



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**APRIL 15, 2020**  
**REGULAR BOARD MEETING MINUTES**

Due to Coronavirus-19 concerns, this meeting was held via teleconference.

**A) OPENING**

1) Call to order

President Fedoroff called the meeting to order at 1:00 pm.

2) Pledge of Allegiance

Not performed as no flag was present.

3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray, Laurie Mileur were in attendance. Director Cecilia Montalvo connected to the meeting at 1:24 pm.

Administrator Mike McDonough and Administrative Assistant Simone Rathbun were in attendance. Also in attendance were Michael Calderwood and Jody McDonough.

**B) PUBLIC COMMENT**

No members of the public spoke.

**C) CONSENT AGENDA**

Consent agenda items 1 through 5 were reviewed. Director Rice motioned that all five agenda items be approved, Director Mileur seconded, Board approved 4/0.

## **D) REPORTS**

1) The Operations Report was given by Tim Benes. Tim reports that Units 18 and 20 are both back in service. Unit 20 had the lens replaced. Discussion was had regarding the 4x4 Unit, Director Rice suggests we obtain a CarFax on the vehicle, Tim to get report from Josh Taylor at CalFire. Tim also discussed the cost of medications and medical supplies increasing due to stocking up. To date, there have been no Covid-19 positive patients transported. Director Rice inquired as to the number of transports so far in April and Tim discussed the recent decline in call volume. Director Bronson Gray discussed the importance of the community knowing that it's okay to call 911. Mike is to reach out to the community via social media to let them know that all of our ambulances are decontaminated, and they should still not hesitate to call 911 for medical emergencies. Mike to include this topic in the Leaders Forum Meeting on 4/16/2020 as well.

2) The Administrator's Report and Financial Review was given by Mike McDonough. Stimulus monies received, \$15k. Covid-19 measures are all in place; decontaminate fogger being using in ambulances and crew quarters; crews wearing personal protective equipment on each call. Wellness testing is also in place for all employees. Getting calls inquiring about Covid-19 testing; we have a phone number and website to give to people, there is currently no virus testing facility in Cambria. Administrator McDonough adds that there will likely be mass testing done at some point. The onboarding paperwork for new Director Cecilia Montalvo has been filed. EMS billing is now being done in-house. The Monterey County AMR contract has been sent to AMR Monterey and is awaiting signature. Facility improvements were discussed, including new security cameras and disposal of K rails. Sherrington Financial is still in Phase I of their proposed work, continuing with mostly audit work at this time. Director Rice suggests that a meeting be held with Sherrington Financial before they begin Phase II. Covid-19 related Public Assistance Grants are available to help the District with the financial impact of the virus. All costs are being tracked and applications will be submitted. The CSDA Finance Corporation is also pursuing the ability to provide assistance and short-term financial relief to special districts.

The Financial Review was then given by Administrator McDonough. Call volume decreased in March and April; the Public Health Department projects a surge in May. Various budget variances were discussed. Director Rice spoke regarding the QAF and GEMT payments being made, which is due to the State Auditor findings errors in the 2013/14 cost report that the District filed, as the dry runs were not reported.

a) President's Report - Board President Iggy Fedoroff states nothing to report related to the District however he did give an update as to the food assistance being done for the community and it's continued need.

b) The Properties & Facilities Committee did not meet.

c) The HealthCare Advocacy & Outreach Committee did not meet.

d) The Finance Committee did not meet.

e) The Grants Committee did not meet. Director Mileur did state that FEMA would be notifying Grant applicants in May.

f) The Strategic Planning Ad-hoc Committee did not meet. Director Montalvo states that we do need to follow-up on the strategic planning that was begun before all the Covid-19 chaos began.

## **E) REGULAR BUSINESS**

1) Director Bronson-Gray recommends for discussion and review a three phase Trust Marketing Plan, to educate the public about the existence and purpose of the District's 501(c)(3) Trust to help provide additional financial support for critical capital equipment and facility needs. After discussion Director Rice motions to approve the plan, Director Mileur seconded, Board approved 5/0.

2) Administrator McDonough recommends adopting a new organizational structure in regards to District Operations, adding the position of Operations Supervisor and changing the prior term of Operations "Director" to Operations Manager. After discussion Director Montalvo motioned to approve, Director Mileur seconded, Board approved 5/0.

3) Director Montalvo and Administrator McDonough spoke about the Cambria/San Simeon Leaders Forum, which is growing each week. They discuss a range of topics including the impact of Covid-19 on unemployment in the community, and providing food. President Fedoroff added that the food delivery service is going to be expanded. They also discussed the need for better testing facilities in Cambria.

4) Director Montalvo discussed Tenet moving Dr. Lewis, and the effects this has on a somewhat isolated community such as Cambria, which already has limited resources. Bruce Gibson spoke with Jeff Henderson at FCPP who states this is a business decision. Director Montalvo recommends a planning session to discuss options. She has a call scheduled with an MD at Dignity Health about them possibly getting rural clinic status and receiving government support.

Meeting adjourned to closed session at 3:11 pm.

#### **F) CLOSED SESSION**

Reportable action from closed session: Administrator has earned a bonus of \$5,000 for substantially achieving #2, #4 and #5 of his performance objective for fiscal year 19/20.

#### **G) RETURN TO OPEN SESSION**

Meeting adjourned to open session at 3:48 pm.

#### **H) DECLARATION OF FUTURE AGENDA ITEMS**

The Committees will meet this month.

#### **I) ADJOURNMENT**

The meeting was adjourned at 3:50 pm.

