSSION AND POSSIBLE ACTION</b></p>	<p>Trustee Jenkins presented this item and shared the original mission statement and the other proposed mission statements that specific trustees prepared.</p> <p><b>PUBLIC COMMENT:</b> Jason Melendy Jane Gold William Hollingsworth</p> <p>After trustee discussion it was decided that the original and all proposed mission statements will be sent to trustees for their review and that this item will be brought back on the June agenda for discussion and approval.</p>
<p><b>6. DECLARATION OF FUTURE AGENDA ITEMS</b></p>	<p>Trustee Jenkins stated that the Mission Statement, Item 5 D, approval of the 2016-2017 budget and approval of the 2015 Audit should all be on the June agenda. Trustee Putney suggested a place holder on the June agenda for any information that comes out of the June 14th special meeting. Trustee Meyer asked that a policy regarding the Facebook page be on the agenda. Trustee Gray asked that the semi-annual quality report from Kathy Collins be on the agenda. Staff stated that the Biennial Election resolution needs to be placed on the agenda.</p>
<p><b>7. TRUSTEES ADJOURNED TO CLOSED SESSION:</b></p>	<p>Closed Session: Conference with Labor Negotiator</p> <p>Agency Representative: Bob Sayers</p> <p>Employee Organization: SEIU Local 620</p> <p>Government Code Section: 54957.6</p> <p><b>PUBLIC EMPLOYEE PERFORMANCE EVALUATION:</b></p> <p>Administrator</p> <p>Government Code Section: 54957</p>
<p><b>8. TRUSTEES OUT OF CLOSED SESSION</b></p>	
<p><b>9. ADJOURNMENT</b></p>	<p>Trustees adjourned the meeting at 9:00 P.M. Ayes-4, Noes-0, Absent -1.</p>

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Tuesday May 24, 6:00 PM