



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT REGULAR BOARD MEETING NOVEMBER 19, 2024 – 9:00 AM

The regular meeting of the Cambria Community Healthcare District will be held at Old Cambria Grammar School, 1350 Main Street Cambria, California.

## Join Zoom Meeting

<https://us02web.zoom.us/j/84898035409>

Meeting ID: 848 9803 5409 Passcode: 557337

+16694449171,,83472787498# US

+16699006833,,83472787498# US (San Jose)

## AGENDA

### **A. OPENING**

1. Call to order
2. Pledge of Allegiance
3. Establishment of a quorum

### **B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

1. Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President of the Board of Directors, Cecilia Montalvo. Presentations are limited to a maximum of three minutes per person.

### **C. CONSENT AGENDA**

1. Approve Minutes from October 22, 2024, Regular Board Meeting.
2. "Committed" Standby Employee Wage – MOU Side-Letter

### **D. REPORTS**

1. Operations Report: Operations Manager Tim Nurge, Supervisors Paul Hoover, and Michael Bryant
2. Administrative/Financial Review: Linda Hendy
3. Committee Reports:
  - a. President's Report: Cecilia Montalvo
  - b. Property & Facilities / Facility Project Ad-Hoc: Bruce Mumper
  - c. Healthcare Advocacy & Outreach: Dawn Kulesa
  - d. Finance: Iggy Fedoroff
  - e. Development Committee: Laurie Mileur

## **E. REGULAR BUSINESS**

1. Modified Purchase Agreement for Unit-23
2. Ambulance Fleet Review

## **F. DECLARATION OF FUTURE AGENDA ITEMS**

## **G. ADJOURNMENT**

The next regular meeting of the Cambria Community Healthcare District Board of Directors will be held on December 17, 2024, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California.

---

Copies of the monthly agenda, staff reports and written materials provided to the Board of Directors for Open Session agenda items may be obtained online at [www.cambria-healthcare.org](http://www.cambria-healthcare.org), and are also available at the District office located at 2511 Main Street, Cambria, during regular business hours. Closed-session items are not available for public review. Any changes or additions to the agenda will be posted at the District office and on the District website.

Note: While board members may not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
REGULAR BOARD MEETING MINUTES  
October 22, 2024**

**A. OPENING**

1. The meeting was called to order at 9:02 am.
2. Director Mumper led the Pledge of Allegiance.
3. Board of Directors members Iggy Fedoroff, Laurie Mileur, and Bruce Mumper were present. President Cecilia Montalvo was present via Zoom. Also present were Administrator Linda Hendy, Operations Manager Tim Nurge, and Office Manager Jennifer Harley. Director Dawn Kulesa was absent. Director Mumper led the meeting.

**B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

1. No members of the public provided public comment.

**C. CONSENT AGENDA**

1. The Minutes from the September 24, 2024, Regular board meeting were presented for review and approval.

Motion: Director Fedoroff motioned to approve, Director Mileur seconded, and the Board approved 4/0.

**D. REPORTS**

1. **Operations Report:** Operations Manager Tim Nurge presented the monthly report for September 2024. Transport activities, response times, and a CalTrans update on Highway One work were discussed.
2. **Administrative/Financial Review:** The September 2024 financial reports were presented by Administrator Linda Hendy. Administrator Hendy and Director Mileur indicated they would apply for the FY 24 FEMA grant once FEMA released the next funding opportunity and District equipment needs were identified.
3. **Committee Reports:**

- a. President's Report: President Montalvo stated she continues to have limited discussions with various health systems that may be able to assist in bringing more services to Cambria.

President Montalvo also reported that the needs assessment survey being conducted by Adventist Health is ongoing and the District may want to include a link on the District's website or Facebook page indicating that the survey is Adventist Health's not the District's.

President Montalvo will be meeting with Sutter Health regarding the Sansum Santa Barbara Clinic, which is in the planning process of moving into San Luis Obispo County.

President Montalvo announced that Dr. Griffith has decided to lease the remaining space on the first floor of the medical office building for the purpose of expending services. Director Fedoroff stated that the first floor should be fully occupied by next month.

- b. Property & Facilities / Facility Project Ad-Hoc: Director Mumper stated a meeting regarding the new facility was held on October 16, 2024, to discuss steps to be taken if the bond measure passes.
- c. Healthcare Advocacy & Outreach: Director Mileur stated she attended a community meeting regarding a master disaster plan for Cambria. Director Fedoroff indicated the Cambria Fire Department would take the lead on this plan. Operations Manager Nurge will reach out to Fire Chief Burkey regarding community education for the disaster plan.
- d. Finance: Director Fedoroff stated that due to the timing of property tax distribution, Administrator Hendy is carefully monitoring cash flow. Director Fedoroff has pre-approved a transfer from LAIF that may be utilized, if needed.
- e. Development Committee: Director Mileur stated that the District would be holding off on the annual letter to the community for end-of-year donations until after the bond election.

Director Fedoroff inquired if staff has been in contact with Project Heartbeat. Administrator Hendy stated that as projects are identified by the Supervisors, she will assist in submitting requests.

Director Fedoroff indicated he had lunch with Dick Clark who remarked that to date the Cambria Community Council has donated \$85K to the District and future donations are expected to continue.

## E. REGULAR BUSINESS

1. District Policy Manual Updates – Sections 1000, 2000, and 3000 – Operations Manager Nurge presented the proposed policy changes.

Director Fedoroff requested Policy 3116 – Employee Status – section 3116.5 be updated to reflect the correct description for FLSA (Fair Labor Standards Act).

President Montalvo requested to delay approval of the policies to a future meeting to allow SEIU to review and provide input. Once an SEIU review is completed and any changes incorporated, the policies will be brought back to the Board as a consent item on the agenda.

