



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT REGULAR BOARD MEETING June 25, 2024 – 9:00 AM

The regular meeting of the Cambria Community Healthcare District will be held at Old Cambria Grammar School, 1350 Main Street Cambria, California.

## Join Zoom Meeting

<https://us02web.zoom.us/j/86264037312>

Meeting ID: 862 6403 7312 Passcode: 849192

+16694449171,,83472787498# US

+16699006833,,83472787498# US (San Jose)

## AGENDA

### A. OPENING

1. Call to order
2. Pledge of Allegiance
3. Motion to allow the board to conduct the board meeting within the AB2449 guidelines.
4. Establishment of a quorum

### B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

1. Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President of the Board of Directors Cecilia Montalvo. Presentations are limited to a maximum of three minutes per person.

### C. CONSENT AGENDA

1. Approve Minutes from May 28, 2024, Regular Board Meeting.

### D. REPORTS

1. Operations Report: Operations Manager Tim Nurge, Supervisors Paul Hoover, and Michael Bryant.
2. Administrative/Financial Review: Linda Hendy
3. Committee Reports:
  - a. President's Report: Cecilia Montalvo
  - b. Property & Facilities / Facility Project Ad-Hoc: Bruce Mumper
  - c. Healthcare Advocacy & Outreach: Dawn Kulesa
  - d. Finance: Iggy Fedoroff
  - e. Development Committee: Laurie Mileur

## **E. REGULAR BUSINESS**

1. Special Tax Annual CPI
2. 2024-2025 Proposed Final Budget

## **F. DECLARATION OF FUTURE AGENDA ITEMS**

## **G. ADJOURNMENT**

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on July 23, 2024, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California.

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Copies of the monthly agenda, staff reports and written materials provided to the Board of Directors for Open Session agenda items may be obtained online at [www.cambria-healthcare.org](http://www.cambria-healthcare.org), and are also available at the District office located at 2511 Main Street, Cambria, during regular business hours. Closed-session items are not available for public review. Any changes or additions to the agenda will be posted at the District office and on the District website.

Note: While board members may not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

MAY 28, 2024

### REGULAR BOARD MEETING MINUTES

#### **A) OPENING:**

- 1) The meeting was called to order at 9:02 am.
- 2) President Montalvo led the Pledge of Allegiance.
- 3) Motion to allow the board to conduct meetings within the AB2449 guidelines. Director Mumper motioned to approve, Director Mileur seconded, Board approved 4/0.
- 4) Board of Directors members Cecilia Montalvo, Laurie Mileur, Bruce Mumper, and Iggy Fedoroff were present. Director Dawn Kulesa was absent. Also, present were Administrator Linda Hendy, Operations Supervisor Michael Bryant, Operations Supervisor Paul Hoover, and Office Manager Simone Rathbun. Operations Manager Tim Nurge was present via Zoom.

#### **B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

No members of the public were present.

#### **C) CONSENT AGENDA**

1. The Minutes from the April 23, 2024, Regular board meeting were presented for review and approval. Director Mumper motioned to approve, Director Fedoroff seconded, Board approved 4/0.
2. San Luis Obispo Local Agency Formation Commission (LAFCO) CCHD Municipal Service Review (MSR). Director Fedoroff attended the MSR review at San Luis Obispo County offices, during the Commissioners review of the report, Director Fedoroff stated that the Commission inquired as to whether the District had a plan to address the employee pension liability. He replied that as the Finance Committee Chairperson, the Board members are proposing to set up a Trust Account for pension liability, and the Board will have continued discussions at future meetings. The Commission inquired how the District turned several years of negative net loss into a net positive, which he stated by re-structuring the management team, hiring a Director of Finance, and splitting job duties between three Supervisors in the Operations Department.

#### **D) REPORTS**

1. Operations Report: Operations Supervisor Bryant presented the monthly report. Transport activities and response times were discussed. Manager Nurge is currently out on FMLA, on an intermittent basis. A staff meeting was held on May 14<sup>th</sup> to discuss facility replacement, proposed bond measures, and other operational needs. The Google Excel sheet for crew scheduling is currently being utilized. Manager Nurge has contacted the organizers of the Cambria Farmers Market, and hands-on CPR will be re-implemented once per month.

Expired supplies and medications have been replaced and the supply room and ambulances are fully stocked. There was one Monterey County call in April. Caltrans has reported that Highway One is scheduled to re-open in late Summer 2024.

Unit 22 received minor body damage while backing into the Station's designated parking spot. The new flooring has been installed in the crew's quarters, replacing the old carpet. The identified leak in the crew shower was repaired and is back in working order. Director Fedoroff suggested we contact the Chamber of Commerce regarding Heimlich Maneuver training for local businesses.

2. Administrative/Financial Review: The monthly financials for April were reported and discussed, Monthly income and expenses favorable and unfavorable were discussed. A new computer was purchased for the administration department, through Cal-Tec Computers. The required annual Government Compensation in California Report was successfully submitted. The new registration for SAM.GOV is complete. The required closing reports for the CalOES Covid-19 Grants received have been initiated.
3. Committee Reports:
  - a. President's Report – In honor of EMS Appreciation Week, President Montalvo expressed her appreciation to our Paramedics and EMTs for their continued hard work.
  - b. Property & Facilities/Facility Project Ad-Hoc: Director Mumper stated the committee attended the April employee meeting and provided updates regarding the proposed facility replacement, the meeting was well attended and allowed the Committee to answer employee questions.
  - c. Healthcare Advocacy & Outreach: Director Mileur provided the committee report in Director Kulesa's absence. Cambria ECHO published an article in recognition of the hard-working Paramedics and EMTs. Stroke magnets are available and will continue to be distributed. The Committee will meet with the organizers of the Scarecrow Festival to discuss the District's potential participation in this year's festival. In addition, committee members will meet with the organizers of the Pinedorado Parade, regarding having a float in the parade.
  - d. Finance: Director Fedoroff stated that facility replacement information cards have been distributed to Coastal Pines Medical Group, Cambria Smiles, Cambria Community Council, and Lion's Club. Director Fedoroff contacted a local CPA to request a quote to prepare the Trust tax returns, the quote received was for half the cost of our current preparer. The Cambria Community Council 2024 grant opportunity has been announced. The grant proposal would be due no later than August 1, 2024. He suggests the Trust requests funds for the District equipment needs. The Finance committee met and used historical data to prepare the seven-year forecast.
  - e. Development Committee: Bond Measure update: Board members are reaching out to community stakeholders with the invitation to attend the Ambulance Station Open House in June, currently representatives from the CUSD and John Linn have RSVP'd to attend. In addition, an Open House Evite will be sent and a new ambulance station replacement banner will be installed in front of the station.

#### **E) REGULAR BUSINESS**

1. A presentation was made by Rob Bennett and Max Scott, introducing the Gov-Invest pension software. The cost of the software has been included in the Preliminary draft budget and if the Board approves, this software will be purchased in the next fiscal year, 2024/2025 for \$12,000. Director Fedoroff stated that the District pays the monthly unfunded liability

required payment to CalPERS and that the Board has discussed establishing a pension trust account.

2. General Obligation Bond Resolution 44-24 was presented, Ordering Election to Authorize the Issuance of General Obligation Bonds occurring on November 5, 2024. Director Fedoroff stated that the word “health care” needs to be corrected as one word, healthcare. Section 4 and Section 7 refer to a “Clerk” of the Board, and that needs to be changed to “Secretary”. The addition of a fueling station will also need to be removed, as this has been removed from the facility replacement plans. Director Mumper motioned to approve Resolution 44-24 with the noted changes, Director Fedoroff seconded, Board approved 4/0.
3. CCHD Financial Forecast will be deferred to the Regular Board Meeting scheduled for July 23, 2024.

