



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

FEBRUARY 22, 2022

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 1:01 PM.
- 2) The Pledge of Allegiance was led by President Cecilia Montalvo.
- 3) Board President Cecilia Montalvo was present, along with Board members Bill Rice, Laurie Mileur and Diane Kubat. Vice President Iggy Fedoroff was present via phone. Also present were Administrator Mike McDonough, Operations Manager Tim Benes and Administrative Assistant Simone Rathbun. Also in attendance via Zoom was legal counsel Jeff Minnery, Jeremy Kantner, Dr. Daniel Phillips and Jon Isom of Isom Advisors.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were four members of the public present at this meeting.

C) CONSENT AGENDA

The minutes from the January 25, 2022 Regular Board meeting were presented for review and approval. Director Rice motioned to approve, Director Mileur seconded, Board approved 5/0.

D) REPORTS

- 1) OPERATIONS REPORT – Tim Benes highlighted the changes that have been made to the existing facility following the move of CHC to its new location. The new space has created room for a common area/TV room, better storage, and added bedrooms. Chief Hollingsworth has indicated that staff may occupy the space with the addition of a new fire system. Director Fedoroff inquired as to why there are four Monterey County calls mentioned but only two showing on the report. Tim stated that there were two from December, and two from January, for a total of four, all of which have been billed.
- 2) ADMINISTRATOR REPORT – Mike McDonough provided a COVID-19 update. He also reported that the Trust has been moved to Pacific Premier Bank, with a balance of \$34k at end of month, it is now closer to \$40k, due to more donations. One correction to the mid-year budget was made, under rental income. Other financials discussed.
- 3) COMMITTEE REPORTS –
 - A) Presidents Report – Board President Montalvo indicated that she had nothing to report, but did want to express appreciation for all of the community support/donations.
 - B) Property & Facilities/Facility Project Ad-Hoc – The committee did meet. Director Mileur reported that the space program is being fine tuned.

- C) Healthcare Advocacy & Outreach – The Farmer’s Market event was well received by the community, and the crews were very engaging. At the committee meeting on February 14, 2022, the committee agreed to staff a booth at the Farmer’s Market every other Friday with different health subjects each month. The committee also plans to improve communication with public. The committee will develop a one-page resource sheet; as well as continuing the “RU OK?” program. The CCHD will be participating in Skate Day on 3/12, and will try to get donation of helmets. Director Kubat added that we need more volunteers and are working on developing a network of people to join the committee with specific expertise. The committee is also planning a health fair in the future, perhaps in late summer or early fall.
- D) Finance – did not meet.
- E) Grants – did not meet.
- F) Staffing Ad-Hoc – Committee did meet and is to its give presentation, Agenda item E5.
- G) Trust Fund Marketing Ad-Hoc – did not meet however did transfer the remainder of funds in the Chase bank to Pacific Premier Bank, and are pleased with community response.

E) REGULAR BUSINESS

1) Public Hearing #3 on Redistricting – Dr. Daniel Phillips, NDC Research presented data to the Board to support redistricting as required to ensure compliance with Voters Right Act. This is the 3rd of 4 required public hearings. Maps were posted on the District’s website on February 15, 2022. This is a post-draft hearing to make revisions and discuss results. There will be a second post-draft hearing on March 22, 2022, as well as a map adoption hearing. The principles and requirements for redistricting were provided for review. Three plans presented, as well as an interactive review map.

Continuity, communities of interest, and population size need to be considered. The Board will come back with any edits and then vote on resolution with adopted map at its fourth hearing. Director Fedoroff added that the yellow map is closer to the way the North Coast Advisory Council is set up.

2) Presentation by Isom Advisors – Jon Isom presented the results of the voter survey. There are 5000 registered voters in the District, 200 residents participated in the survey. Participants were asked randomized questions regarding attitude towards the District, community concerns, how they would rate quality of service, safety and security. They were also asked about their views on replacing the 60-year-old building, adding solar power, and adding a community meeting space. The estimated cost was given, with 64% in favor. He added that we are near the required 67% currently. We have until the first week in August to see if the community will be behind the project.

Mr. Isom recommended that the District continue moving forward on a community education program and reaching out to stakeholders and other community agencies. Director Mileur motioned to approve, Director Rice seconded, Board approved 5/0.

3) PERS Expense Explanation – Administrator McDonough gave an explanation of what we pay to PERS and how it is calculated. It is based on a combination of employer funding of current employee retirement costs and unfunded accrued liability. The pension expense is calculated based on straight hours, not overtime, and the rate can vary, depending on the classification of employees. Concern had been expressed by the Board as to whether we were paying correct amount. Mr. McDonough presented the actual amounts paid for the last two years. The fluctuations in payments that had previously presented to the Board had to do with the timing of the payments. With the transition to the new payroll system, pay dates that will now line up with PERS payments, we should see less fluctuation. Director Rice added that we pay on regular salary, not on overtime.

4) KPI Second Quarter Report – Report presented by Administrator McDonough. A more detailed report will be available in July. President Montalvo added that the daily scorecard report from

the billing system is still not accurate and will not be in the board packet until it can be presented accurately.

5) Staffing Proposal – Tim Benes presented data demonstrating that having two 24-hour ambulances on duty would save approximately \$6,116 per pay period, due to the reduction in overtime. He suggested that this schedule be tried for six months, with a review at 3 months. Sleeping had been an issue but now that has been resolved with increased crew space.

Director Rice motioned to approve increase staffing to include two 24-hour cars for a trial of six months, to be reviewed at 3 months; Director Mileur seconded, Board approved 5/0.

F) CLOSED SESSION

The meeting was adjourned to closed session at 2:59 PM.

G) ADJOURNMENT

The meeting was adjourned from closed session at 3:30 PM. The reportable action is that the Administrator's contract will be renewed for a period of six months.