



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

MAY 19, 2021

BOARD MEETING MINUTES

Due to Coronavirus-19 concerns, this meeting was held via Zoom.

A) OPENING

- 1) Call to order

The meeting was called to order at 9:07 am.

- 2) Pledge of Allegiance

The Pledge of Allegiance was led by Administrator Mike McDonough.

- 3) Establishment of a quorum

Board of Directors Members Bill Rice, Laurie Mileur and Cecilia Montalvo were present. Board President Iggy Fedoroff and Board Director Cesilia Lomeli were both absent from the meeting. Also present were Administrator Mike McDonough, Operations Manager Tim Benes and Administrative Assistant Simone Rathbun.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No comments made by the public.

C) CONSENT AGENDA

- 1) The Minutes from the April 1, 2021 Special Board Meeting were reviewed and presented for approval.

Director Mileur motioned to approve, Director Montalvo seconded, Board approved 3/0.

- 2) The Minutes from the April 20, 2021 Regular Board Meeting were reviewed and presented for approval.

Director Montalvo motioned to approve, Director Mileur seconded, Board approved 3.0.

3) The Minutes from the April 23, 2021 Special Board Meeting were reviewed and presented for approval. Director Montalvo motioned to approve, Director Mileur seconded, Board approved 3/0.

D) REPORTS

1) The Operations Report was presented by Tim Benes. He stated that Unit 17 is at the auction yard now, to be auctioned off on June 5th. Director Mileur then inquired about the transport times; Tim stated there were two new EMTs who were training and the training officer didn't realize they did not go on route. There was no delay in response time, just in radio time.

2) The Administrators Report and Financial Review was presented by Mike McDonough, who gave COVID updates, stated that things seem to be improving steadily. The CHC lease has been fully executed as amended until 1/2022. The tax revenue is low due to late payment from the County, which has now come in this month. There has been an upward trend in call volume, and it has increased above this time last year; with revenue starting to trend upward as well.

3) Committee Reports

a) President's Report: Deferred until next month

b) Property & Facilities: The committee did meet at the end of April and toured the facility at the beginning of May. They have also added a couple of community members to this committee to help, including Laurie's brother Gary, a retired architect. There is another meeting scheduled for June 7th and Director Mileur stated that hopefully soon they will get to point where they can present the Board options for decision making. Director Rice inquired as to whether or not there would be a conflict of interest in having Gary help us and whether or not he would be expecting compensation. Director Mileur stated that no, Gary is retired and is eager to help and will not be seeking compensation; he will be working for the District pro bono.

c) Healthcare Advocacy & Outreach: The committee did not meet.

d) Finance: The committee did not meet however has been working actively to finalize the annual audit and the budget for the next fiscal year. The committee will be meeting next week to discuss both of those items and it is anticipated that at the June meeting we will be presenting both the results of the audit and budget for the next fiscal year.

e) Grants: The committee did not meet however will meet in June to discuss further funding sources through The Recovery Act, or The Rescue Act, or any other funds that might be available to the District.

f) Strategic Planning: The committee did not meet.

C) REGULAR BUSINESS

1) Primary Care Project Update was given by Director Montalvo. At the last meeting the Board reviewed the proposal from CHC and a discussion was had concerning other parties. She went back to Dignity; they were very cordial and understanding, however the answer was still no. The idea with the most promise seems to be to utilize existing providers, i.e., Dr. Gong and Dr. Griffith. Director Montalvo will continue discussion with them regarding start-up costs, new space vs. existing space, funding of physicians, and working capital.

Director Rice asked if any Board action was required at this time, and Director Montalvo stated not at this time.

2) Formation of Facility Project Ad-Hoc Committee was presented by Director Mileur. She is requesting this committee specifically to target the facility question; to allow more flexibility in getting the meetings done, which may need to be done a little more rapidly. Director Rice inquired as to whether it would need to be another, Director Mileur was not sure. Mike added that an Ad-Hoc committee can consist of no more than two Board members but he believes that one is sufficient. Director Montalvo motioned to approve this committee, Director Mileur seconded, Board approved 3/0.

3) QI Plan and KPI reporting Update was presented by Mike McDonough. He stated that based on input from the Board and staff, the list has been paired down to pertinent needs. They were put in a format of monthly, quarterly and annual reporting. Director Montalvo inquired as to whether all of these metrics would be overwhelming for reporting. Director Rice added that, if Board approved, over time there may be deletions or additions to this reporting. Director Montalvo stated she would like to see the benchmarks for some of the categories; she then motioned to accept the matrix of reporting, Director Mileur seconded, Board approved 3/0.

4) Proposal to change the Regular Board Meeting date was presented by Mike McDonough. He proposes to move the meetings from the third week of each month to the fourth week. Doing this would allow more time to prepare for the meeting, specifically the financial reports which we receive from Sherrington Financial. It

would also give the individual committees time to meet during each month. Mike also added that when the agenda is put out, this would give the Board members more time to get information back to him in time to be put into the packet. He added that the Bylaws do not specify which week the meetings should be held, they state monthly. Jeff Minnery has sent schedule of when he would not be available, should this be Board approved. Director Montalvo motioned to approve this change, Director Mileur seconded, Board approved 3/0.

The meeting was adjourned to closed session at 9:42 am.

D) CLOSED SESSION:

No reportable action from closed session.

The meeting returned to open session at 9:56 am.

E) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Review annual audit
- 2) Review proposed budget
- 3) Review District policy related to vaccination of staff
- 4) Discussion regarding Trust – setting goals and targets

F) ADJOURNMENT

The meeting was adjourned at 9:59 am.