**F) DECLARATION OF FUTURE AGENDA ITEMS**

Second review of the 2024/2025 Preliminary Budget

**G) ADJOURNMENT**

The meeting was adjourned at 11:04 am.



## OPERATIONS REPORT Board of Directors Meeting June 25, 2024

**Staff Report: Operation Manager, Tim Nurge**  
**Supervisors Michael Bryant, and Paul Hoover**  
Operations report for May 2024.

### Operations Manager Nurge:

#### Employees and Staffing:

- **Staffing** – No current staffing issues to report. All shifts were filled for the month of May. The next scheduled staff meeting will be on June 26, 2024.
- **Recruitment**- Nothing to report.
- **Training:** On May 19<sup>th</sup> and 20<sup>th</sup> four CCHD paramedics completed their Advanced Cardiac Life Support and Pediatric Advanced Life Support certification. All full-time employees have completed online safety training through Vector Solutions, the training will also qualify for credits through the incentive program with SDRMA, the District's liability insurer.

**Computer IT:** Cal-Tech was able to resolve the issue of retrieving needed reports for the Monterey County calls, the delayed billing for April and May is now up to date.

#### Community Outreach:

1. MCI Drill "Attended by Tim Nurge and David Goss."
2. Ironman Standby "Attended by Tim Nurge and Sylvana Margoluis."
3. M-11 and M-12 participated in "Field Day" at the Cambria Grammar School with the CCSD Fire Department.
4. CCHD crew members will participate in the Farmer's Market on July 12<sup>th</sup> and August 9<sup>th</sup>, demonstrating "Hands-only CPR".
5. Supervisors are contacting local Cambria organizations to inquire about their interest in CPR and AED demonstrations.
6. Supervisors are looking for employees to participate in the Pinedorado parade.

## Supervisor Bryant:

### Transport Activity Report:

- Compared to May 2023, there was a decrease of 72 incidents and 12 transports.
  - This decrease in incidents is attributed to San Luis Ambulance adding Medic-94, reducing "move up and cover" requests into their service area.

**Long Distance Transport Activity:** Medic 11 provided a long-distance transfer from Sierra Vista to Stanford University. The District received a request for assistance from San Luis County EMSA due to the inability to find coverage from other local agencies.

### Response Times and Delays:

- 96% of calls in May 2024 were responded to within 10 minutes. Two calls were over the 10-minute response time.
  - One call was delayed by 2 minutes due to a staff delay; a Change of shift was occurring during the time of the call.
  - One call was delayed by 5 minutes due to the distance; the Unit was returning from the hospital, and the second unit was engaged on a call.
- 100% of Rural calls in May 2024 were responded to within 30 minutes.

### Equipment/ Medications:

- Expired supplies and medications have been replaced.
- Supply room and ambulances are fully stocked.

### San Luis Ambulance (SLA) Transports/Coverage:

- SLA had 0 responses within the CCHD service area.
- SLA was dispatched to "move up and cover" Cambria 9 times (Code 8) totaling **9 hours and 24 minutes of coverage**.
- CCHD crews responded to 4 (Code 3) and 1 (Code 2) calls within the SLA service area.
- CCHD was dispatched to "move up and cover" the SLA service area 44 times (Code 8) and 1 time (Code 11) totaling **20 hours and 14 minutes of coverage**.
  - ❖ Code 3 Call - Emergency call that requires the use of lights and sirens to respond
  - ❖ Code 2 Call - Emergency call that does not require the use of lights and sirens to respond
  - ❖ Code 8 Call - Ambulance is staged (parked) between 2 response areas

### **Monterey County Calls:**

- CCHD responded to 4 calls in Monterey County (May 2024), this represents an increase of 3 calls compared to May 2023.
- CCHD remains the only ALS agency covering the southern coastal area of Monterey County.
- District staff are actively monitoring Caltrans updates regarding the Highway 1 closure, which is currently projected to fully reopen in late spring of 2024. Paul's slide has an anticipated reopening of early to mid-July 2024.
- The District's response area remains unaffected by the latest slides and will continue to respond to calls up to Limekiln State Park, approximately 45 miles north of Cambria.
- **SLO County Emergency Medical Services Authority (EMSA):** There are no updates for May of 2024.

### **Supervisor Hoover:**

#### **Ambulance Unit Performance/Maintenance:**

- Unit-18 required routine service is complete.
- On May 19<sup>th</sup> Unit 18's power gurney failed while on the scene of a traffic accident. A incident report was filled by crew members and a Stryker service technician was called for repair. The gurney was placed back into service on May 22, 2024, at a cost of repair \$912.

#### **Equipment/ Medications:**

- All units are stocked with required medication and supplies.

**Facility/Station Repairs:** No new report



**DISTRICT ACTIVITY REPORT PAGE 1**

05/01/2024 through 05/31/2024

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2024</b>	<b>2023</b>	<b>Change</b>		<b>2024</b>	<b>2023</b>	<b>Change</b>
Dry Runs - w/Treatment	10	10	0	Local Patients	34	42	-8
Dry Runs - CX Enroute	16	23	-7	Non-Local Patients	17	24	-7
Total Dry Runs	26	33	-7	Total Patients	51	66	-15
Stand-bys	46	93	-47	Medical Transports	44	57	-13
Public Assists/Relations	0	0	0	Trauma Transports	5	5	0
Walk-in Public Relations	0	3	-3	Traffic Accidents	0	0	0
Total Incidents	123	195	-72	Total Transports	50	62	-12

**Hospital Destinations**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
French	19	20	-1
Sierra Vista	27	39	-12
Twin Cities	3	1	2
Rendezvous w/Heli	0	0	0
Facility Not-Listed	1	1	0
Trauma Center (Sierra Vista)	10	13	-3
STEMI Center (French)	0	0	0

**Monterey County Responses**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
Medical Transports	0	0	0
Trauma Transports	0	0	0
Dry Runs	5	1	4
Stand-bys	0	0	0
Total Incidents	5	1	4

**Year-to-Date Comparison  
Ambulance Response Statistics  
From January 2024 to May 31 2024**

	<b>2024</b>	<b>2023</b>	<b>Change</b>
Total Responses	547	853	-306
Patients Transported	230	256	-26
Total Dry Runs	124	173	-49
Dry Runs - w/Treatment	56	70	-14
Dry Runs - CX Enroute	67	103	-36
Stand-bys	188	416	-228
Total Monterey County Incidents	8	3	5

**DISTRICT ACTIVITY REPORT PAGE 2**  
**05/01/2024 through 05/31/2024**

**San Luis Ambulance Activity**

<b>Code 8</b>	=	9	
<b>Code 11</b>	=	0	
<b>Code 2 calls</b>	=	0	} (calls into CCHD response area)
<b>Code 3 calls</b>	=	0	
<b>Total time SLAS covered CCHD area =</b>		9 hrs	24 mins

**Cambria Community Healthcare District Activity**

<b>Total time CCHD committed to other incidents (Month) =</b>		108 hrs	43 mins
<b>Code 8</b>	=	44	
<b>Code 11</b>	=	1	
<b>Code 2 calls</b>	=	1	} (calls into SLAS response area)
<b>Code 3 calls</b>	=	4	
<b>Total time CCHD covered SLAS area =</b>		20 hrs	14 mins

**Definitions:**

**Code 8 :** Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call

**Time-On-Task :** TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.



**Administrator/Finance Report  
Board of Directors Meeting  
June 25, 2024**

**Staff Report: Linda Hendy, Administrator/Finance**

**Finance:**

Reporting financial performance for May and the year-to-date fiscal year 2023/2024.

