



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JULY 27, 2021

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:05 AM.
- 2) The Pledge of Allegiance was led by President Fedoroff.
- 3) Board of Directors President Iggy Fedoroff, Vice President Bill Rice and Secretary Laurie Mileur were present, as was new Director Diane Kubat. Director Cecilia Montalvo was present via phone call, as was District Counsel Jeff Minnery. Also present were Administrator Mike McDonough, Operations Manager Tim Benes and Administrative Assistant Simone Rathbun.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments made by the public.

C) CONSENT AGENDA

The Minutes of the June 22, 2021 Regular Board Meeting were approved 5/0 after Laurie Mileur motioned and Bill Rice seconded approval.

D) REPORTS

- 1) Operations Report: Tim Benes stated there have been over 106 incidents, with 46 transports so far for the month. Director Rice inquired about the 9k spent on Unit 16. Tim stated that the impellers went bad and as the primary backup unit, it needed to be fixed. Unit 21 is back in service.
- 2) Administrator's Report and Financial Review was presented by Mike McDonough who also gave a Covid-19 briefing, given the daily changes. Director Mileur mentioned an employee recognition program to let employees and their families know that their hard work and sacrifices are greatly appreciated; this will be put on the August agenda. The ambulance revenue was down in June, with payments coming in very slowly. Medicare is currently taking longer than normal to pay. Call volume increased in June. Director Rice inquired as to the tax revenue received and Mike stated that a Teeter payment should be received in July. A GEMT reimbursement was received for fiscal year 2009/2010. President Fedoroff pointed out that despite a drop in revenue and not receiving FEMA money, the fiscal year ended at approximately the same cash as last year. Bill Rice pointed out that outstanding checks were not reflected in that balance however.

3) Committee Reports

- a) President's Report: President Fedoroff stated he is going to meet with the General Manager of The Cookie Crock and ask that they consider donating funds to reward and incentivize employees who are or get vaccinated by September 1st.
- b) Property & Facilities: Director Mileur stated the Committee met on 7/20/2021 and is moving forward to look at facility needs as well as to provide solutions to correct deficits. They are waiting to hear back from legal regarding the RFP draft and may require a Special Board meeting once this is received. An environmental hazard specialist is to provide a report on the facility.
- c) Healthcare Advocacy & Outreach: Director Montalvo stated they will have their first meeting on 8/2 with Diane Kubat on the Committee. President Fedoroff mentioned for them to consider the Health Fair and Director Mileur stated she will share her contact regarding the fall prevention program.
- d) Finance: Director Rice stated the Committee did not meet.
- e) Grants: Director Mileur stated the Committee did not meet.
- f) Strategic Planning: Director Montalvo stated the Committee did not meet.
- g) Trust Fund Marketing Ad-Hoc: Director Rice stated the Committee did not meet.

E) REGULAR BUSINESS

- 1) President Fedoroff welcomed new Director Diane Kubat, adding that he looks forward to Outreach being an important component of what the District currently does.
- 2) Review of Committee Assignments - President Fedoroff stated the new Trust committee is not on the list so he will add it and send out a revised list.
- 3) Ambulance Procurement Proposal – Director Rice first inquired regarding this proposal; wanting clarification that any decision making done on an ambulance today would be for future purchase in fiscal year 2022/2023. Tim stated that yes, this gets us in the queue and does not obligate us for any funds at present. No payments would be due for 3-6 months after delivery. There is currently a two year wait list for ambulances.

Tim Benes presented proposals for two different ambulances and recommended the Type III unit for patient and crew safety. He stated that they need to be able to get to the patient from both side and the Type III allowed for that. Director Rice asked if we should no longer buy the Type II and Tim stated yes. Director Rice also inquired whether or not the proposal included a price decrease, should that occur and would like that to be included in the agreement wording. Tim added that going to a Type III ambulance in the long run will save the District money because the patient compartments can be remounted on a new chassis.

Director Mileur motioned to approve, to arrange for future purchase/lease with Demers for a Type III ambulance with wording added for price decrease; Director Rice seconded, Board approved 5/0.

- 4) Preliminary Design Concepts, Feasibility & Budget RFP for Facility Project – Director Mileur proposed this agenda item be moved to a Special Board meeting, date to be determined without objection.

5) Review Draft District COVID-19 Vaccination Policy and Letter to Employees – President Fedoroff asked the Board to just approve the letter, which will be given to the employees this Friday.

Director Rice inquired about the latest mandate from the Governor. Mike stated that the cost for employee testing is approximately \$27 per test; he is going through logistical issues since some of the tests have now been deemed reliable. Mike will also review the financial impact to District. All EMS employees currently have to go to County Medical to be tested, so that the County can track. Director Montalvo added that she wanted some of the Governor's statements to be copied into the employee memo. President Fedoroff inquired as to whether the policy should apply to administrative staff as well, or just to the field staff. The other Board members felt it should include all staff. President Fedoroff will redraft and send out.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Proposed employee recognition program/incentives.
- 2) COVID 19 vaccination policy.
- 3) Closed session - Administrator annual review

G) ADJOURNMENT

The meeting was adjourned at 10:10 AM.