

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

Regular Board Meeting Minutes

Wednesday, August 15, 2018

1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION										
1. OPENING											
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.										
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.										
C. Establishment of a Quorum	<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">President Wood</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President Gray</td> <td>Present</td> </tr> <tr> <td>Secretary Bianchi</td> <td>Present</td> </tr> <tr> <td>Trustee Meyer</td> <td>Absent</td> </tr> <tr> <td>Trustee Putney</td> <td>Present</td> </tr> </table> <p><u>Staff Present</u>                      Administrator Sayers                      Operations Director Melendy                      Administrative Clerk Harper</p> <p>At this time, President Wood stated that he had been advised that Trustee Meyer would not be attending today's meeting.</p>	President Wood	Present	Vice President Gray	Present	Secretary Bianchi	Present	Trustee Meyer	Absent	Trustee Putney	Present
President Wood	Present										
Vice President Gray	Present										
Secretary Bianchi	Present										
Trustee Meyer	Absent										
Trustee Putney	Present										
D. Report from July 18, 2018, Closed Session	<p>Trustee Wood reported that the Board had agreed to retain the legal counsel team of Adamski Moroski Madden Cumberland and Green LLP. He introduced attorney Jeff Minnery, who will be replacing legal counsel Ray Biering, pending his retirement. Attorney Minnery spoke briefly.</p> <p>At this time, Administrator Sayers read aloud a letter of resignation from Trustee Meyer.</p>										
2. PUBLIC COMMENT	PUBLIC COMMENT: Kristi Jenkins										
3. CONSENT AGENDA	<p>Trustee Bianchi pulled Item 3B, for a question to Operations Director Melendy.</p> <p>3B – Trustee Bianchi requested information from Operations Director Melendy regarding ambulance responses since the opening of Highway 1. Operations Director Melendy replied that there were 54 responses in Monterey County this year and 56 last year.</p> <p>Trustee Putney moved to approve Items 3A through E.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>										

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<b>4. VERBAL REPORTS</b>	
<b>A. MONTHLY FINANCIAL REVIEW</b>	<p>Administrator Sayers reviewed July revenues, fund balance, transports, and budget amounts.</p> <p>Trustee Gray had questions regarding overtime and part time, which were answered by Administrator Sayers and Operations Director Melendy. She also inquired regarding legal costs, and the deficit in relation to the cash balance. Administrator Sayers explained.</p> <p><b>PUBLIC COMMENT:</b> Bill Rice</p>
<b>B. AD HOC COMMITTEE REPORTS</b>	<p>Trustee Gray reported that there had been no Healthcare Advocacy Committee meeting.</p> <p>Trustee Wood reported that, since Trustee Meyer had resigned, he'll be taking over as chairperson of the Public Education &amp; Outreach Committee, and will keep everyone informed in that regard.</p> <p>Trustee Putney reported for the Finance Committee. The financial issues that were discussed this month were covered in Administrator Sayers' finance report or will be covered today in Items 5A &amp; D.</p> <p>Trustee Putney reported that the main focus for the Property and Facilities Ad Hoc Committees will be covered in Item 5B.</p> <p>Trustee Putney provided the CCSD/CCHD Shared Services Committee report. He and Trustee Bianchi attended a meeting with representatives from the CCSD. Topics discussed included an interagency agreement on commingling of personnel on calls. The current policy on this will be updated. They also discussed the Cambria Fire Station being available for crews, in case there are no other options. In addition, there was a discussion of the proposed renovations to the Main Street facility. The fire chief went over requirements in the event that the renovations are substantial.</p> <p><b>PUBLIC COMMENT:</b> None</p>
<b>C. OTHER COMMITTEE REPORTS</b>	<p>There were no other committee reports.</p>

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<p><b>5. REGULAR BUSINESS</b></p>	
<p><b>A. ADMINISTRATOR SAYERS AND TRUSTEE PUTNEY PRESENTED A MEDICAL BILLING ANALYSIS PRESENTATION FOR DISCUSSION.</b></p> <p><u><b>TIME ON TAPE 35:04</b></u></p>	<p>Administrator Sayers presented Item 5A, explaining the medical billing process.</p> <p>Board discussion followed regarding medical billing.</p> <p><b>PUBLIC COMMENT:</b> Kristi Jenkins Iggy Fedoroff Laurie Mileur Bill Rice</p> <p>Further Board discussion followed regarding medical billing software.</p> <p><b>PUBLIC COMMENT:</b> Kristi Jenkins</p> <p>Further Board discussion followed regarding medical billing software.</p>
<p><b>B. ADMINISTRATOR SAYERS DISCUSSED WITH THE BOARD THE STATUS OF THE MAIN STREET BUILDING FOR POSSIBLE ACTION.</b></p> <p><u><b>TIME ON TAPE 1:23:51</b></u></p>	<p>Administrative Sayers presented Item 5B, stating that arrangements are being made to move the district office out of the Knollwood location and back to Suite A at the Main Street property. The approach to some aspects of the relocation of crews is being reexamined, because CHC won't be able to move out of Suite C until December.</p> <p>Board discussion followed regarding the Main Street property and other possibilities for office space.</p> <p><b>PUBLIC COMMENT:</b> Iggy Fedoroff</p> <p>Trustee Bianchi moved to approve authorizing Administrator Sayers to look for other office space.</p> <p>Trustee Gray seconded the motion.</p> <p>Trustee Putney asked for a restatement of the motion. Trustee Bianchi stated that it is to give Administrator Sayers direction to search for an appropriate commercial property to rent for the administrative office.</p> <p><b>Motion carried 5/0.</b></p>

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<p><b>B. Continued</b></p>	<p>Trustee Putney recommended, if the crews are going to be moved into Suite A, directing Administrator Sayers to get a definitive answer from the fire chief as to whether fire code amendments or resprinkling will be required.</p> <p>Further Board discussion followed regarding the Main Street property.</p>
<p><b>C. ADMINISTRATOR SAYERS REVIEWED AND DISCUSSED A STATION SUPERVISOR POSITION FOR POSSIBLE ACTION.</b></p> <p><u>TIME ON TAPE 1:48:00</u></p>	<p>Trustee Wood stated that Administrator Sayers and Operations Director Melendy requested that Item 5C be postponed until next month.</p>
<p><b>D. ADMINISTRATOR SAYERS PROVIDED THE BOARD WITH AN UPDATE ON THE PURCHASE OF A NEW/USED AMBULANCE.</b></p> <p><u>TIME ON TAPE 1:48:20</u></p>	<p>Administrator Sayers presented Item 5D, stating that all the arrangements have been made to have the ambulance delivered.</p>
<p><b>6. DECLARATION OF FUTURE AGENDA ITEMS.</b></p>	<p>Trustee Wood brought up the resignation of Trustee Meyer, and a replacement for her. Board discussion followed regarding the rules and regulations governing the local elections.</p> <p>No future agenda items were declared at this time.</p>
<p><b>7. ADJOURN TO CLOSED SESSION</b></p>	<p>Trustee Wood adjourned to Closed Session at 2:55 pm.</p>
<p><b>8. ADJOURNMENT</b></p>	<p>Trustees came out of Closed Session at 3:55 pm. At that time, Trustee Wood adjourned the meeting.</p>