**Income Statement:**

**May 2024 Monthly/Year-To-Date vs Budget**

○ **Income:**

- May net ambulance billing of \$70,184 was unfavorable to budget in the amount of \$10,952.
  - Ambulance transport activity was 50 vs 55 budgeted.

The District received general and special taxes in the amount of \$297,445. Year-to-date tax receipts are favorable to the budget in the amount of \$44,110. The District anticipates tax revenues will be received through June to meet budgeted amounts.

- Other Income: Four transport was provided to Monterey County in May. Revenue line-item Misc. Income; The District crew provided standby coverage for the Iron Man event and received \$1,000.

○ **Expense:**

Total expenses in May were \$4,322 favorable to budget.

- Payroll Expenses: In May payroll expenses were favorable to budget in the amount of \$5,198.
- Operating Expenses: May operating expenses were unfavorable to budget in the amount of \$6,856. The flooring was replaced in the crew quarters and expensed under the line-item Facility Maintenance. Four paramedics completed the ALS and PALS certification.
- Fleet Expenses: May expenses were favorable to budget in the amount of \$3,494. Fuel costs have decreased due to the reduced number of transports for the month of May.
- Other Expenses: May expenses were favorable to budget in the amount of \$2,485. The District participates in the PP-GEMT program with a current cost-shared expense unfavorable to budget, year-to-date in the amount of \$28,975, the District anticipates an additional \$9,750 will be due and payable in June 2024 increasing the year-to-date unfavorable to budget totaling \$38,725.

- **Net Income:** The May financials reflect a favorable net income vs budget for the month in the amount of \$141,878 and a favorable year-to-date net income versus budget in the amount of \$68,968. The favorable amount is due to revenue received for general and special tax receipts, this is a timing issue and is anticipated to be in line with the proposed budget amounts.

**Other Business:**

- Attend FEMA GO Quarterly User Focus Group
- File Resolution to SLO County Registrar Office for General Obligation Bond
- Complete closeout report for CalOES Covid-19 grant.
- Attend FMLA training through payroll company (part 1)
- Attend CalPERS webinar- What You Need to Know About Pre-Retirement Survivor Benefits for Public Agency Miscellaneous Employers

**Cambria Community Healthcare District**  
**Summary of Revenues and Expenses**  
**MAY 2024, and Year-To-Date JULY-MAY 2023/2024**

	May Actual	May Budget	Variance	July - May YTD Actual	July - May YTD Budget	Variance
<b>Ambulance Revenue</b>						
Ambulance Billings	264,870	324,544	(59,674)	3,250,360	3,534,657	(284,298)
Prior Year Income	-	-	-	-	-	-
Total Ambulance Income	264,870	324,544	(59,674)	3,250,360	3,534,657	(284,298)
Insurance Adjustments/Contra Sent to Collections	(194,686)	(243,408)	48,722	(2,513,392)	(2,647,243)	133,851
Bad Debt	-	-	-	(17,100)	(56,000)	38,900
Ambulance Income	70,184	81,136	(10,952)	713,517	807,414	(93,897)
<b>Tax Income</b>						
General Tax	167,742	74,000	93,742	650,108	579,000	71,108
Special Assessment Tax	129,703	75,000	54,703	623,162	650,160	(26,998)
Total Tax Income	297,445	149,000	148,445	1,273,270	1,229,160	44,110
<b>Other Income</b>						
Monterey Contract	8,000	4,000	4,000	44,000	42,000	2,000
Rental Income	-	300	(300)	900	1,200	(300)
Misc. Income	1,045	3,900	(2,855)	14,242	4,900	9,342
GEMT Reimbursement	-	-	-	2,802	50,000	(47,198)
Bad Debt Recovery	-	700	(700)	2,866	7,300	(4,434)
Grant Income	-	-	-	-	-	-
Interest Income	19	100	(81)	2,299	1,250	1,049
Donations	-	-	-	-	-	-
Donations -Amb. Procurement	-	-	-	-	-	-
Total Other Income	9,064	9,000	64	67,108	106,650	(39,542)
<b>Total Income</b>	<b>376,693</b>	<b>239,136</b>	<b>137,557</b>	<b>2,053,894</b>	<b>2,143,224</b>	<b>(89,330)</b>
<b>Payroll Expenses</b>						
Administration	15,209	23,882	8,673	201,129	262,700	61,571
Full Time Employees	56,760	65,135	8,375	614,403	716,489	102,086
Part Time Employees	22,502	11,393	(11,109)	215,543	125,322	(90,221)
Payroll Tax Expense	4,802	5,788	986	37,647	63,672	26,024
Employee Medical/Dental	20,113	18,000	(2,113)	190,199	186,000	(4,199)
PERS Pension Expense	10,833	10,833	0	103,022	119,167	16,145
PERS - Unfunded Liability	12,756	12,923	167	153,091	142,153	(10,938)
Uniforms	159	750	591	3,681	8,250	4,569
Workers Comp. Insurance	-	-	-	50,350	53,432	3,082
Retiree Health	8,673	8,300	(373)	90,317	87,100	(3,217)
Total Payroll Expense	151,807	157,005	5,198	1,659,382	1,764,285	104,902
<b>Operating Expenses</b>						
Contacted Services	-	-	-	-	-	-
Audit Fees	-	-	-	7,000	30,500	23,500
Billing Services	599	700	101	6,629	7,700	1,071
Other	-	450	450	3,300	14,050	10,750
Payroll Services	408	600	192	5,196	6,800	1,604
Total Contracted Services	1,007	1,750	743	22,125	59,050	36,925
Dues and Subscriptions	200	200	-	11,288	19,300	8,012
Education/Travel/Mileage	2,366	350	(2,016)	4,189	3,650	(539)
Facility Maintenance	4,040	1,000	(3,040)	50,414	49,000	(1,414)
Legal	-	1,000	1,000	18,109	11,000	(7,109)
Liability Insurance	-	-	-	44,334	46,839	2,505
License/Permits	621	500	(121)	10,284	5,500	(4,784)
Office and Computer Supplies	2,663	1,225	(1,438)	19,781	13,775	(6,006)
Storage	-	-	-	960	960	-
Training	1,430	250	(1,180)	4,062	2,750	(1,312)
Utilities	2,903	2,100	(803)	29,738	22,900	(6,838)
Total Operating Expenses	15,231	8,375	(6,856)	215,284	234,724	19,440

**Cambria Community Healthcare District**  
**Summary of Revenues and Expenses**  
**MAY 2024, and Year-To-Date JULY-MAY 2023/2024**

