

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

November 20, 2019

Old Grammar School, 1350 Main Street, Cambria, California

Board Meeting Minutes

1. Opening

- a. Call to Order
President Gray called the meeting to order at 1:02 pm.
- b. Pledge of Allegiance
President Gray led the Pledge of Allegiance
- c. Establishment of a quorum
Board of Director members Barbara Bronson Gray, Bill Rice and Laurie Mileur were present.

Administrator Mike McDonough, Administrative Assistant Simone Rathbun and Operations Lead Tim Benes were also present.

2. Public Comment on Topics Not on the Agenda

Public comment by Jody McDonough.

3. Consent Agenda

- a. The Minutes of the October 20, 2019 Regular Board Meeting were reviewed and approved after Director Rice moved to accept as written and Director Mileur seconded the motion. The Board approved the minutes 3/0.
- b. The Ambulance Activity Report for October 2019 was deferred to Item 4.b.
- c. The Financials and Budget Analysis for October 2019 were deferred to Item 4.c.

4. Reports

- a. The Administrator's Report was presented by Mike McDonough. Mike announced that the CCHD Trust account has been setup, with all required tax documentation filed and on record.
- b. The Operations Report was given by Tim Benes. Tim discussed an ongoing breaker issue in the crew quarters, stating the crews are aware that they cannot run more than two appliances concurrently until the issue is resolved. Tim mentioned the process of beginning to move things out the uninhabited crew building, due to water damage, and into the off-site storage. They are also replacing any expired supplies and/or medications.
- c. The Financial Report was presented by Mike McDonough. Mike discussed the upcoming parking lot re-paving project, the implementation of in-house billing, as well as the District's annual review of the contract with Monterey County.

- d. The President's Report was presented by Barbara Bronson Gray. Barbara discussed the proposed Helicopter pad placement, and informed the Board that the CCHD joint-district newsletter had been sent out via the CCSD water and sewer bill.
- e. Committee Reports:
 - i. Healthcare Advocacy: Laurie Mileur – Healthcare advocacy committee did not meet. The strength and balance classes have ended and new classes will soon begin for Fall Prevention, Healthy Aging, as well as Balance and Exercise Classes.
 - ii. Finance: Bill Rice – Director Rice is currently assisting Mike and staff with the monthly financial reporting.
 - iii. Property and Facilities: Iggy Fedoroff – Director Fedoroff was not present for this meeting.
 - iv. Grants: Laurie Mileur – The deadline for the Firehouse Subs grant application submission was missed. The FEMA grant submission opens on December 2, 2019 and the deadline is January 12, 2020.
 - v. Communications: Miguel Hernandez – Director Hernandez not present for this meeting.

5. Regular Business

- a. **Review proposal to have the District perform the billing process for ambulance services and consider giving up to 60 days notice of contract cancelation to the District's current billing service, to provide for adequate transition.** After discussion, decision was made to continue to pursue implementation of in-house billing, set up a timeline and present contract in December for review.
- b. **As part of an annual review of the District's contract with Monterey County, consider cost data and possible modifications toward a proposed updated contract, for possible action.** It was decided to delay this item until the December Board Meeting. Motion by Director Mileur for this delay and Director Rice seconded it, approved 3/0.
 - i. **Review draft grant requests to Fire House Subs for a Lucas device, for approval.** The deadline for the Firehouse Subs grant application submission was missed. The FEMA grant submission opens on December 2, 2019 and the deadline is January 12, 2020.
- c. **Discuss moving the December regular Board meeting to December 18, for possible action.** Motion by Director Rice to move the meeting to December 18, seconded by Director Mileur, approved 3/0.
- d. **Review proposal to amend the prior agreement with RBC Corporation for the paving project.** Decision was made to amend the contract to 2" of repaving. Motion by Director Rice. seconded by Director Mileur, Board approved 3/0.