Public Comment: Director Mumper called for public comment of which there were none.

No action was taken by the Board on this item.

2. “Committed” Standby Employee Wage – Operations Manager Nurge presented the proposed wage increase for committed standby services and discussed the financial impact.

Public Comment: Director Mumper called for public comment of which there were none.

Motion: Director Fedoroff motioned to approve, President Montalvo seconded, and the Board approved 4/0.

**F. DECLARATION OF FUTURE AGENDA ITEMS**

1. Next Steps if Bond Measure C-24 passes
2. District Policy Manual Changes – Sections 1000, 2000, and 3000
3. 2025 Board Officer Election and Committee Assignments (December)

**G. ADJOURNMENT**

The meeting was adjourned at 9:56 am.

---

**Note:** Meeting dates for the November and December 2024 Board meetings are as follows:

- November 19, 2024
- December 17, 2024

**Side Letter of Agreement Between**  
**Cambria Community Healthcare District**  
**And**  
**Cambria Paramedic Association**  
**Service Employees International Union Local 620**

Pursuant to the Memorandum of Understanding (MOU) between the Cambria Community Healthcare District (District) and the Cambria Paramedic Association (Association) effective July 2, 2023, through June 30, 2026, this Side Letter of Agreement is entered into on November 19, 2024 between the District and the Association as an amendment to the MOU. Except as provided herein, all wages, hours, and other terms and conditions of employment under the existing 2023-2026 MOU shall remain in effect.

The undersigned parties agree that the 2023-2026 MOU between the District and the Association shall be modified and the following added to Section VI - Compensation:

**Section VI – Compensation**

F. 'Committed' Standby Pay

'Committed' standby services require one additional ambulance unit and crew to be pre-scheduled and pre-staffed for a minimum of four (4) hours.

Employees who work a 'committed' standby event shall be compensated at double their regular hourly rate for the time worked for the event.

If one member of a crew is **required** to cover a 'committed' standby event and is pulled from their regular shift, the other member of the crew not working the 'committed' standby event will be compensated at their regular hourly rate if they remain on duty at the station or may use accrued vacation/CTO for the hours their partner is working the standby event (assuming the unit has been pulled from on-call service).

If one member of a crew is required to cover a 'committed' standby event and another employee is called in to cover their shift for the hours of the event, the called-in employee will be compensated at double their regular hourly rate while covering the shift.

Approval from both the Administrator and the Operations Manager is **required** prior to pulling a unit from on-call service or an employee from their regularly scheduled shift to cover a 'committed' standby event.

**For the Cambria Community Healthcare District:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Cecilia Montalvo, District Board President

\_\_\_\_\_ Date: \_\_\_\_\_  
Linda Hendy, District Administrator

\_\_\_\_\_ Date: \_\_\_\_\_  
Daniel Cheung, District Legal Counsel

**For the Cambria Paramedic Association, SEIU Local 620:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Michael Bryant, Chief Steward, SEIU Local 620

\_\_\_\_\_ Date: \_\_\_\_\_  
John Lisberg, Member SEIU Local 620

\_\_\_\_\_ Date: \_\_\_\_\_  
Rob Adam Perry, Field Representative, SEIU Local 620



**OPERATIONS REPORT**  
**Board of Directors Meeting**  
**November 19, 2024**

**Operations Manager, Tim Nurge**  
**Supervisors Michael Bryant and Paul Hoover**

**Operations Report for October 2024**

**Operations Manager Nurge:**

- **Transport Activity Report** – For October 2024, there has been a decrease of eight (8) total incidents and a decrease of two (2) incidents requiring transport compared to October 2023.
- **Response Times and Delays** – In October 2024, 98.2% of calls were responded to within ten (10) minutes. There was one (1) call in which the response time was longer than the required ten minutes due to a report “Dispatch Communication Failure.”
- **San Luis Ambulance (SLA) Transports/Coverage** – In October 2024, San Luis Ambulance had one (1) Code-3 and (0) Code-2 calls in the CCHD service area. San Luis Ambulance was dispatched to “move up and cover” Cambria nine (9) times Code-8 and (0) times Code-11 for a total time covering the CCHD response area of 7 hours and 14 minutes.

CCHD responded to six (6) Code-3 and one (1) Code-2 calls in the San Luis Ambulance service area. CCHD crews were dispatched to “move up and cover” the San Luis Ambulance service area twenty-one (21) times Code-8 and one (1) time Code-11 for a total time covering the San Luis Ambulance service area of 5 hours and 56 minutes.

- ❖ Code 2 Call - Emergency call that does not require the use of lights and sirens to respond
  - ❖ Code 3 Call - Emergency call that requires the use of lights and sirens to respond
  - ❖ Code 8 Call - A term used when an ambulance is staged (parked) between two response areas. (Summit/Via Creek)
  - ❖ Code 11 Call – A term used when an ambulance is staged (parked) between two response areas. (Areas 2, 3 & 5)
- **Monterey County Calls** – CCHD crews responded to two (2) calls in Monterey County during October 2024. This is a similar call volume compared to October 2023. Currently, CCHD is the only ALS agency to cover the southern area of coastal Monterey County. District staff monitor regular updates from Caltrans regarding the Highway One road closure. Highway One is not expected to be fully reopened in 2024.



- **Staffing/Employees** – The District will have one full-time paramedic position vacancy in December 2024. Management is actively discussing the best course of action for filling the open spot.
- **Recruitment** – No current updates
- **Training** – In partnership with Diablo Canyon Power Plant, Operations Manager Nurge and EMT Butterfield participated with the SLO County Office of Emergency Services (OES) in a Disaster Drill Evaluation with FEMA.
- **IT** – No current updates
- **Outreach** – District crew members provided Friday night “Standby Coverage” for Coast Union High School football games throughout October. The most recent Farmer’s Market HOCPR was held on November 9, 2024.
- **Other** – Staff are continuing to work with SEIU Local 620 on updating the Policy Manual and Standard Operating Procedures (SOP) Manual.