	May Actual	May Budget	Variance	July - May YTD Actual	July - May YTD Budget	Variance
<b>Fleet Expenses:</b>						
Communication Equipment	-	-	-	1,089	1,000	(89)
Fuel	2,255	3,500	1,245	26,092	38,500	12,408
Unit - 18	1,066	500	(566)	8,183	5,500	(2,683)
Unit - 20	-	250	250	218	3,750	3,532
Unit - 21	-	-	-	2,909	2,000	(909)
Unit - 22	3,854	3,686	(168)	3,426	36,864	33,438
Interest Expense	126	-	(126)	654	1,064	409
Medical Supplies/Equipment	2,141	5,000	2,859	53,518	55,000	1,482
<b>Total Fleet Expenses</b>	<b>9,442</b>	<b>12,936</b>	<b>3,494</b>	<b>96,089</b>	<b>143,677</b>	<b>47,588</b>
<b>Total Operating Expenses</b>	<b>24,673</b>	<b>21,311</b>	<b>(3,361)</b>	<b>311,373</b>	<b>378,401</b>	<b>67,028</b>
<u>Other Expenses</u>						
Bank and Credit Card Charges	138	300	162	3,067	3,200	133
Bond Expense	1,894	5,000	3,106	21,626	36,600	14,974
Contingency/Outreach/Public Ed.	1,791	600	(1,191)	21,051	16,300	(4,751)
Equipment	-	-	-	-	-	-
Miscellaneous	13	300	287	1,194	3,300	2,106
PP-GEMT Fee	-	-	-	40,975	12,000	(28,975)
Sales Tax	-	120	120	1,072	1,280	208
<b>Total Other Expenses</b>	<b>3,835</b>	<b>6,320</b>	<b>2,485</b>	<b>88,985</b>	<b>72,680</b>	<b>(16,305)</b>
<b>Total Expenses</b>	<b>180,314</b>	<b>184,636</b>	<b>4,322</b>	<b>2,059,740</b>	<b>2,215,366</b>	<b>155,626</b>
<b>Net Operating Income</b>	<b>196,378</b>	<b>54,500</b>	<b>141,878</b>	<b>(5,846)</b>	<b>(72,142)</b>	<b>66,296</b>
<u>Other Income/Expense</u>						
Grant /Equipment Procurement	-	-	-	58,472	55,800	2,672
Covid Relief	-	-	-	-	-	-
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58,472</b>	<b>55,800</b>	<b>2,672</b>
<b>Net Income</b>	<b>196,378</b>	<b>54,500</b>	<b>141,878</b>	<b>52,626</b>	<b>(16,342)</b>	<b>68,968</b>

<b>Cambria Community Healthcare District</b> <b>Monthly Banking Financial Report</b>
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MAY 2024

**Pacific Premier Bank Operating Account**

Beginning Balance	\$	167,924.23
Income		351,847.39
Tax Income		
Less Checking Expenses		(233,158.71)
Bank Fee(s)		(5.50)
Ending Balance		<u>\$ 286,607.41</u>

**Pacific Premier Bank Money Market Account Reserve Account**

Beginning Balance	\$	120,116.04
Transfer from Operating Account		100,019.11
Interest		-
Ending Balance		<u>\$ 220,135.15</u>

**Local Agency Investment Fund Account Operating Reserves**

Beginning Balance	\$	59,178.21
Transfer from Operating Account		-
Interest		-
Ending Balance		<u>\$ 59,178.21</u>

**ALL ACCOUNTS TOTAL**

\$ 565,920.77

**PPB Trust Account**

Beginning Balance	\$	50,378.88
Deposit		102.18
Less Checking Expense		-
Bank fee (paper statement)		(2.00)
<b>Withdrawal payables(Qgiv)</b>		-
Ending Balance		<u>\$ 50,479.06</u>

**Accounts Prior Year Total Comparison (Not including Trust Account)**

MAY	2024		\$	565,920.77
MAY	2023		\$	<u>623,467.70</u>
Difference			\$	(57,546.93)



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**BOARD AGENDA STAFF REPORT – 01**

**TO:** Board of Directors

**FROM:** Linda Hendy, Administrator/Finance

**DATE:** June 25, 2024

**SUBJECT:** Special Tax Annual CPI Increase

**AGENDA DESCRIPTION:** Annual requirement to provide a Board resolution with CPI increase and updated APN List to the County of San Luis Obispo by July 20, 2024.

**RECOMMENDATION:** Staff recommends Board approval for resolution 45-24 to authorize the County of San Luis Obispo to add a CPI increase of 3.88% under measure AA the Special Assessment Tax, passed by the community in 2006.

**FISCAL IMPACT:** Special Tax assessment in the fiscal year 2024-2025 is estimated at \$675,386

**DISCUSSION:** In July of each year Cambria Community Healthcare District is required to submit a Board resolution and a Direct Charge report to the County of San Luis Obispo, the report includes an updated list of Assessed Parcel Numbers (APN) and percentage increase for CPI, based on the greater Los Angeles area CPI data.

Special Assessment Tax 2024-2025: CPI 3.88%

Improved parcels 2024-2025 \$129.70, an increase of \$5.03 totaling \$134.73

Unimproved parcels 2024-2025 \$39.84, an increase of \$1.55 totaling \$41.39

The staff has provided an attached copy of the CPI calculation, Resolution 45-24, and a Direct Charge report has been prepared for submission to the County of San Luis Obispo.

**ATTACHMENTS:**

1. CPI Calculation
2. Resolution 45-24 Special Tax CPI

**BOARD ACTION: June 25, 2024** Approve Resolution 45-24

UNANIMOUS: \_\_\_

MONTALVO \_\_\_ MUMPER \_\_\_ FEDOROFF \_\_\_ KULESA \_\_\_ MILEUR \_\_\_

**Cambria Community Healthcare District**  
**CPI Calculator 2024**  
**Direct Charge 2024-2025**

Consumer Price Index:	All Urban Consumers	
Area:	Los Angeles-Riverside-Orange County, CA	
Item:	All Items	
Base Period:	1982-84 = 100	
CPI Period Analyzed	2023	320.514
	2024	332.956
<b>Index Point Change</b>		
CPI - Final		332.956
Less: Previous Index		320.514
Equals: Index Point Change		12.442
<b>Percent Change</b>		
Index Point Change		12.442
Divided by previous index		320.514
Equals		0.0388189
Results multiplied by 100		3.8818897
Equals Percent Change		3.88%





BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JUNE 25, 2024

**RESOLUTION 45-24**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY HEALTHCARE DISTRICT ESTABLISHING APPROVAL OF THE GENERAL DISTRICT ASSESSMENT INCREASE RATIFIED BY THE VOTERS ON NOVEMBER 5, 1985, NOVEMBER 8, 1994, AND NOVEMBER 7, 2006 INCREASED BY THE CPI FOR THE GREATER LOS ANGELES AREA, AND TO REFERENCE THE APPLICABLE SECTION OF THE GOVERNMENT CODE FOR PLACING THE ANNUAL CHARGE ON THE TAX ROLL.**

**Recitals**

Pursuant to the provisions of Government Code Section 54703.1 of the Benefit Assessment Act of 1982, providing, in part: "The Legislature finds and declares that it is in the public interest to allow local agencies to finance property related services through the imposition of an assessment upon the property which benefits from those services".

**The Board of Directors provides as follows:**

**WHEREAS**, the Cambria Community Healthcare District is defined as a "local agency" as provided by Government Code Section 54705: and

**WHEREAS**, the Board of Trustees of said District passed and adopted resolution 01-85, calling for notice of an election to be held in said district on Tuesday, November 5, 1985: and

**WHEREAS**, the purpose of the election was to submit to the qualified voters of said District the questions of an assessment for the purpose of upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure B", did pass by a simple majority as established by Certificate of the County Clerk-recorder, Canvass of Votes Cast; and

**WHEREAS**, pursuant to Government Code Section 54718, which provides that said District is allowed to add current charges to the current year's tax rolls; and

**WHEREAS**, Measure B, imposed an assessment in the amount of \$4.00 per unimproved parcel and \$7.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and

**WHEREAS**, the Board of Trustees of said District then passed and adopted Resolution 03-94, calling for notice of an election to be held in said district on Tuesday, November 8, 1994; and

**WHEREAS**, the purpose of the election was to submit to the qualified voters of said District the questions of an assessment increase for the purpose of upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure C", did pass by a simple majority as established by Certificate of the County Clerk-Recorder Canvass of Votes Cast; and

**WHEREAS**, Measure C, imposed an assessment increase in the amount of \$3.00 per unimproved parcel, bringing the total assessment to \$7.00 per unimproved parcel per year and \$13.00 per improved parcel, bringing the total assessment to \$20.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and

**WHEREAS**, the Board of Trustees of said District then passed and adopted Resolution 05-06, calling for notice of an election to be held in said district on Tuesday, November 7, 2006; and

