

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes
Wednesday, December 13, 2017
10 a.m.

AGENDA ITEM	DISCUSSION OR ACTION
1. OPENING	
A. Call To Order	President Putney called the meeting to order at 10:00 a.m.
B. Pledge of Allegiance	President Putney led the Pledge of Allegiance.
C. Establishment of a Quorum	President Putney Present Vice President Meyer Present Secretary Wood Present Trustee Gray Present Trustee Bianchi Present <u>Staff Present</u> Administrator Sayers Operations Director Melendy Administrative Clerk Harper
D. Report from November 20, 2017, Closed Session	Trustee Putney reported that there was no reportable action.
2. PUBLIC COMMENT	PUBLIC COMMENT: None
3. CONSENT AGENDA	Trustee Putney pulled Item 3A for clarification from Administrator Sayers on the latest information regarding the ongoing contract with Monterey County. Trustee Bianchi pulled Item 3B for clarification of an item on the District Activity Report. Trustee Gray pulled Item 3E regarding corrections to the October 18 and November 15, 2017, Board Meeting minutes. Trustee Meyer moved to approve Consent Agenda Items 3C and D. Trustee Wood seconded the motion. Motion carried 5/0. 3A – Trustee Bianchi inquired regarding the November Monterey County responses on the District Activity Report. Operations Director Melendy clarified how the statistics are presented. Trustee Putney asked Administrator Sayers to explain the latest information regarding the Monterey County contract. Administrator Sayers reported that

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<p>3. Continued</p>	<p>he had received information from Vince Pierucci regarding the specific fund Monterey County has for paying responses from San Luis Obispo County ambulance services. In light of this information, he is waiting for a response from AMR. It was decided to agendaize this issue for the January Board meeting.</p> <p>3E – Trustee Gray inquired regarding a correction to her statements in Section 3A of the October 18, 2017, Board Meeting minutes. She also pointed out a faulty copy in the November 15, 2017, minutes.</p> <p>Trustee Meyer moved to approve Consent Agenda Items 3A, B, and E.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 5/0.</p> <p>PUBLIC COMMENT: Bill Rice</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed November revenues, fund balance, transports, and budget amounts.</p> <p>Board discussion followed, including the legal firm invoicing. Trustee Putney asked that it be made clear in the Minutes that legal costs appear over-budget because CCHD was billed during the 2017-2018 budget period for services that occurred during the 2016-2017 annual budget.</p> <p>PUBLIC COMMENT: None</p>
<p>B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT</p>	<p>Trustee Wood stated that there was no report from the Property & Facilities Ad Hoc Committee, and that there had been no recent meeting. Everything is moving along smoothly.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>Trustee Gray gave the Healthcare Advocacy Committee report. The dental program for underserved children is moving ahead under the auspices of the Lions Club. A generous grant has been approved, and services now include volunteer transportation. She also received feedback from the County as to whether Cambria residents are getting the services they pay for. She will be working with</p>

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<p>4C. Continued</p>	<p>the County to find ways to raise awareness of available services, as well as help people access those services.</p> <p>PUBLIC COMMENT: None</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. TRUSTEES NOMINATED AND ELECTED A PRESIDENT, VICE PRESIDENT, AND SECRETARY OF THE CCHD BOARD, AS PRESCRIBED IN THE CCHD BYLAWS SECTION 9.1.</p> <p><u>TIME ON TAPE 25:48</u></p>	<p>Trustee Putney presented Item 5A. According to the Bylaws, the officers rotate annually by succession.</p> <p>Trustee Bianchi nominated Trustee Meyer as chairperson, Trustee Gray as vice-chairperson, and Trustee Wood as secretary.</p> <p>Trustee Gray seconded the motion.</p> <p>Trustee Meyer stated that the Board had received direction from Legal Counsel Ray Biering last year regarding election of Board officers. Attorney Biering advised that the Board doesn't have to follow succession, and can choose how to proceed. Trustee Meyer stated that she didn't have the necessary experience to serve as chairperson for what she views will be a critical year coming up. She nominated Trustee Putney for the office of chairperson.</p> <p>Trustee Wood seconded the motion.</p> <p>Board discussion regarding officer election followed. Trustee Wood pointed out that the order of succession had been stated incorrectly in Trustee Bianchi's motion, and asked her to revise the motion.</p> <p>Trustee Bianchi clarified with Trustee Meyer that she did not accept the nomination. Trustee Putney stated that the second motion must be voted upon first, which was Trustee Meyer's nomination of Trustee Putney for chairperson.</p> <p>Trustee Gray then made a third motion, which was voted on first: According to CCHD Bylaws, and based on the rule of succession, she nominated Trustee Wood to serve as chairperson, herself as vice-chairperson, and Trustee Bianchi as secretary.</p>