Operations Manager Nurge successfully negotiated a discount for the Unit-23 purchase agreement. See Board Agenda Item for more info.

Operations Manager Nurge is in current communication with Ambulance Dealers to secure quotes for a new truck chassis and cost of box “remount” replacing the District’s highest mileage Unit 18.

### Supervisor Bryant:

#### Equipment/ Medications:

- Expired supplies/medications have been replaced, and all ambulances are fully stocked.
- Supervisor Bryant will inventory the Emergency Worker Exposure Control (EWEC) kits for third-quarter reporting and submit them to the SLO County Office of Emergency Services (OES).
- Gurney shoulder straps were replaced in Unit 18.

#### SLO County Emergency Medical Services Authority (EMSA):

- **IV Fluid Shortage:** The nationwide IV fluid shortage persists due to hurricane damage to primary manufacturing facilities. The District has maintained a sufficient supply of IV fluids by utilizing multiple suppliers and pre-ordering the allotted quantities. Current conservation strategies, including discontinuation of IV fluids for “TKO” administration, are proving effective. Supervisor Bryant continues to actively monitor the IV fluid supply shortage and will update the Board of any changes that may affect the District.

**Supervisor Hoover:**

**Ambulance Unit Performance/Maintenance:**

- Unit-18 – In Service – No Issues
- Unit-20 – In Service - Replaced GFI Receptacle in the patient compartment.
- Unit-21 – In Service – No Issues
- Unit-22 – Returned to service as “first out” unit. A/C Unit repair complete.

Ambulance Unit	Current Mileage
18	232,517
20	105,049
21	44,133
22	30,954

**Controlled Substance:**

- All units are stocked with required medication and supplies.

**Facility/Station Repairs:**

- Repaired leak and replaced faucet in crew kitchen.

**Equipment:**

- No Report

**DISTRICT ACTIVITY REPORT PAGE 1**

10/01/2024 through 10/31/2024

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2024</b>	<b>2023</b>	<b>Change</b>		<b>2024</b>	<b>2023</b>	<b>Change</b>
Dry Runs - w/Treatment	18	9	<b>9</b>	Local Patients	36	42	<b>-6</b>
Dry Runs - CX Enroute	18	21	<b>-3</b>	Non-Local Patients	21	18	<b>3</b>
Total Dry Runs	36	30	<b>6</b>	Total Patients	57	60	<b>-3</b>
Stand-bys	24	36	<b>-12</b>	Medical Transports	51	52	<b>-1</b>
Public Assists/Relations	1	0	<b>1</b>	Trauma Transports	6	7	<b>-1</b>
Walk-in Public Relations	1	1	<b>0</b>	Traffic Accidents	1	0	<b>1</b>
Total Incidents	120	128	<b>-8</b>	Total Transports	57	59	<b>-2</b>

**Hospital Destinations**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
French	15	14	<b>1</b>
Sierra Vista	42	40	<b>2</b>
Twin Cities	0	4	<b>-4</b>
Rendezvous w/Heli	0	1	<b>-1</b>
Facility Not-Listed	0	0	<b>0</b>
Trauma Center (Sierra Vista)	5	10	<b>-5</b>
STEMI Center (French)	1	0	<b>1</b>

**Monterey County Responses**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
Medical Transports	0	2	<b>-2</b>
Trauma Transports	1	0	<b>1</b>
Dry Runs	1	1	<b>0</b>
Stand-bys	0	0	<b>0</b>
Total Incidents	2	2	<b>0</b>

**Year-to-Date Comparison  
Ambulance Response Statistics  
From January 2024 to October 31 2024**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
Total Responses	1168	1544	<b>-376</b>
Patients Transported	519	496	<b>23</b>
Total Dry Runs	288	363	<b>-75</b>
Dry Runs - w/Treatment	144	135	<b>9</b>
Dry Runs - CX Enroute	143	228	<b>-85</b>
Stand-bys	351	668	<b>-317</b>
Total Monterey County Incidents	15	13	<b>2</b>

**DISTRICT ACTIVITY REPORT PAGE 2**  
**10/01/2024 through 10/31/2024**

**San Luis Ambulance Activity**

<b>Code 8</b>	=	14	
<b>Code 11</b>	=	0	
<b>Code 2 calls</b>	=	0	} (calls into CCHD response area)
<b>Code 3 calls</b>	=	1	
<b>Total time SLAS covered CCHD area =</b> 7 hrs    14 mins			

**Cambria Community Healthcare District Activity**

<b>Total time CCHD committed to other incidents (Month) =</b> 144 hrs    35 mins			
<b>Code 8</b>	=	21	
<b>Code 11</b>	=	1	
<b>Code 2 calls</b>	=	1	} (calls into SLAS response area)
<b>Code 3 calls</b>	=	6	
<b>Total time CCHD covered SLAS area =</b> 5 hrs    56 mins			

**Definitions:**

**Code 8 :** Cover two areas

Example:    -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

                  -Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example:    -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call

**Time-On-Task :** TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.



**Administrator/Finance Report  
Board of Directors Meeting  
November 19, 2024**

**Staff Report: Linda Hendy, Administrator/Finance**

**Finance:**

Reporting financial performance for October 2024 and the year-to-date fiscal year 2024/2025.