**WHEREAS**, the proposed election was to submit to the qualified voters of said District the questions of an assessment increase for the purpose of increasing staffing and upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure AA", did pass by a two-thirds majority as established by Certificate of the County Clerk-Recorder, Canvass of Votes Cast; and

**WHEREAS**, Measure AA, imposed an assessment increase in the amount of \$18.00 per unimproved parcel, bringing the total assessment to \$25.00 per unimproved parcel per year and \$65.00 per improved parcel, bringing the total assessment to \$85.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and

**WHEREAS**, Measure AA allows for the assessment to be annually adjusted by the change in the Consumer Price Index for the Greater Los Angeles Area in subsequent years; and

**WHEREAS**, the District has complied with the general provisions of Government Code Section 54711 with respect to the amount of the assessment in relation to parcel benefits and service cost; and

**WHEREAS**, pursuant to Government Code Section 54715, which provides that said District may propose for adoption an annual assessment on each parcel of real property within the jurisdiction of said District; and

**WHEREAS**, said District has examined the provisions of Proposition 218, Article XIII C, and XIII D of the State Constitution and has determined that said District is exempted from such provisions due to said assessment and assessment increase being previously voter-approved, and said assessments were enacted prior to the effect implementation dated of the Proposition; and

**NOW, THEREFORE, BE IT RESOLVED**, based on the foregoing statement, that the Cambria Community Healthcare District Board of Directors hereby approve the general Assessment and resulting appropriation of an annual charge on the Tax Roll. The assessment is to be increased by the CPI of Greater Los Angeles Area for the period of June 1, 2023, to May 31, 2024, of 3.88%.

**BE IT FURTHER RESOLVED AND ORDERED**, that the Administrator of said District deliver forthwith one (1) certified copy of this resolution to the Department of Auditor-Controller of the County of San Luis Obispo.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 25<sup>th</sup> day of June 2024, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Igor Fedoroff, Secretary



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

## BOARD AGENDA STAFF REPORT - 02

**TO:** Board of Directors

**FROM:** Iggy Fedoroff, Director, Finance Chairman  
Linda Hendy, Administrator/ Finance

**DATE:** June 25, 2024

**SUBJECT:** Fiscal Year 2024/25 Proposed Final Budget

**AGENDA DESCRIPTION:** The 2024/2025 Preliminary Budget for Cambria Community Healthcare District is presented for your consideration, possible amendment, and eventual adoption.

**RECOMMENDATION:** Review and approve the Fiscal year 2024/2025 Final Budget.

**FISCAL IMPACT:** The District’s annual budget is the main financial planning tool used throughout the year. This is a draft of the 2024/2025 budget which consists of cash generated from operations, property/special assessment tax, and grant funding, offset by funds used for operating expenses, capital asset purchases, improvements, and major maintenance.

**DISCUSSION:** The 2024/2025 Proposed Final Budget is a result of detailed analysis and forecasting techniques that involve the active participation of the Finance Committee, Administrator/ Finance, and the Board President. On May 28, 2024, the Board of Directors reviewed and discussed the preliminary budget including projected revenues, major maintenance, asset purchases, and operating expenses.

Board members provided input and feedback regarding revenues, and identified projects and expenditures. Based upon the direction given, the staff has prepared a comprehensive Final Budget including the requested updates:

1. **Ambulance Revenue:** After additional evaluation of ambulance revenue sources such as the voluntary PP-GEMT program funding for Medi-Cal and Cencal reimbursements and potential weather-related closures of Highway One through to Monterey County, an increase of 4% for revenue growth is proposed.

Preliminary Budget	% Change from prior year 2023/2024	Proposed Final Budget	% Change from prior year 2023/2024
\$1,018,866	9%	\$969,371	4%

2. **Dues and Subscriptions:** Reduce expenses by postponing the purchase of Gov-Invest pension forecasting software to 2025/2026. The proposed final budget includes Streamline website support, and Local Agency Formation Commission (LAFCO) required dues. Vector crew scheduling software has not been renewed for 2024/2025.

Preliminary Budget	% Change from prior year 2023/2024	Proposed Final Budget	% Change from prior year 2023/2024
\$22,640	49%	\$9,740	-18%

3. **Fleet/Vehicle/Medical Expenses:** Unit 22 is newer and will require routine maintenance.

Preliminary Budget	% Change from prior year 2023/2024	Proposed Final Budget	% Change from prior year 2023/2024
\$5,000	35%	\$3,500	7%

4. **Contingency/Outreach/Public Education:** In 2024 a Community Resource Guide was produced and directly mailed and hand-delivered throughout the community, the Board would like to postpone the reprinting of the Resource Guide until the 2025/2026 budget.

Preliminary Budget	% Change from prior year 2023/2024	Proposed Final Budget	% Change from prior year 2023/2024
\$12,000	-69%	\$6,000	-119%

5. **Other Income – Grants:** The Cambria Healthcare District Trust received \$45,000 through community donations to assist in the downpayment for a new ambulance, in addition, a grant application will be submitted to the Cambria Community Council representing 15% remaining balance for the new unit.

Preliminary Budget	% Change from prior year 2023/2024	Proposed Final Budget	% Change from prior year 2023/2024
\$45,000	-1%	\$68,800	52%

Overall, the net income has been reduced from the Preliminary Budget amount of \$73,380 to a Proposed Final Budget amount of \$66,513. The Board of Directors and the Management team will continue the fiscal responsibility of monitoring revenues and expenses on a monthly basis.

**ATTACHMENT:**

- 2024/2025 Proposed Final Budget
- Resolution 46-24 Adoption of Final Budget

**BOARD ACTION:** Approve the Fiscal year 2024/2025 Final Budget

Date of Vote: June 25, 2024

UNANIMOUS: \_\_

MONTALVO \_\_ MILEUR \_\_ FEDOROFF \_\_ MUMPER \_\_ KULESA \_\_



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT OPERATING BUDGET 2024-2025



