

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Special Board Meeting Minutes

Wednesday, October 3, 2018

10:00 a.m.

AGENDA ITEM	DISCUSSION OR ACTION								
1. OPENING									
A. Call To Order	President Wood called the meeting to order at 10:00 am.								
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.								
C. Establishment of a Quorum	<table border="0"> <tr> <td>President Wood</td> <td>Present</td> </tr> <tr> <td>Vice President Gray</td> <td>Present</td> </tr> <tr> <td>Secretary Bianchi</td> <td>Present</td> </tr> <tr> <td>Trustee Putney</td> <td>Present</td> </tr> </table> <p><u>Staff Present</u> Operations Director Melendy Administrative Services Manager Nagy Legal Counsel Minnery</p>	President Wood	Present	Vice President Gray	Present	Secretary Bianchi	Present	Trustee Putney	Present
President Wood	Present								
Vice President Gray	Present								
Secretary Bianchi	Present								
Trustee Putney	Present								
2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	There was no public comment.								
3. ADJOURN TO CLOSED SESSION	Trustee Wood adjourned to Closed Session at 11:02 pm.								
4. OUT OF CLOSED SESSION	<p>Trustees came out of Closed Session at 12 noon. Trustee Wood called the Special Meeting to order at 12:02 pm.</p> <p>At this time, Trustee Wood gave his report on the October 3, 2018, Closed Session. He reported that the Board had offered the position of Temporary Administrator to Operations Director Melendy, and that he had accepted.</p>								
5. REGULAR BUSINESS									
A. COMPENSATION OF INTERIM ADMINISTRATOR. IF AN INTERIM ADMINISTRATOR IS APPOINTED, ANNOUNCE APPOINTMENT AND DISCUSS COMPENSATION OF INTERIM ADMINISTRATOR. <p><u>TIME ON TAPE 00:42</u></p>	<p>Trustee Putney presented a proposal for 5A, which offered a stipend to Operations Director Melendy for taking on the responsibilities of Temporary Administrator, and a stipend for Administrative Services Manager Nagy for taking on additional responsibilities during this time.</p> <p>Board discussion regarding this topic followed, including parameters for the Temporary Administrator and Administrative Services Manager for these additional responsibilities, and notifying staff and the public of this interim appointments.</p> <p>Trustee Putney made a motion that the Board approve a stipend for the Temporary Administrator position for Jason Melendy of \$1,000 per month, and a stipend for Administrative Services Manager</p>								

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<p>A. Continued</p>	<p>Heidi Holmes-Nagy of \$500 per month. This will commence at this Board meeting and will conclude upon hiring of the new administrator. The motion includes authorizing legal counsel and the Executive Committee to craft any documents or position statements that are required by either the bargaining unit or the Board.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 4/0.</p> <p>Board discussion followed regarding paying the stipend retroactively to include the time since Administrator Sayers' resignation.</p> <p>Trustee Bianchi made a motion that the pay be retroactive to September 26, 2018. This motion was not seconded.</p> <p>Trustee Wood made a motion that the increase in stipend for both Jason Melendy and Heidi Holmes-Nagy include September 26 through October 3, and then the previous motion will take effect.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 4/0.</p>
<p>B. RECRUITMENT OF PERMANENT ADMINISTRATOR BOARD DISCUSSION IN REGARD TO REVISED JOB DESCRIPTION OF ADMINISTRATOR AND PROCESS FOR RECRUITMENT OF PERMANENT ADMINISTRATOR. PROVIDED DIRECTION TO STAFF AND EXECUTIVE COMMITTEE.</p> <p><u>TIME ON TAPE 20:49</u></p>	<p>Trustee Wood present Item 5B, stating that Trustee Gray had updated the Administrator job description.</p> <p>Board discussion followed regarding whether salary would be included or not.</p> <p>PUBLIC COMMENT: Darryl Scheck</p> <p>Board discussion followed, including details of recruitment.</p> <p>The Board agreed that the Executive Committee will work with legal counsel and staff on salary range and clarifying PERS information. Trustee Wood asked that the Board provide the Executive Committee with any further comments, for next month's meeting agenda.</p>
<p>6. ADJOURNMENT</p>	<p>Trustee Wood adjourned the meeting at 12:51 pm.</p>

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