**Income Statement:**

**October 2024 Monthly/Year-To-Date vs Budget**

- **Income:** October net ambulance billing of \$89,724 was favorable to budget in the amount of \$7,058 bringing the year-to-date ambulance net billing of \$370,240 favorable to budget in the amount of \$19,665.
  - Ambulance transport activity in October was 55 versus 57 vs 55 budgeted.
  - In October, the District received a second 2024-2025 General Tax revenue deposit for \$5,129 versus budgeted General Tax revenue of \$22,000. Total year-to-date tax revenue of \$24,623 is favorable to budget in the amount of \$2,623.
- **Other Income:** Two dispatched calls were provided to Monterey County in October, one resulting in transport and the second a dry run.
- **Expense:** Total expenses in October were \$2,322 favorable to budget, resulting in a favorable year-to-date variance of \$3,226.
  - **Payroll Expenses:** In October, payroll expenses were unfavorable to budget in the amount of \$6,282. Line-item PERS Unfunded Liability expense has increased monthly in the amount of \$5,978 bringing the year-to-date unfavorable to budget by \$17,911. A proposed budget adjustment for the increased expense will be presented to the Board of Directors at the Mid-Year Forecast in January.
  - **Operating Expenses:** October operating expenses were favorable to budget in the amount of \$2,872.
  - **Fleet Expenses:** October expenses were favorable to budget in the amount of \$3,250. Ambulance Unit-18 required repair to the diesel exhaust tank in the amount of \$1,110.
  - **Other Expenses:** October expenses were favorable to budget in the amount of \$2,482 and year-to-date favorable in the amount of \$7,933. The District hosted facility open houses and a Chamber of Commerce mixer to inform the community of the facility
  - repair needs and bond measure C-24. A third-quarter payment to the PP-GEMT program was expensed in the amount of \$9,251, favorable to the budget in the amount of \$2,749.

- **Net Income:** The October financials reflect an unfavorable net income vs budget for the month in the amount of \$7,238, primarily due to the timing of General Tax Revenues, and favorable year-to-date net income versus budget in the amount of \$23,464.
- **Asset Payments/Cash Flow:** October financials reflect the monthly payments of \$2,100 for medical equipment (Zoll Monitors) and \$3,625 for Ambulance Unit-22.

**Other Business:**

- Adam Guise, C.P.A. with Moss, Levy & Hartzheim, and his team will be conducting onsite auditing for the District’s annual financial audit in November for fiscal year 2023-2024. Administrator Hendy will prepare the management discussion and analysis (MD&A) for the final audit report.
- The Department of Health and Human Services Department (HHSD) completed a GEMT program audit for FY2018-19, FY2019-20, and FY2020-21. Administrator Hendy worked with the State Auditor to review ambulance income, program reimbursements, and expenses attributed to ambulance transports.

- **Field examination of records concluded the following:**

- **2018-2019** – The total number of transports was under-reported by 583 and Medi-Cal GEMT-qualified transports were over-reported by 5 transports. The 2024 review of audited financial reports submitted in 2019 resulted in a decrease in allowable expenses, therefore decreasing the average rate per transport calculations. In 2019, the District received GEMT program revenue in the amount of \$37,309. Corrections to GEMT filings calculated program revenue of \$15,208. The difference of \$22,101 is required to be returned to the CA-HHSD program.
- **2019-2020** – The total number of transports was under-reported by 379 and Medi-Cal GEMT-qualified transports were over-reported by 10 transports. The 2024 review of audited financial reports submitted in 2020 resulted in a decrease in allowable expenses, therefore decreasing the average rate per transport calculations. In 2020, the District received GEMT program revenue in the amount of \$23,354. Corrections to GEMT filings calculated program revenue of \$4,405. The difference of \$18,949 is required to be returned to the CA-HHSD program.
- **2021-2021** – The total number of transports was under-reported by 295 and Medi-Cal GEMT-qualified transports were over-reported by 2 transports. The 2024 review of audited financial reports submitted in 2021 resulted in a decrease in allowable expenses, therefore decreasing the average rate per transport calculations. In 2021, the District received GEMT program revenue in the amount of \$7,238. Corrections to GEMT filings calculated program revenue of \$1,430. The difference of \$5,808 is required to be returned to the CA-HHSD program.
- The estimated amount to reimburse the Department of Health and Human Services totals \$46,858. The District will receive the final report by January 2025.

**Cambria Community Healthcare District**  
**Summary of Revenues and Expenses**  
**OCTOBER 2024, and Year-To-Date JULY-OCTOBER 2024/2025**