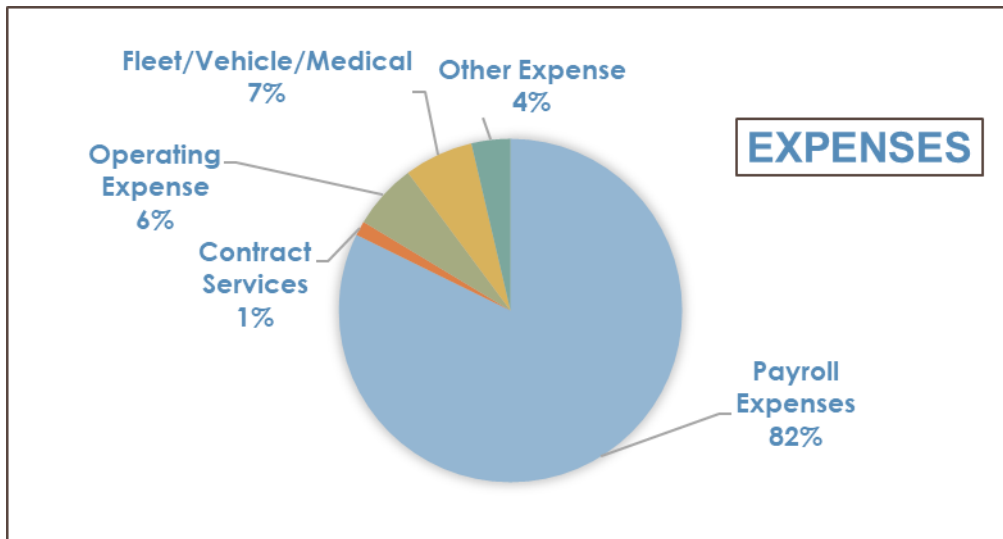
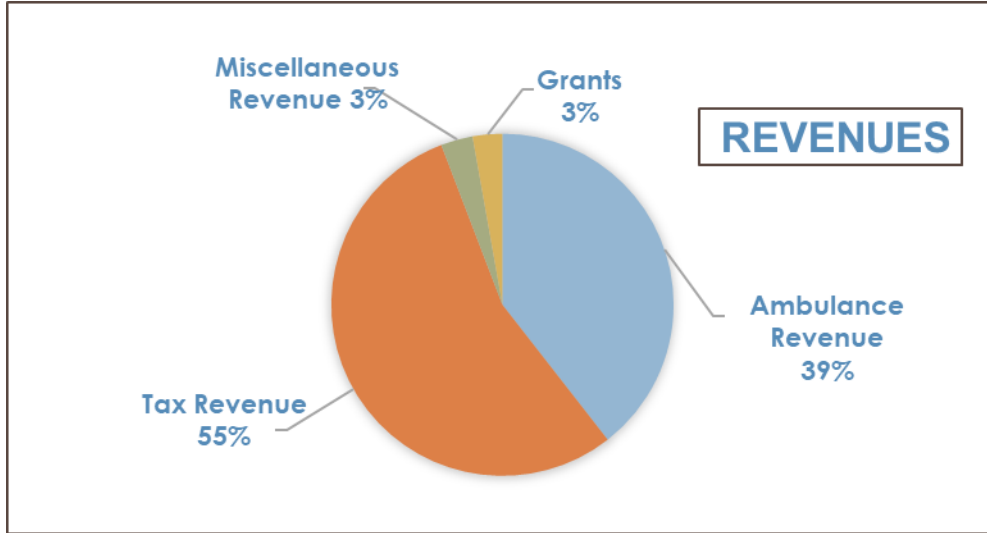
## BUDGET SUMMARY

Budget Summary 2024/25		Comparison to 2023/24 Projections				
Ambulance Revenue	\$969,371	X	Increase		Decrease	4%
Tax Revenue	\$1,344,427	X	Increase		Decrease	4%
Miscellaneous Revenue	\$74,015	X	Increase		Decrease	5%
Payroll Expenses	(\$1,966,280)	X	Increase		Decrease	8%
Contract Services	(\$32,645)	X	Increase		Decrease	1%
Operating Expenses	(\$147,800)		Increase	X	Decrease	-34%
Fleet/Vehicle/Medical Expense	(\$155,775)	X	Increase		Decrease	35%
Other Expense	(\$87,600)		Increase	X	Decrease	-22%
Other/Grant Income	\$68,800		Increase	X	Decrease	52%

- Ambulance revenue is budgeted to increase by 4% compared to 2023/24 projections. Revenue sources and adjustments contributing to the increase are a reimbursement rate increase through Medicare, and a decrease in accounts receivables sent to collections or written off to bad debt. A decrease of (48%) for the expense line item, Adjustment -Sent to Collections is due to a new law AB-716, requiring ambulance operators not to exceed Medi-Cal or Medicare rates for service fees. Tax revenue is budgeted to increase, San Luis Obispo County is projecting a 4% increase in tax revenue in 2024/25.
- Miscellaneous revenues are projected to increase by 5%, revenues included in this category are AMR Monterey subcontractor fees, Cal-Trans is projecting the reopening of Highway One through to Monterey County in the early summer of 2024, which in turn increases tourism and additional dispatches to the area. Additionally, with the planned purchase of a new ambulance, the District will place the ambulance unit into service and surplus unit 20, thereby increasing misc. income line item.
- Payroll expense is proposed to increase by 8%. In April 2024, the District implemented a new management structure resulting in a decrease in Administration payroll costs and by utilizing field Paramedics in the new roles of Operations Manager and Operations Supervisors an increase in full-time costs. By the latter part of 2023/24, all full-time positions were filled, and employees began receiving benefits such as insurance, uniforms, and pension contributions. On July 1, 2024, full-time employees will receive a scheduled 4% salary increase following the 2023/26 SEIU union contract.
- Contract services have increased by 1%. The District has contracted with Cal-Tec Computers to provide 24-hour IT monitoring and computer backup services, increasing line item Other by \$3,500.
- Operating expense is proposed to decrease by (34%). In 2023/24 the District completed the required repairs to meet current fire codes, routine facility repairs are budgeted in the new year. In addition, Election costs of \$10,000 are included for Board of Director positions.
- Fleet/Vehicle/Medical expense is proposed to increase by 35%. The District is projecting the new ambulance to be in service this fiscal year, the down payment of \$45,000 will be offset by grant funding. Medical Equipment & Supplies are in line with previous years' expenses.
- Other expense reflects a (22%) decrease, initial Bond expenses were expensed in 2023/24.
- The Cambria Healthcare District Trust received \$45,000 through community donations to assist in the down payment for the new ambulance, in addition, a grant application will be submitted to the Cambria Community Council representing 15% remaining balance for the new unit.

## BUDGET SUMMARY CONTINUED

### Revenue and Expense Overview



## Mission Statement

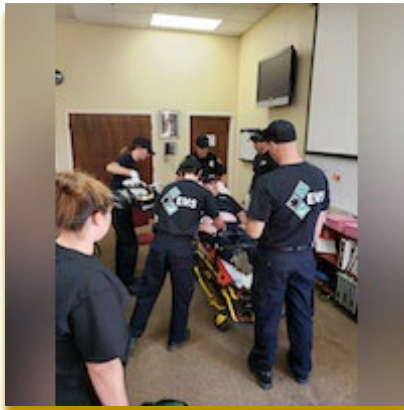
Our mission is to improve the health of district residents by providing emergency services, enhancing access to care, and promoting wellness.

## About Us

The Cambria Community Healthcare District is a public, tax and fee-supported Special District in Cambria, California. The District operates an Advanced Life Support ambulance (ALS) service and provides community health education.

We are a highly trained team of Paramedics/EMTs and Staff dedicated to providing the highest level of pre-hospital care with sensitivity, compassion, integrity, and quality, 24 hours, a day, 7 days a week.

The Cambria Community Healthcare District (CCHD) provides emergency 911 ambulance transportation for the communities of Cambria, San Simeon, and the rural areas of the north coast, in addition, to serving San Luis Obispo County through a mutual aid system.

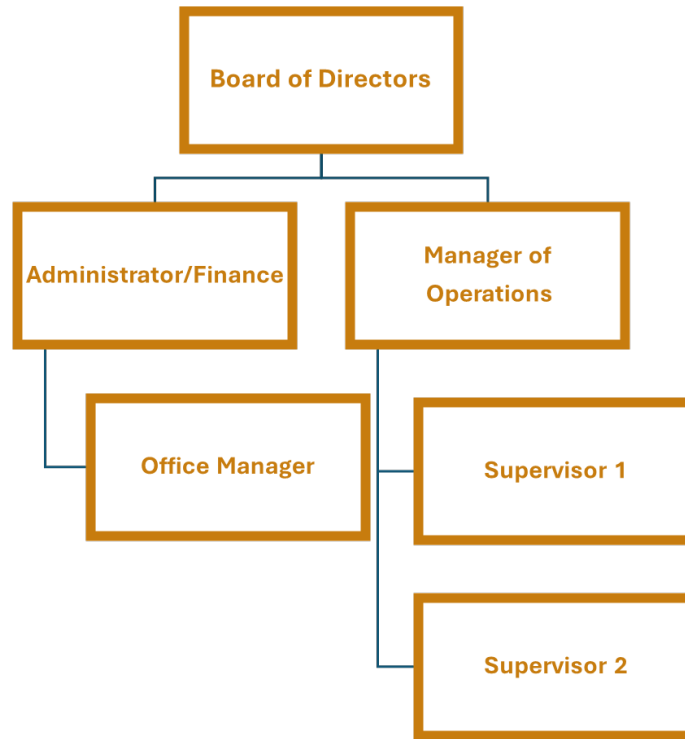


**Cambria Community  
Healthcare District**





## Organizational Chart



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### **Board Members:**

Our District is governed by a 5-member Board of Directors elected to serve by the people. Elected Board members serve a 4-year term.