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<p>A. Continued</p>	<p>Trustee Bianchi seconded the motion.</p> <p><u>Roll Call Vote:</u> Trustee Wood-Aye Trustee Gray-Aye Trustee Bianchi-Aye Trustee Meyer-No Trustee Putney-No</p> <p><u>Motion Carried-Ayes-3, Noes-2.</u></p> <p>PUBLIC COMMENT: None</p>
<p>B. TRUSTEES REVIEWED CCHD'S CURRENT SEXUAL HARRASSMENT POLICY.</p> <p><u>TIME ON TAPE 41:17</u></p>	<p>Trustee Gray presented Item 5B. Administrator Sayers provided CCHD's current sexual harassment policy, and asked for direction from the Board regarding additions and revisions to the policy. He will revise the policy and bring it back to the Board.</p> <p>PUBLIC COMMENT: None</p> <p>Board discussion followed regarding the policy and verifying that it meets current standards.</p>
<p>C. ADMINISTRATOR SAYERS PROVIDED AN UPDATE FROM VANIR CONSTRUCTION MANAGEMENT ON THE MAIN STREET PROPERTY FOR DISCUSSION AND POSSIBLE ACTION.</p> <p><u>TIME ON TAPE: 48:12</u></p>	<p>Administrator Sayers presented Item 5C, providing an update and preliminary detailed report on the Main Street property from Vanir Construction Company Management. Board discussion followed, focusing mainly on the possibility of a public toilet, and public access and security for the crew quarters.</p> <p>PUBLIC COMMENT: None.</p> <p>Further Board discussion followed, and it was agreed to get ideas on security from Vanir, as well as employee feedback. This issue will also be on the January agenda.</p>
<p>D. TRUSTEE GRAY DISCUSSED PUTTING CCHD'S GENERAL COUNSEL CONTRACT OUT TO BID.</p> <p><u>TIME ON TAPE 1:05:27</u></p>	<p>Trustee Gray presented Item 5D.</p> <p>PUBLIC COMMENT: None</p> <p>Board discussion regarding the pros and cons of moving forward with this idea followed.</p> <p>Trustee Gray moved that the Board write a letter to our current counsel asking if his office might suggest ways that we could responsibly reduce our legal costs without reducing the quality of counsel.</p>

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<p>D. Continued</p>	<p>This motion received no second.</p> <p>Trustee Meyer made a motion that the Board revisit this 6 to 9 months down the road.</p> <p>This motion received no second.</p> <p>Further Board discussion followed, with general agreement that it would be best to revisit this idea at a more settled time.</p>
<p>E. ADMINISTRATOR SAYERS PRESENTED THE DRAFT CCHD BOARD MEETING CALENDAR FOR DISCUSSION AND ACTION.</p> <p><u>TIME ON TAPE: 1:15</u></p>	<p>Trustee Gray clarified that this Item is to establish the November and December 2018 Board Meeting dates.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi moved to adopt the 2018 meeting calendar to include the changes to November 14 and December 12.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS</p>	<p>Trustee Putney requested discussion of the Monterey County contract, and an update on Vanir Construction Management and the Main Street Property.</p>
<p>7. ADJOURN TO CLOSED SESSION</p>	<p>Trustee Putney adjourned to Closed Session at 11:17 am.</p>
<p>8. ADJOURNMENT</p>	<p>Trustees came out of Closed Session at 1:00 pm. At that time, Trustee Putney adjourned the meeting.</p>