	October	October		July - October	July - October	
	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
<b>Ambulance Revenue</b>						
Ambulance Billings	348,443	350,000	(1,558)	1,438,697	1,385,000	53,697
Prior Year Income	-	-	-	-	-	-
Total Ambulance Income	348,443	350,000	(1,558)	1,438,697	1,385,000	53,697
Insurance Adjustments/Contra	(258,719)	(267,334)	8,615	(1,068,232)	(1,028,085)	(40,147)
Sent to Collections	-	-	-	-	(3,840)	3,840
Bad Debt	-	-	-	(225)	(2,500)	2,275
Ambulance Income	89,724	82,666	7,058	370,240	350,575	19,665
<b>Tax Income</b>						
General Tax	5,129	22,000	(16,871)	24,623	22,000	2,623
Special Assessment Tax	-	-	-	-	-	-
Total Tax Income	5,129	22,000	(16,871)	24,623	22,000	2,623
<b>Other Income</b>						
Monterey Contract	4,000	4,000	-	12,000	14,000	(2,000)
Rental Income	-	-	-	300	300	-
Misc. Income	-	100	(100)	65	400	(335)
Bad Debt Recovery	240	200	40	1,179	1,250	(71)
Grant Income	-	-	-	-	-	-
Interest Income	713	400	313	1,405	1,050	355
Donations	-	-	-	-	-	-
Donations -Amb. Procurement	-	-	-	-	-	-
Total Other Income	4,953	4,700	253	14,949	17,000	(2,051)
<b>Total Income</b>	<b>99,806</b>	<b>109,366</b>	<b>(9,560)</b>	<b>409,812</b>	<b>389,575</b>	<b>20,237</b>
<b>Payroll Expenses</b>						
Administration	16,933	15,420	(1,513)	63,629	61,680	(1,949)
Full Time Employees	68,142	75,500	7,358	286,070	313,000	26,930
Part Time Employees	20,093	14,000	(6,093)	79,762	56,000	(23,762)
Payroll Tax Expense	5,833	5,400	(433)	21,815	21,600	(215)
Employee Medical/Dental	21,821	17,500	(4,321)	73,731	70,000	(3,731)
PERS Pension Expense	4,945	9,200	4,255	31,500	33,800	2,300
PERS - Unfunded Liability	17,978	12,000	(5,978)	71,911	54,000	(17,911)
Uniforms	193	750	557	627	3,000	2,373
Workers Comp. Insurance	8,500	8,500	-	34,000	34,000	-
Retiree Health	8,864	8,750	(114)	34,936	35,000	64
Total Payroll Expense	173,302	167,020	(6,282)	697,982	682,080	(15,902)
<b>Operating Expenses</b>						
Contacted Services	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-
Billing Services	885	700	(185)	2,703	2,800	97
Other	-	360	360	-	1,440	1,440
Payroll Services	170	525	355	806	2,100	1,294
Total Contracted Services	1,055	1,585	530	3,508	6,340	2,832
Dues and Subscriptions	348	440	92	9,169	7,980	(1,189)
Education/Travel/Mileage	368	350	(18)	975	1,400	425
Facility Maintenance	641	1,000	359	2,419	4,000	1,581
Legal	575	1,000	425	1,350	4,000	2,650
Liability Insurance	6,500	6,500	-	26,000	26,000	-
License/Permits	-	500	500	808	2,000	1,192
Office and Computer Supplies	1,192	1,625	433	6,621	6,500	(121)
Storage	240	-	(240)	480	480	-
Training	-	450	450	663	1,800	1,137
Utilities	2,160	2,500	340	9,644	9,700	56
Total Operating Expenses	13,078	15,950	2,872	61,639	70,200	8,561

**Cambria Community Healthcare District**  
**Summary of Revenues and Expenses**  
**OCTOBER 2024, and Year-To-Date JULY-OCTOBER 2024/2025**

	October	October	Variance	July - October	July - October	Variance
	Actual	Budget		YTD Actual	YTD Budget	
<b>Fleet Expenses:</b>						
Communication Equipment	-	-	-	-	-	-
Fuel	2,277	3,000	723	10,169	12,000	1,831
Unit - 18	1,110	650	(460)	5,916	2,800	(3,116)
Unit - 20	34	-	(34)	438	500	62
Unit - 21	-	250	250	-	1,000	1,000
Unit - 22	-	200	200	1,539	1,900	361
Interest Expense	-	-	-	-	435	435
Medical Supplies/Equipment	2,428	5,000	2,572	17,939	20,000	2,061
<b>Total Fleet Expenses</b>	<b>5,850</b>	<b>9,100</b>	<b>3,250</b>	<b>36,001</b>	<b>38,635</b>	<b>2,634</b>
<b>Total Operating Expenses</b>	<b>18,927</b>	<b>25,050</b>	<b>6,123</b>	<b>97,640</b>	<b>108,835</b>	<b>11,195</b>
<b>Other Expenses</b>						
Bank and Credit Card Charges	363	300	(63)	1,186	1,200	14
Bond Expense	1,012	-	(1,012)	5,419	5,000	(419)
Contingency/Outreach/Public Ed.	-	500	500	521	2,000	1,479
Equipment	-	-	-	-	-	-
Miscellaneous	-	300	300	-	1,200	1,200
PP-GEMT Fee	9,251	12,000	2,749	18,372	24,000	5,628
Sales Tax	107	115	8	429	460	31
<b>Total Other Expenses</b>	<b>10,733</b>	<b>13,215</b>	<b>2,482</b>	<b>25,927</b>	<b>33,860</b>	<b>7,933</b>
<b>Total Expenses</b>	<b>202,963</b>	<b>205,285</b>	<b>2,322</b>	<b>821,549</b>	<b>824,775</b>	<b>3,226</b>
<b>Net Operating Income</b>	<b>(103,157)</b>	<b>(95,919)</b>	<b>(7,238)</b>	<b>(411,736)</b>	<b>(435,200)</b>	<b>23,464</b>
<b>Other Income/Expense</b>						
Grant /Equipment Procurement	-	-	-	-	-	-
Covid Relief	-	-	-	-	-	-
Total Other Income	-	-	-	-	-	-
<b>Net Income</b>	<b>(103,157)</b>	<b>(95,919)</b>	<b>(7,238)</b>	<b>(411,736)</b>	<b>(435,200)</b>	<b>23,464</b>

**Asset Payments - Cash Flow 2024-2025**

Asset Monthly Payments	October Actual			July - October		
Zoll Monitors	(2,100)	(2,100)	-	(6,300)	(6,300)	-
Ambulance Unit 22	(3,625)	(3,625)	-	(10,875)	(10,875)	-
<b>Net Income less Asset Expense</b>	<b>(108,882)</b>	<b>(101,644)</b>	<b>(7,238)</b>	<b>(428,911)</b>	<b>(452,375)</b>	<b>23,464</b>



<b>Cambria Community Healthcare District</b> <b>Monthly Banking Financial Report</b>
---

OCTOBER 2024

**Pacific Premier Bank Operating Account**

Beginning Balance	\$	101,305.59	
Income		188,077.47	
Tax Income			
Less Checking Expenses		(204,015.83)	
Bank Fee(s)		(1.00)	
Ending Balance			<u>\$ 85,366.23</u>