### **Staff Members:**

Our District employs an Administrator/Finance, Manager of Operations, Office Manager, (2) Operation Supervisors (6) full-time Paramedics (6) EMTs, and (12) part-time Reserves.



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
PROPOSED FINAL BUDGET  
July 1, 2024- June 30, 2025**

	Last Year 2022/2023		Current Year 2023/2024		2024/2025		% Change From 2023/2024
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
<b>REVENUES</b>							
<b>Ambulance Revenue</b>							
Ambulance Income	3,515,662	3,357,762	3,674,604	3,884,181	4,005,318	3,821,588	4%
Adjustment to Ambulance - CONTRA	(2,637,956)	(2,493,138)	(2,724,709)	(2,909,386)	(2,969,933)	(2,833,697)	4%
Adjustments - Sent to Collections	(50,867)	(16,000)	(17,100)	(56,000)	(10,520)	(11,520)	-48%
Adjustments - to Bad Debt	(22,170)	(12,000)	(6,350)	(24,000)	(6,000)	(7,000)	9%
<b>Ambulance Revenue Totals:</b>	<b>804,669</b>	<b>836,624</b>	<b>926,445</b>	<b>894,795</b>	<b>1,018,865</b>	<b>969,371</b>	<b>4%</b>
<b>Tax Revenue</b>							
SLO County - General Tax	626,024	600,453	643,309	643,309	683,000	669,041	4%
SLO County - Special Tax	629,100	631,555	650,160	650,160	665,000	675,386	4%
<b>Tax Revenue Totals:</b>	<b>1,255,124</b>	<b>1,232,008</b>	<b>1,293,469</b>	<b>1,293,469</b>	<b>1,348,000</b>	<b>1,344,427</b>	<b>4%</b>
<b>Miscellaneous Revenue</b>							
Monterey Contract	43,500	36,000	44,000	46,000	42,000	44,000	0%
Rental Income	1,200	1,200	1,200	1,200	1,200	1,200	0%
Misc. Income/Standby Event	5,871	1,200	15,137	6,000	24,200	24,200	37%
GEMT Reimbursement	46,886	-	2,802	50,000	-	-	0%
Bad Debt Recovery	6,126	10,800	4,966	8,000	2,850	2,850	-74%
Interest Income	1,289	632	1,942	1,350	1,765	1,765	-10%
Donations/Grant Income	100	30,000	-	-	-	-	-
<b>Misc. Revenue Totals:</b>	<b>104,972</b>	<b>79,832</b>	<b>70,047</b>	<b>112,550</b>	<b>72,015</b>	<b>74,015</b>	<b>5%</b>
<b>REVENUE TOTALS</b>	<b>2,164,765</b>	<b>2,148,464</b>	<b>2,289,961</b>	<b>2,300,814</b>	<b>2,438,880</b>	<b>2,387,813</b>	<b>4%</b>
<b>EXPENSES</b>							
<b>Payroll Expenses</b>							
Administration	259,185	240,000	217,210	286,582	185,040	185,040	-17%
Full Time Paramedic/EMT	596,036	648,018	689,685	781,624	918,000	918,000	25%
Part Time Paramedic/EMT	304,003	274,901	208,101	136,715	168,000	168,000	-24%
Payroll Tax Expense	51,181	34,884	64,315	69,460	64,800	64,800	1%
Employee Medical/Dental	172,515	160,200	203,975	204,000	210,000	210,000	3%
CalPERS Pension Expense	127,102	130,780	120,770	130,000	100,400	100,400	-20%
Unfunded Accrued Liability	165,515	148,320	153,590	155,076	155,040	155,040	1%
Uniform	7,761	6,000	6,447	9,000	9,000	9,000	28%
Workers Comp Insurance	35,961	37,797	50,350	53,432	51,000	51,000	1%
Retiree Health	94,516	87,780	101,921	95,400	105,000	105,000	3%
<b>Payroll Expense Total:</b>	<b>1,813,775</b>	<b>1,768,680</b>	<b>1,816,364</b>	<b>1,921,289</b>	<b>1,966,280</b>	<b>1,966,280</b>	<b>8%</b>
<b>Contract Services</b>							
Accounting	13,240	30,000	-	-	-	-	0%
Audit Fees	31,480	18,000	16,000	30,500	10,000	10,000	-60%
Billing Services	8,400	7,200	5,734	8,400	8,400	8,400	32%
Other	17,848	13,650	4,650	14,500	7,620	7,620	39%
Payroll Services	7,000	6,000	6,077	7,400	6,625	6,625	8%
<b>Contract Services Total:</b>	<b>77,968</b>	<b>74,850</b>	<b>32,461</b>	<b>60,800</b>	<b>32,645</b>	<b>32,645</b>	<b>1%</b>



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
PROPOSED FINAL BUDGET  
July 1, 2024- June 30, 2025**

	Last Year 2022/2023		Current Year 2023/2024		2024/2025		% Change From 2023/2024
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
<b>Operating Expense</b>							
Dues and Subscriptions	402	-	11,488	19,500	22,640	9,740	-18%
Education/Travel/Mileage	5,958	6,000	2,728	4,000	4,200	4,200	35%
Election Expense	-	-	-	-	10,000	10,000	100%
Facility Repair Maintenance	14,834	18,000	58,760	50,000	12,000	12,000	-390%
Legal Expense	12,626	18,000	16,936	12,000	12,000	12,000	-41%
Liability/Auto/D&O Insurance	42,420	42,420	44,334	46,839	39,000	39,000	-14%
License/Permit	17,071	6,000	11,013	6,000	6,000	6,000	-84%
Office/Computer Supply & Parts	23,283	14,400	19,818	15,000	19,500	19,500	-2%
Storage Expense	960	960	960	960	960	960	0%
Training/Education	762	600	3,664	3,000	5,400	5,400	32%
Utilities	28,197	19,200	28,642	25,000	29,000	29,000	1%
<b>Operating Expense Total:</b>	<b>146,513</b>	<b>125,580</b>	<b>198,343</b>	<b>182,299</b>	<b>160,700</b>	<b>147,800</b>	<b>-34%</b>
<b>Fleet/Vehicle/Medical Expenses</b>							
Ambulance New Unit #23	-	-	-	-	45,000	45,000	100%
Communication Equipment	841	-	1,089	1,000	1,100	1,100	1%
Fleet Fuel	39,592	36,000	32,129	42,000	33,000	33,000	3%
Fleet Maintenance							
Unit #18	10,730	6,000	7,631	6,000	8,000	8,000	5%
Unit #20	5,161	2,400	1,068	4,000	1,100	1,100	3%
Unit #21	6,721	6,000	2,909	2,000	3,000	3,000	3%
Unit #22	-	-	3,257	5,000	5,000	3,500	7%
Fleet Interest Expense	1,064	1,543	502	1,064	1,075	1,075	53%
Medical Equipment & Supplies <i>Less: Prior reserve use</i>	58,219	60,000	54,014	60,000	60,000	60,000	10%
<b>Fleet/Vehicle Expense Total:</b>	<b>122,328</b>	<b>111,943</b>	<b>102,599</b>	<b>121,064</b>	<b>157,275</b>	<b>155,775</b>	<b>35%</b>
<b>Other Expense</b>							
Bank Charges & Credit Card Fees	3,160	2,400	3,688	3,500	3,600	3,600	-2%
Bond Expense	47,216	-	32,083	17,500	25,000	25,000	-28%
Contingency/Outreach/Public Ed	13,853	1,200	20,323	5,000	12,000	6,000	-119%
Miscellaneous	17,995	13,200	1,821	3,600	3,600	3,600	49%
PP-GEMT Fee	21,331	-	48,010	15,000	48,000	48,000	0%
Sales Tax Paid	1,393	1,286	1,123	1,400	1,400	1,400	20%
<b>Other Expense Total:</b>	<b>104,947</b>	<b>18,086</b>	<b>107,048</b>	<b>46,000</b>	<b>93,600</b>	<b>87,600</b>	<b>-22%</b>
<b>EXPENSE TOTALS</b>	<b>2,265,532</b>	<b>2,099,139</b>	<b>2,256,815</b>	<b>2,331,452</b>	<b>2,410,500</b>	<b>2,390,100</b>	<b>6%</b>
<b>NET OPERATING INCOME</b>	<b>(100,767)</b>	<b>49,325</b>	<b>33,146</b>	<b>(30,638)</b>	<b>28,380</b>	<b>(2,287)</b>	<b>1549%</b>
<b>Other Income</b>							
Covid Relief	204,620	-	-	-	-	-	
Grant Income	16,415	-	45,572	55,800	45,000	68,800	
<b>Other Income Total</b>	<b>221,036</b>	<b>-</b>	<b>45,572</b>	<b>55,800</b>	<b>45,000</b>	<b>68,800</b>	<b>52%</b>
<b>NET INCOME</b>	<b>120,269</b>	<b>49,325</b>	<b>78,718</b>	<b>25,162</b>	<b>73,380</b>	<b>66,513</b>	