**Pacific Premier Bank Money Market Account Reserve Account**

Beginning Balance	\$	70,188.53	
Transfer to Operating Account		(50,000.00)	
Interest		1.47	
Ending Balance			<u>\$ 20,190.00</u>

**Local Agency Investment Fund Account Operating Reserves**

Beginning Balance	\$	59,845.92	
Transfer from Operating Account		(50,000.00)	
Interest		709.71	
Ending Balance			<u>\$ 10,555.63</u>

**ALL ACCOUNTS TOTAL**

\$ 116,111.86

**PPB Trust Account**

Beginning Balance	\$	54,279.57	
Deposit		-	
Less Checking Expense		-	
Bank fee (paper statement)		(2.00)	
<b>Withdrawal payables(Qgiv)</b>		-	
<b>Ending Balance</b>			<u><u>\$ 54,277.57</u></u>

**Accounts Prior Year Total Comparison (Not including Trust Account)**

OCTOBER	2024	\$	116,111.86
OCTOBER	2023	\$	<u>152,365.67</u>
Difference		\$	<u>(36,253.81)</u>

# Cambria Community Healthcare District

## Transaction Detail by Account

October 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
11200 PP (5645) Operating					
10/04/2024	Check		Payroll People		-49,600.42
10/04/2024	Check		CalPERS Fiscal Services Division		-75.00
10/09/2024	Bill Payment (Check)	ACH	PG&E - ending in 816-2	Acct# 3886196816-2	-370.66
10/09/2024	Bill Payment (Check)	ACH	PG&E - #A ending 348-9	Acct# 9976402348-9	-367.09
10/09/2024	Bill Payment (Check)	ACH	FNBO	Acct #s ending in 1532 & 1585	-221.79
10/09/2024	Bill Payment (Check)	3515	Mission Country Disposal	Acct# 4130-8101951	-211.02
10/09/2024	Bill Payment (Check)	3513	SEIU Local 620	Union dues, Check date 09/05/2024	-209.52
10/09/2024	Bill Payment (Check)	3510	Coastal Copy		-197.63
10/09/2024	Bill Payment (Check)	3514	Graybar Financial Services	Contract# 100-5910031-001	-163.24
10/09/2024	Bill Payment (Check)	3511	Antonio Mercado	August yard work	-150.00
10/09/2024	Bill Payment (Check)	3509	Quill LLC	Acct# ***6176	-75.06
10/09/2024	Bill Payment (Check)	ACH	PG&E - ending 810-8	Acct# 5179258810-8	-46.07
10/09/2024	Bill Payment (Check)	3512	SpectrumVoIP	Acct# *****8304 Bill# 404657	-21.32
10/09/2024	Bill Payment (Check)	ACH	US Bank Card	Account ending in 3652	-9.33
10/09/2024	Expense		WORLDPAY CC		-306.72
10/10/2024	Bill Payment (Check)	ACH	WEX Bank -	Invoice # 92521792	-2,269.37
10/11/2024	Bill Payment (Check)	ACH	CalPERS Fiscal Services Division		-21,082.97
10/11/2024	Expense	3516	Cambria Rotary Club	Guest Speakers	-48.00
10/15/2024	Bill Payment (Check)	WIRE	Department of Health Care Services	Inv# GEM0523Y2BV	-9,251.12
10/15/2024	Expense		California Public Employees Ret. System		-5,393.72
10/15/2024	Expense		California Public Employees Ret. System		-1,696.86
10/15/2024	Expense		California Public Employees Ret. System		-1,139.56
10/15/2024	Expense		Pacific Premier Bank	GEMT 4th Qrt. Wire Transfer Fee	-40.00
10/16/2024	Bill Payment (Check)	3521	Michael Bryant	Reimbursement Retrieve Unit 22	-367.83
10/16/2024	Bill Payment (Check)	3518	BoundTree Medical		-2,622.65
10/16/2024	Bill Payment (Check)	3522	MP Cloud Technologies	Invoice# 7501	-599.00
10/16/2024	Bill Payment (Check)	3517	Adamski Moroski Madden Cumberland & Green		-575.00
10/16/2024	Bill Payment (Check)	3519	Cal-Tec Computers	Invoice# 5364	-420.00
10/16/2024	Bill Payment (Check)	3523	SEIU Local 620		-209.52
10/16/2024	Bill Payment (Check)	3520	Kitzman Water (Culligan)	Acct# **0231	-67.95
10/16/2024	Expense		EDIS		-42.34
10/18/2024	Check	ACH	Payroll People		-49,934.98
10/21/2024	Check		CalPERS Fiscal Services Division	Payroll 10/01/24-10/15/2024 Pay Day 10/20/2024	-75.00
10/22/2024	Expense		EDIS		-794.00
10/23/2024	Bill Payment (Check)	3525	Hinson's Tire & Auto, Inc.	INV# 00188206	-1,419.76
10/23/2024	Bill Payment (Check)	3524	Ameritas Life Insurance Corp.	Policy# 58022-00001 and 00002	-1,385.60
10/29/2024	Bill Payment (Check)	3526	Airgas West		-764.78
10/29/2024	Bill Payment (Check)	3529	Danny Takaoka		-2,395.12
10/29/2024	Bill Payment (Check)	3532	Heidi Holmes-Nagy		-1,374.54
10/29/2024	Bill Payment (Check)	3528	Daniel Cariaga		-1,279.72
10/29/2024	Bill Payment (Check)	3531	Donald Melendy		-1,279.72
10/29/2024	Bill Payment (Check)	3534	Nelsons Garage, Inc.		-1,109.76
10/29/2024	Bill Payment (Check)	3538	Robert W Sayers		-1,051.92
10/29/2024	Bill Payment (Check)	3530	Denise Coddling		-679.53
10/29/2024	Bill Payment (Check)	3539	Verizon Wireless	Acct# 271000184-00002	-598.89
10/29/2024	Bill Payment (Check)	3527	Charter Communications	Acct# *****4228	-426.50
10/29/2024	Bill Payment (Check)	3537	Porteous Management Group	Space #5	-240.00
10/29/2024	Bill Payment (Check)	3533	Mutual of Omaha	Group ID# G000BZ6W	-156.00
10/29/2024	Bill Payment (Check)	3536	Pitney Bowes		-119.58
10/29/2024	Bill Payment (Check)	3535	Orkin	Acct# 2388 Inv# 445000	-95.00
10/29/2024	Bill Payment (Check)	ACH	KS StateBank		-3,621.48
10/29/2024	Expense		Bank of America - LAIF Account		-15.00
10/30/2024	Expense		EDIS		-10.50
10/31/2024	Expense		California Public Employees Ret. System	Payroll 10/1/24 to 10/15/24 pay date 10/20/24	-5,593.52
10/31/2024	Expense		California Public Employees Ret. System	Payroll 10/1/24 to 10/15/24 pay date 10/20/24	-1,324.50
10/31/2024	Expense	ACH	California Public Employees Ret. System	Payroll 10/1/24 to 10/15/24 pay date 10/20/24	-1,139.56
10/31/2024	Expense		Pacific Premier Bank		-1.00
<b>Total for 11200 PP (5645) Operating</b>					<b>\$ -174,736.72</b>



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**BOARD AGENDA STAFF REPORT – 01**

**TO:** Board of Directors  
**FROM:** Tim Nurge, Operations Manager  
**DATE:** November 19, 2024  
**DESCRIPTION:** Modified Purchase Agreement for Unit-23

**RECOMMENDATION**

Review and approve RedSky Emergency Vehicles’ modified purchase agreement dated October 29, 2024.

**FISCAL IMPACT**

Decrease the required financing for the new ambulance unit by \$72,220.

**DISCUSSION**

Upon further review of the original RedSky Emergency Vehicle purchase agreement, Operations Manager Nurge identified equipment that is not required for the new unit and has successfully negotiated a decrease to the cost of Unit-23. Below is a review of the previously Board-approved budget item for Unit-23 and an updated budget based on the modified agreement presented for consideration.

1. In February 2023, the Board of Directors approved purchasing through RedSky Emergency Vehicles, a Ford E350 type III Ambulance, including a Stryker Power Load System with a gurney.

**Unit-23 as included in the approved 2024-25 Budget:**

Purchase Price (purchase agreement 2-23-2023)	\$283,000
CCHD 501-C3Trust: Community Donations	(45,000)
Cambria Community Council Grant	(23,800)
Finance Remaining Balance	<b>\$214,200</b>

2. Cost adjustments made to the purchase agreement include eliminating duplicate equipment such as a Stryker Power Load System with a gurney and a ceiling O2 outlet. Operations Manager Nurge negotiated a decrease in delivery charges and received a goodwill discount. The modified agreement includes a price adjustment for the van cutaway. The decreased purchase price reflects a reduction in the required sales tax.

**Updated purchase agreement for Unit-23 (dated October 29, 2024):**

Purchase Price (modified purchase agreement 10-29-24)	\$207,000
CCHD 501-C3Trust: Community Donations	(45,000)
Cambria Community Council Grant (final grant award)	(20,000)
Finance Remaining Balance	<b>\$142,000</b>

**ATTACHMENT(S)**

RedSky Emergency Vehicles' modified purchase agreement dated October 29, 2024

**BOARD ACTION**

Motion to approve RedSky Emergency Vehicles modified purchase agreement dated October 29, 2024.

UNANIMOUS: \_\_

MONTALVO\_\_MILEUR\_\_FEDOROFF\_\_MUMPER\_\_KULESA\_\_



1240 E. Locust Street, Suite 203, Ontario, CA 91761

ATTACHMENT 1

Purchase Agreement
Crestline CCL150 Type III Ambulance (Unit 20931)
Ford E350 Gas Chassis

Modified October 29, 2024

Purchaser: Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Seller: RedSky Emergency Vehicles
1240 E. Locust Street, Suite 203
Ontario, CA 91761

Seller agrees to sell to Purchaser one (1) Crestline Type III Ambulance, Model CCL150, on a Ford E350 4x2 van cutaway, per the attached spec summary, along with equipment and extended warranty plans listed below.

DELIVERY: Estimated delivery is in the first quarter of 2025 for your order. Delivery terms are FOB Cambria, California. The Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicles covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller.

PURCHASE PRICE: The Purchaser hereby purchases and agrees to pay for said emergency vehicle, equipment, and taxes the total sum of two hundred six thousand five hundred sixty US Dollars and 72 US Cents (\$206,560.72) as detailed below.

Updated Pricing after Change Order

Table with 2 columns: Description, Unit Price. Rows include: One (1) CCL150 Type III Ambulance, Ford E350, per the summary specifications... \$187,626.00; Ford PremiumCARE Extended Warranty (5 years / 100,000 miles / 4,000 engine hours) \$4,960.00; Sub-Total \$192,586.00; Sales Tax, 7.25%, Cambria, San Luis Obispo County \$13,962.49; California Tire Fee, \$1.75 / Tire \$12.25; Total \$206,560.74

DESIGN CHANGES BY THE MANUFACTURER: The Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories, or parts of new vehicles at any time without notice and without obligation to make the same or any similar changes upon any motor vehicle, chassis, accessories, or parts of vehicles previously purchased by or shipped to seller or being manufactured or sold in accordance with Seller's orders.