**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
PROPOSED FINAL BUDGET  
July 1, 2024- June 30, 2025**


**Asset Payments - Cash Flow 2024-2025**

<b>NET INCOME</b>	<b>120,269</b>	<b>49,325</b>	<b>78,718</b>	<b>25,162</b>	<b>73,380</b>	<b>66,513</b>
<b>Asset Annual Payments</b>						
Zoll Monitors	35,981	35,981	35,981	35,981	24,534	24,534
Ambulance Unit 20	18,869	18,869	20,108	20,108	5,035	-
Ambulance Unit 22	20,800	20,800	44,153	44,153	44,153	44,153
Ambulance Unit 23 *New 2025					16,000	16,000
	<b>75,650</b>	<b>75,650</b>	<b>100,242</b>	<b>100,242</b>	<b>89,722</b>	<b>84,687</b>
<b>Net Income less Asset Expense</b>	<b>44,619</b>	<b>(26,325)</b>	<b>(21,524)</b>	<b>(75,080)</b>	<b>(16,342)</b>	<b>(18,174)</b>

- |                                    |           |
|------------------------------------|-----------|
| 1. Zoll Monitors - Loan payoff     | 6/1/2025  |
| 2. Ambulance Unit 20 - Loan payoff | 6/18/2024 |
| 3. Ambulance Unit 22 Loan payoff   | 7/1/2028  |
| 4. Ambulance Unit 23 Loan payoff   | 12/1/2030 |
| *New Item in Budget                |           |

**Cambria Community Healthcare District**  
**Proposed Budget 2024-2025**  
 Project/Purchase

	<b>Project Title: Unit #23 Ambulance</b>		
	<b>Description:</b> Purchase of 2025 Ford E350 CCL 150 Type III Ambulance		
	<b>Amount:</b> \$283,000		
	<b>Funding Source:</b>	<input type="checkbox"/> Reserve Use	<input checked="" type="checkbox"/> Grant Revenue \$45,000 CCHD Trust Account \$23,800 Cambria Community Council
<b>Cost Considerations:</b> The District placed an order for a CCL 150 Ambulance in February of 2023, including a Stryker Power Load System with a gurney. The new unit will be placed into service as a first-out response ambulance unit in addition to unit 22. The downpayment for the new unit will be funded through the generous support of our community, donations were received in the amount of \$45,000 and are held in a trust account until delivery of the unit. In addition, the District will submit a grant application to the Cambria Community Healthcare District for 15% of the new unit's remaining principal balance due.			
<b>Timeline for Project or Purchase:</b> Estimated delivery February 2025			
<b>Expense Category:</b> Fleet/Vehicle Expense			
<b>Relation to District Objectives:</b> Objective #1 –Deliver the highest possible quality of service as measured by (1) achieving response time of 10 minutes or less; (2) having robust capabilities (personnel and equipment); (3) delivering high quality care onsite and in-transit.			

	<b>Project Title: Facility Ballot Measure</b>		
	<b>Description:</b> Facility Replacement Project – Ballot Measure		
	<b>Amount:</b> \$25,000		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Operating Revenue - \$25,000	<input type="checkbox"/> Grant Revenue
<b>Cost Considerations:</b> In March 2024 the Board of Directors approved moving forward with placing a General Obligation Bond on the November 2024 ballot to secure funds needed to replace the District's aging ambulance station. The District facility is a 67-year-old building and no longer provides a safe and healthy work environment for our Emergency Medical crews or staff. The proposed budget expense will cover costs of San Luis Obispo County election filing fees and bond advisory legal costs.			
<b>Timeline for Project or Purchase:</b> July 2024 – November 2025			
<b>Expense Category:</b> Other Expense - Bond			
<b>Relation to District Objectives:</b> To continue to provide the best possible local emergency medical care and ambulance transports for decades.			

## COMMUNITY GRANT & DONATION FUNDING

CCHD 501c3 Trust Account	Prior Year Reserve (Donations)
New Ambulance Unit 23	\$45,000
Submit Grant Application	
Cambria Community Council	\$23,800
<b>Total Grant &amp; Donations</b>	<b>\$68,800</b>



### **A Long-Lasting and Meaningful Way to Make a Difference in the Health and Safety of Our Community.**

The Cambria Community Healthcare District serves on the front lines of healthcare, providing ambulance services to Cambria, San Simeon, and the rural areas of the north coast, and serves the County through a mutual aid system.

Donations to the Cambria Community Healthcare District Trust can only be used to support the District's vital capital and equipment needs and provide Community education.

We thank our Community for their ongoing support!



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

June 25, 2024

**RESOLUTION 46-24  
ADOPTING A FINAL BUDGET  
FOR THE FISCAL YEAR 2024-2025**

**WHEREAS**, on the 28th day of May 2024, the Board of Directors of the Cambria Community Healthcare District, County of San Luis Obispo, State of California, adopted a Preliminary Budget with identified updates for the Fiscal Year commencing July 1, 2024; and

**WHEREAS**, a notice of the adoption of said Preliminary Budget has heretofore been given as a required law, that on the 25<sup>th</sup> day of June 2024, the District Board of said Cambria Community Healthcare District met with the purpose of reviewing the final budget of said District for the fiscal year 2024-2025; and

**WHEREAS**, upon conclusion of the Public Hearing conducted on the 25<sup>th</sup> day of June 2024, for the purpose of adopting a final budget, the District Board adopted said budget; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Cambria Community Healthcare District, County of San Luis Obispo, State of California having duly considered the same, do hereby declare and adopt the following:

1. That the Final Budget of said District for the fiscal year 2024-25 be adopted, a copy of which is attached and made a part hereof, and the same is hereby adopted.
2. That this District shall report said final budget to the Board of Supervisors of the County of San Luis Obispo not later than the 31<sup>st</sup> day of July 2024.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 25<sup>th</sup> day of June 2024, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Igor Fedoroff, Secretary