FUTURE CHANGES: Various state or federal regulatory agencies (e.g. KKK, DOT, EPA) may require changes to the Specifications and or the Product and in any such event any resulting cost increases incurred to comply therewith

1240 E. Locust Street, Suite 203, Ontario, CA 91761

will be added to the Purchase Price to be paid by the Customer. To the extent practical, RedSky EV will document and itemize any such price increases for the Customer.

**EXECUTION OF OTHER DOCUMENTS:** The Purchaser, before or at the time of delivery of the motor vehicle covered by this agreement will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this order or as required by law.

**STANDARD WARRANTIES:** Purchaser accepts vehicle "AS IS". No representation has been made by Seller except as herein stated and no warranties, expressed or implied, may arise except from this writing. All warranties are issued by the chassis manufacturer, the ambulance builder, and component parts suppliers. The Seller shall have no liability with respect to warranties issued by the chassis manufacturer, the ambulance builder, and component parts suppliers. That being said, the Seller is happy to provide warranty service and general service and repairs to the Purchaser as needed.

**PAYMENT TERMS:** Payment shall be made directly to RedSky Emergency Vehicles. Due at time of delivery. Proof of insurance and approved financing or payment will be required to execute this agreement.

**SALES & USE TAXES:** The price for the motor vehicle specified in this agreement does not include Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

Signed:



Kirsten Skyba  
VP – Operations & Customer Service  
RedSky Emergency Vehicles

\_\_\_\_\_  
Tim Nurge  
Director of Operations  
Cambria Community Healthcare District

Date: \_\_\_\_\_

10/29/24

**Change Order - Cambria Community Healthcare District  
Purchase Agreement for Crestline CCL150 Type II Ambulance  
Signed March 13, 2023**

<b>ACTION</b>	<b>Current Opt #</b>	<b>Description</b>	<b>Cost Impact</b>
DELETE	OXG_OUT_12	One ceiling mounted O2 outlet	\$ (700.00)
DELETE	SRT_COT_15 & SRT_ACC_11	Stryker PowerLoad powered cot retention system and wheel guide. Replace with Stryker antler kit	\$ (31,000.00)
CHANGE		Ford E350 van cutaway, gas, price adjustment	\$ (4,589.00)
CHANGE		Transport / delivery charge reduction	\$ (2,400.00)
DELETE		Stryker PowerPro XT cot	\$ (29,250.00)
CHANGE		Goodwill discount	\$ (2,500.00)
CHANGE		Sales tax, 7.25%, Cambria, San Luis Obispo County	\$ (5,106.83)
		Total	\$ (75,545.83)

Signed:

\_\_\_\_\_ **Cambria Community Healthcare District**

Printed Name:

\_\_\_\_\_

Date:

\_\_\_\_\_



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**BOARD AGENDA STAFF REPORT – 02**

**TO:** Board of Directors  
**FROM:** Tim Nurge, Operations Manager  
**DATE:** November 19, 2024  
**DESCRIPTION:** Ambulance Fleet Review

**RECOMMENDATION**

Review surplus and retention options for District-owned ambulance units.

**FISCAL IMPACT**

Proposed \$20,000 decrease to 2024-2025 budgeted revenues.

**DISCUSSION**

In preparation for the delivery of Unit-23 in the first quarter of 2025, below is a review of the District’s current ambulance fleet including the age of the unit, mileage, and surplus fleet options.

1. The District currently has four in-service ambulances. Unit-22 and Unit-18 are scheduled as “first out” in response to emergency calls. Unit-21 is a 4x4 ambulance used for remote area emergency calls. Unit-20 is utilized as a backup when a “first out” unit is out of service. Upon receipt, Unit-23 will be placed into service as a “first out” ambulance.

Year Purchased	Unit Assignment	Description	Vehicle Year	Vehicle age as of 11.5.24	Odometer as of 11.01.24
10/31/2016	Unit 18	Chevrolet Ambulance	2016	8	232,517
8/12/2019	Unit 20	2019 Demers Ford Ambulance	2019	5.5	105,049
1/11/2021	Unit 21	2005 Ford F350 Ambulance Type I	2005	19	44,133
7/1/2023	Unit 22	2023 Ford E350 Ambulance CCL 150 Type III	2023	1	30,954



2. The 2024-2025 budget reflects an income of \$20,000 for the surplus sale of one ambulance. Ambulance fleet options are provided below for Board discussion.

**Option 1: Surplus Unit-18**

**Pros:** Eliminates annual insurance costs of \$1,362 and excessive repair costs due to the high mileage of the vehicle.

**Cons:** Due to high mileage, the surplus sale of the unit may reduce the budgeted revenue of \$20,000.

**Option 2: Retain Unit-18 as a backup unit**

**Pros:** Crew members prefer the specifications of this unit’s box. Schedule the next purchase agreement to include a remount of Unit-18’s box onto a new truck chassis. The cost of a new truck chassis is significantly lower than the cost of acquiring a new ambulance unit.

**Cons:** The electronics on the 2016 box may not be compatible with a 2026 truck chassis.

**Option 3: Surplus Unit-20**

**Pros:** Due to long-distance patient transports and limited interior space, emergency crew members prefer the box specifications type III to this type I ambulance (van style). This style of ambulance is conducive to short-distance patient transports. Proceeds from the surplus sale of Unit-20 may yield a higher net return. Eliminates annual insurance costs of \$1,362.

**Cons:** Unit-20 has less mileage than Unit-18 and may have a longer useful life as a backup vehicle.

**CONCLUSION**

With the responsibility of providing the highest quality emergency response to our community, the District understands that fleet management is key to our success. Fleet management involves monitoring and maintaining vehicle health and making decisions about proper asset management and vehicle acquisitions/disposals.

**ATTACHMENT(S)**

None

**BOARD ACTION**

None

UNANIMOUS: \_\_

MONTALVO\_\_ MILEUR\_\_ FEDOROFF\_\_ MUMPER\_\_ KULESA\_\_